

**VALDERS VILLAGE BOARD SPECIAL MEETING MINUTES
JANUARY 4, 2022**

A special meeting of the Valders Village Board was called to order by President Schneider at 6:38PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

PUBLIC INPUT

After brief discussion by the board motion by Bartelme, second by Baroun to accept the Wisconsin Surplus Auction Bid of \$61,000 for Ambulance #7 presented by Fire Chief Chris Dallas. Motion carried.

MOTION TO ACCEPT WI
SURPLUS BID

The board then discussed using the sale proceeds to pay off the remaining Bank First Ambulance #7 loan balance which with interest is an estimated \$54,465. The remaining \$6,500 would be used towards a replacement ambulance. Options for a replacement and financing will be discussed at the regular monthly meeting on January 10th. Motion by Schneider, second by Bartelme to utilize the sale proceeds to prepay the remaining Bank First Ambulance #7 loan balance. Motion carried. Bruckner will process the appropriate transactions to do so.

MOTION TO USE
AMBULANCE#7 SALE
PROCEEDS TO PAY OFF
REMAINING LOAN

Motion by Schneider, second by Regan to adjourn the meeting at 7:00PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

1/4/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
JANUARY 10, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:04PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Bartelme, second by Regan to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for Public Input. Motion by Regan, second by Bartelme to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Baroun to approve minutes from 12/2/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the December Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Bartelme to approve December Village vouchers; check #19505-#19612 and electronic payments totaling \$113,014.14 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Baroun, second by Regan to approve December Utility vouchers; check #8594-#8606 and electronic transfers totaling \$54,222.95 and check #1059 for \$2,800 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Announcement of the Manitowoc County Village Association meeting to be held on 1/19/22 at Good Times, 16607 County Road B in Mishicot at 6:30PM. Presentation by JJ Guttman Finance Director Manitowoc County (ARPA).

MCVA MEETING ON
1/19/22 IN MISHICOT

Fire/EMS Reports for December were presented by Fire Chief & EMS Director, Chris Dallas. EMS had 55 calls for service with 21 no transports against medical advice; Fire had 1 call and responded to accidents/extrication calls as needed. As stated in November, it was decided it is necessary to investigate options to alleviate our 3 daytime volunteers who can leave work to respond to fire calls. There was another instance in December where no one from our department was able to respond to a "Jaws" call. Response from volunteer members and availability during working hours is not guaranteed and is an issue for many area departments. Baroun suggested a future joint meeting with the surrounding communities and fire departments be held to discuss and work together to come up with a plan to alleviate the shortage of daytime call coverage. The fires current top priority is the replacement of Utility 30 which housed our pump and was utilized for grass fires & tight places the fire trucks cannot access. They are also looking at purchasing a command vehicle for the Chief and officers, to attend trainings and conduct fire inspections. Options for replacements will be further discussed at the February meeting.

FIRE/EMS MONTHLY
REPORT AND UPDATES

1/10/2022 MINUTES

The board reviewed the Manitowoc County patrol logs and invoices for November and December.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Motion by Regan, second by Bartelme to approve renewal of Joint Powers Agreement Between Manitowoc County, Joint Dispatch Center and the Village of Valders effective March 1, 2022. Motion carried.

APPROVAL OF JOINT
POWERS AGREEMENT
BETWEEN MANITOWOC
COUNTY & JOINT
DISPATCH CENTER

Ambulance #7 is sold and gone; proceeds from the sale was used to pay the loan balance in full. The board discussed at length purchasing a used 2008 ambulance found in Iowa for \$35,000 to replace Ambulance #7. Dallas & Schneider will try to negotiate a reduced price before the purchase would be finalized. The future replacement of Ambulance #8 was also discussed at length. An option is to purchase a new 2022 Ford Type 3 Chassis with a refurbished remounted box with an estimated cost of \$140,000. There is a 15% down payment required at the time of order. A total new unit would cost over \$300,000. Schneider met with Bank First and they have offered to borrow the Village up to \$175,000 at 2.95% interest (the same rate as the loan just paid off). Schneider explained interest will not start accruing on the borrowed funds until advanced to the village for the purchase of each individual ambulance. After further discussion and review of all options, motion by Baroun, second by Bartelme to pursue purchasing the used ambulance from Iowa at a negotiated price and a new 2022 Ford Type 3 Chassis with a refurbished remounted box estimated to cost \$140,000. Regan opposed. Motion carried 4-1. Motion by Baroun, second by Bartelme to approve to borrow up to \$175,000 at 2.95% interest for a 7-year term from Bank First with the first payment due March of 2023. Regan opposed. Motion carried 4-1. Schneider stated as long as he is on the village board; this will be the way we will replace our ambulances in the future due to the cost of a total new unit and rapid depreciation.

AMBULANCE #7 SOLD
MOTION TO APPROVE to
BORROW FUNDS FROM
BANK FIRST TO
REPLACE BOTH RIGS

Director of Public Works, Marc Stephanie reviewed the December Public Works report with the board. Staff will be addressing the ash trees in the park as time allows; the frozen ground allows them to be removed without damaging the grass. Garage bay #3 required the replacement of the torsion spring. The 1989 Michigan Loader had to have its rear brake caliper repaired. All other snow equipment is working well. The new salter proving to be efficient and is saving on salt usage. The second Beacon collector had a modem failure which has been repaired and is estimated to cost about \$1,600. The CMSD project is ongoing and well ahead of schedule.

DPW PUBLIC WORKS
MONTHLY REPORT

After discussion with Stephanie, motion by Regan, second by Bartelme to approve to obtain an engineering services quote for specs & drawings for the proposed North Adams/West Washington utility/street project which to be financed utilizing ARPA funds, replacement savings, LRIP Grant funds and a new note. Motion carried.

MOTION TO APPROVE
TO OBTAIN
ENGINEERING QUOTE

Stephanie updated the board on the WIDNR Phosphorus TMDL draft allocation and comment period response action submittal by Utilities. After comparing the proposed allocation for Valders to other communities, Stephanie & our engineer found they are not even remotely consistent, and they provided no explanation as to how the allocation levels were decided. The engineer will be assisting Stephanie to draft a letter to send to the DNR regarding this issue by the comment period deadline. If this allocation is not revised, it will cost the utilities a significant amount of money in future WWTP upgrades.

WIDNR PHOSPHORUS
TMDL DRAFT
ALLOCATION UPDATE

Stephanie received a quote from Sabel Mechanical totaling \$61,861 for the replacement of WWTP emergency pump #3 and modification of sludge piping utilizing WWTP replacement funds. There is also an additional part of the project for necessary wiring and SCADA System programming upgrades from PJ Kortens for an estimated \$4,000. Motion by Bartelme, second by Baroun to approve this replacement project utilizing WWTP replacement funds. Motion carried.

APPROVED TO
REPLACE EMERGENCY
PUMP#3 & MODIFY
SLUDGE PIPING

Motion by Schowerer, second by Regan to approve Resolution 2022-1 to adopt the Procurement Policy for Expenditure of Federal Funds (ARPA/LRF). Motion carried.

ADOPTION OF
RESOLUTION 2022-1
PROCUREMENT POLICY

Motion by Schneider, second by Bartelme to adjourn at 8:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner,
Village Clerk/Treasurer

1/10/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
FEBRUARY 14, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input. Dr. Dan Boettcher, a dentist from Dental Park in Manitowoc spoke in opposition to the proposal to discontinue the addition of fluoride to the village drinking water. He stated it would be a tragic mistake and is proven to reduce cavities. Their practice formerly had a branch office in the Village and many of their patients are from Valders.

PUBLIC INPUT

Jeremy Peterson, a village resident, voiced his many concerns and opinions regarding the vicious dog attack that took place 10/29/21. Peterson presented photos of his neighbor's dog Graham after the attack from a dog at large. He questioned why this vicious dog is still residing in the village and was not removed immediately, why village ordinances aren't being enforced, and why this dog was not licensed. His children and others in the neighborhood are now afraid to play outside, go for walks/runs. Peterson also stated he felt residents should have been notified of this incident by the village as a matter of public safety. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

Motion by Regan, second by Bartelme to approve minutes from 1/10/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Schneider reviewed all the loans which have been paid off during January at the Board of Commissioners of Public Lands and the balances were then refinanced at a reduced interest rate with Bank First, which is huge savings over the terms of the notes. Motion by Regan, second by Bartelme to approve the January Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Schwoerer, second by Regan to approve January Village vouchers; check #19613 - #19710 and electronic payments totaling \$644,066.62 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Regan, second by Baroun to approve January Utility vouchers; check #8607 - #8622 and electronic transfers totaling \$86,229.95 and #1060 for \$4,000 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Alan & Kaylyn Dorr of 354 Roosevelt Street thanked the board for the opportunity to be heard tonight and sincerely apologized for this accident which occurred with their dog Adele. They presented documentation of veterinarian quarantine after their attacked another dog on 10/29/21, as well as written testimonials from a few neighbors regarding their dogs' good behavior observed. They stated they believe this was an isolated incident and is not normal behavior for Adele after she got away from Alan earlier that day. They explained the police report states the dog is a pit bull, but it is a lab retriever mix, and she is a rescue dog. They are good dog owners and do not feel it is fair the dog is no longer allowed to be in the Village. Schneider then reviewed with the board actions to date. After he was informed about the vicious dog attack and had obtained a copy of the police report for the incident that occurred on 10/29/21 at 438 S Adams Street he had Bruckner draft and send an official notification on 11/2/2021 to the Dorr's informing them of the Village Municipal Code 12.08 (b) & (c) which prohibits vicious animals from residing in the Village of Valders. The Dorr's at large dog attacked a cockapoo owned by Linda Lutzke in her residence garage 3 blocks away and she was also bitten. The notice gave them until 12/1/21 to remove the dog from the Village after required quarantine period. Schneider then explained the Dorr's contacted him just after the December board meeting and requested to be given a 30-day extension to rehome the dog to another owner, but they could not take her until after the holidays. Schneider granted the extension with the understanding the dog was to be always leashed or in the home. The night of the January meeting the Dorr's contacted Schneider to request to talk to the board as the plans to rehome the dog fell through, but it was too late to add to the agenda and therefore the matter is on the agenda tonight and presently the dog is still residing in the village. Schwoerer questioned why the dog was not licensed in the Valders or in the City of Manitowoc where it previously resided which is a yearly requirement as a dog owner. The Dorr's explained it was delayed by their moving process this summer and now they were awaiting updated vaccinations to be given prior to obtaining a license. Regan stated he is a dog owner too and understands dogs are extended family members, however it does not matter what breed a dog is, but once a dog bites/attacks like this it will likely occur again. Schneider stated he stands firm on this issue and the Village ordinance must be enforced in this incident. It is a potential liability to the Village if this dog were to remain in the Village and attack again, public safety is priority. After additional comments by the Dorr's and Peterson; a motion by Regan, second by Schwoerer to allow the owners 7 days to make their arrangements for removal of the dog from the Village. The Manitowoc County Sheriff's Department will be asked to follow up on compliance or a daily citation/fine shall apply. Motion carried. Bartelme a neighbor and a witness to the incident abstained from this matter.

DISCUSSION & MOTION
REGARDING VICIOUS
DOG ATTACK FROM
10/29/21

02/14/2022 MINUTES

Fire/EMS Reports for January were presented by Baroun in absence of Christopher Dallas, Fire Chief & EMS Director. EMS had 58 calls for service with 14 of those being no transports. The fire department is ordering a replacement vehicle for Utility 30 sometime in the first quarter through the municipal program. Funds from the sale of Utility 30 will go towards the replacement which is estimated to be between \$33,000-\$38,000. The new hurst cutter (JAWS), which was a budgeted item for 2022, has been ordered and will arrive in 2-10 weeks. A new training officers' position has been established at the fire department. The job description includes working with management to assess training needs for the fire department. Regan asked if this was a paid position, Schneider stated it is volunteer. EMS will be purchasing a full body airway manikin for required training. The previous manikin was retired due to wear and tear and without it, employees must go to a tech school for this training. Funds for purchasing the manikin will come from the FAP grant from the state, cost is \$2,489.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for January.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

The board discussed the approval of the engineering services quote for specs & drawings for the proposed North Adams/West Washington project from Kapur Inc. of Appleton. Funds for this service will come out of street, water, and sewer replacement funds. Motion by Schneider, second by Bartelme to approve the agreement with Kapur Inc for time & materials up to \$41,600. Motion carried.

APPROVED
AGREEMENT WITH
KAPUR FOR
ENGINEERING
SERVICES

Stephanie reviewed the January report with the board. In January four large ash trees were removed in the park and stumps have been ground. The trees in the park will be replaced with a variety of different species to avoid the issue of one disease wiping out most of the trees in the park. The 89' Michigan Loader will have its front tires replaced with snow tires to allow for removal of the snow chains. Hydrant flushing took place during a recent cold spell to help move warmer water through the system and remove stagnant water. The WWTP will be hosting the upcoming WWOA Lake Michigan District regional meeting which includes a tour of our facility. The treatment plant passed its yearly required blind reference tests which are required annually to keep the testing license from the state.

DPW PUBLIC WORKS
MONTHLY REPORT

The board discussed the possible elimination of fluoride addition from drinking water and amendment to Municipal Ordinance 13.07 effective 4/1/22. Many communities have already eliminated this practice. Stephanie stated fluoride is more effective when used topically in toothpaste or mouthwash. It is also a safety risk to staff who handle it and storage of this chemical. Schneider stated he is not ready to decide on this matter and would like more information. Motion by Schwoerer, second by Bartelme to postpone this matter for further research. Motion carried.

POSTPONED POSSIBLE
ELIMINATION OF
FLUORIDE ADDITION TO
DRINKING WATER

Motion by Bartelme, second by Baroun to send certified notification letter to owner Zell White for parcels 038-550-001-001-01 & 038-550-001-002.00, located at 132 Jefferson a vacant lot and 322 N Calumet Drive for corrective actions which need to be taken under 10.07 Public Nuisances Relating to the storage of junk & vehicles. Motion carried.

APPROVED TO SEND
NOTIFICATION FOR
CORRECTIVE ACTIONS
TO BE TAKEN

Motion by Schwoerer, second by Baroun to approve to close the Fire Knier Scholarship Education Fund & combine with Fire Replacement Fund for better interest rate and to reduce administration time. Motion carried.

APPROVED TO CLOSE
FIRE KNIER FUND &
COMBINE WITH FIRE
REPLACEMENT FUND

Motion by Schneider, second by Bartelme to adjourn meeting at 8:22PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

02/14/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
MARCH 14, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input. Sue Drushke, a village resident for 22 years, spoke in favor of the proposal to discontinue the addition of fluoride to the village drinking water. She stated that the CDC said 41% of areas have fluorosis, which is a defect in tooth enamel. Further, fluoride weakens skeletal health & can cause damage to the brain and nervous system.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 2/14/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Bartelme to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Bartelme to approve February Village vouchers; check #19711 - #19798 & #19134(voided & reissued) and electronic payments totaling \$560,350.53 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Regan, second by Baroun to approve February Utility vouchers; check #8623 - #8635 and electronic transfers totaling \$17,618.26 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

The board discussed a request from Alex Rathsack of AJR Enterprises to swap his Business Lot #4 for Village owned Residential Two-Family Lot #6 in the TID District due to a change in his business. He no longer has employees, so he no longer needs a shop. Instead, he would like to build and then sell two more condominiums in the Village on Lot #6 as he did on Lot #7 & #8 over the past two years and start on the project in early summer. Schneider explained this transaction would continue growth in the TID. The Village Attorney would be contacted to assist in the drafting of all required documents to complete the transaction if approved by the board. Motion by Baroun, second by Bartelme to proceed with drafting the developer agreement and all documents required for the real estate transfers of Lot #4 & Lot #6 in the TID with the assistance of the village attorney. Rathsack to pay all costs involved with the transactions. Motion carried.

APPROVED TO
TRANSFER AJR
BUSINESS PARCEL
BACK TO VILLAGE &
TRANSFER VILLAGE
OWNED RESIDENTIAL
LOT TO AJR IN TID#2

Fire/EMS Reports for February were presented by Christopher Dallas, Fire Chief & EMS Director. EMS had 42 calls for service with 11 of those being no transports. The new ambulance remount is anticipated to be delivered 3/18. The vendor has been in contact and is just waiting for the emergency lights. Ambulance 7 is currently the primary rig; it will need a new master cylinder for the brakes and will be taken to Vetting when the new rig is delivered and in service. The fire department has a new member, Danny Liermann, who is moving to the village from Rockwood where he was a member of the fire department for over 40 years. The FEMA grant for 2022 has been submitted for air pack replacement.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for February.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the February report with the board. He is still waiting to hear back from several growers about available trees for the parks. With the recent warm weather, staff will try to keep up on patching potholes and will monitor storm drains that are either clogged or start to backup so they can be quickly addressed. There was a water main break in February with minimal damage on Lincoln Street. The clarifier drive motor in the WWTP failed and had to be replaced. Areas of sanitary sewer that need to be televised have been identified and are scheduled to be completed early March. Stephanie was nominated for Water Operator of the Year for District 2, and the winner will be announced at the WRWA Conference this week.

DPW PUBLIC WORKS
MONTHLY REPORT

The board further discussed the possible elimination of fluoride addition from drinking water and amendment to Municipal Ordinance 13.07 effective 4/1/22. Many communities have already eliminated this practice. Stephanie stated our water does contain 0.1 ppm of natural fluoride. Motion by Regan, second by Baroun to eliminate the addition of fluoride to our drinking water and adopt Ordinance 2-2022 to amend Chapter 13, Section 13.07 Introduction of Fluoride in Water System shall be eliminated from this code section effective 4/1/22. Motion carried.

ELIMINATION OF
FLUORIDE ADDITION
APPROVED

The board reviewed General Ordinance No. 1-2022, an ordinance to annually appoint alternate members for Board of Review. Motion by Schwoerer, second by Regan to approve Ordinance No. 1-2022. The Board of Review is scheduled for 5/11/22. Motion carried.

ORDINANCE NO 1-2022
ADOPTED

03/14/2022 MINUTES

The board reviewed the 2021 Village Budget Comparison Analysis and proposed Resolution 2022-1 to amend the 2022 Budget and the Allocation of the remaining 2021 Budget Appropriations to specified Investment Funds totaling \$54,500 as follows: \$16,000 shall remain in the Village Non-Restricted Fund, \$2,000 transferred into the Retire/Sick Pay Investment Fund, \$20,800 transferred into the Village Replacement Fund for future year projects or capital equipment replacement, and \$15,700 shall be carried forward to amend the adopted 2022 budget in eleven specific budgetary areas. Motion by Schneider, second by Regan to adopt Resolution 2022-1. Motion carried.

VILLAGE 2021 BUDGET
REVIEWED & BUDGET
RESOLUTION 2022-1
ADOPTED

Schneider informed the board the certified letter sent to Zell White in February was returned unclaimed. Our attorney was contacted and advised to attempt to have the letter served and there is a fee to do so. Motion by Bartelme, second by Baroun to ask the Manitowoc County Sheriff's Department (MCSD) to serve owner Zell White with legal documents for parcels 038-550-001-001-01 & 038-550-001-002.00, located at 132 Jefferson a vacant lot and 322 N Calumet Drive regarding corrective actions which need to be taken under 10.07 Public Nuisances Relating to the storage of junk & vehicles. Motion carried. Certified letters that were sent in 2020 & on 2/14/2022 were unclaimed and returned.

APPROVED TO HAVE
MCSD SERVE PARCEL
OWNER WITH LEGAL
PAPERS

Motion by Schneider, second by Bartelme to adjourn meeting at 7:55PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

03/14/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
APRIL 11, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:03PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Bartelme, second by Schwoerer to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 3/14/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the March Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Baroun to approve March Village vouchers; check #19799 - #19885 and electronic payments totaling \$169,451.69 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Baroun to approve March Utility vouchers; check #8636 - #8650 and electronic transfers totaling \$38,257.54 and #1061 for \$4,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Schneider announced the Manitowoc County Village Association meeting will be held 4/20/2022 at Meat's Opera House at 6:30PM, with a presentation on Homelessness.

MCVA MEETING ON
4/20/22 IN ST. NAZIANZ

Motion by Schwoerer, second by Regan to accept the surrender of Class B Beer & Liquor License for Double Headers LLC effective April 1, 2022. Motion carried.

ACCEPT SURRENDER
OF DOUBLE HEADERS
LICENSE

Motion by Bartelme, second by Baroun to approve Class B Beer & Liquor License for DJs Tavern LLC, Dalton J Braun Agent, for 111 Washington Street from 4/12/2022 thru 6/30/2022. Motion carried. Dalton Braun thanked the board and clerk for their time and stated the hours of operation starting 4/15/2022. Thursday, Friday, & Saturday 2pm to Close and Sundays, 2pm – 7pm.

APPROVAL OF CLASS B
BEER & LIQUOR
LICENSE FOR DJS
TAVERN LLC

Fire/EMS Reports for March were presented by Christopher Dallas, Fire Chief & EMS Director. EMS had 48 calls for service; 7 were no transports. The new Ambulance #8 has been delivered & will go into service within the next few weeks. Ambulance #7 had the hydro-boost replaced; it did not fix the brake issue. A new master cylinder is needed, parts on order and expect to be delivered in April. A trash pump was added to Truck #34, 290gpm. Radio batteries in Engine #33 were replaced. Traffic Cones were replaced in all fire trucks. The annual meeting with EMS Districts to review 2021 was held at the fire station on 4/6/2022. Schneider stated they received positive feedback. In early fall the 2023 per capita rate will be set by the Village Board. Some districts requested if contracts could be for more than a single year in the future.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for March.

PATROL LOGS/INVOICE
REVIEWED FOR MCSO

Stephanie reviewed the March report with the board. When the temperature stays above freezing at night water will be turned on at the upper shelter and open all other park restrooms. Pothole patching continues; wet weather makes it a challenge to get the material to stick. All snowplow blades have been replaced with ones purchased in 2020. Salt usage for this season is at about 55 tons down 25-30% from what is normally used due in large part to the more efficient salter and a mild winter. Staff has been able to perform street sweeping operations on about 80% of the village; it will be finished as time allows. Spring is here; the water system will be switched over to summer operations and hydrant flushing will begin soon. The 5-year phosphorous compliance report was submitted to the DNR. As of the end of March our existing WPDES permit is expired, a new one should have been issued; but they have not finished the process yet, as allowed we continue to operate under the expired permit.

DPW PUBLIC WORKS
MONTHLY REPORT

The board reviewed the 2022 sanitary sewer televising results completed by Northern Pipe Inc of Green Bay and a location list of recommended repairs. Motion by Schneider, second by Bartelme to approve to proceed with the recommended repairs for \$12,835 utilizing CMOM & Sewer Repair Funds. Motion carried.

APPROVED SANITARY
SEWER TELEVISION
RECOMMENDED
REPAIRS FOR 2022

The board looked at the photos of the recent vandalism that occurred the first week of April at the park shelter stage area. Stephanie is asking the school to review their security footage to see if their cameras caught anything. An incident report has been filed with the Manitowoc County Sheriff's Department. Anyone with any information regarding this incident is encouraged contact the Sheriff's Department.

REPORT ON RECENT
PARK VANDALISM

Motion by Schneider, second by Bartelme to adjourn at 7:43PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS
Lori Bruckner, Village Clerk/Treasurer

04/11/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
MAY 9, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input: Peggy Ryan spoke about the potential relocation, restoration, or replacement of the Veblen Historical Marker in the Village Park. Ryan provided copies of letters from the Manitowoc County Historical Society and the State Department of Transportation regarding the relocation of the marker to the Village Park in early 1980's of the 1970 marker which was formerly located at a Wayside on US Hwy 10. The existing aluminum marker is 54" by 64" is in very poor shape & likely can't be restored. A historical group in Door County where there is another Veblen historical site location was offended by the negative wording on the sign. If the sign is to be replaced and reworded in the future, it will need to first be approved by the State & Island Heritage Conservancy. Peggy thanked the board for hearing her concerns about the marker, and to please consider future action to be taken.

PUBLIC INPUT

VEBLEN HISTORICAL
MARKER

Steve Casarez introduced himself to the board & offered to answer any questions board may have regarding the rail spur agreement for property located at 271 West Washington Street to be presented to the board tonight. Motion by Bartelme, second by Regan to close public input. Motion carried.

RAIL SPUR CASAREZ

Motion by Regan, second by Baroun to approve minutes from 4/11/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Regan to approve the April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Bartelme to approve April Village vouchers; check #19886 - #19983 and electronic payments totaling \$179,737.42 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Baroun to approve April Utility vouchers; check #8651 - #8657 and electronic transfers totaling \$72,489.44 and #1062 for \$3,600 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

President Schneider recommended no changes to committee assignments as there was no change in our elected officials.

NO CHANGES TO
CURRENT COMMITTEES

The Village is still seeking residents to serve as members on the Valders Plan Commission and Zoning Board to fill three vacant positions, which meet infrequently.

VILLAGE SEEKING
RESIDENTS TO SERVE
ON PLAN COMMISSION
& ZONING BOARD

The board discussed the request to restore/replace/relocate the Thorstein Veblen Historical Marker in the park. Village meeting minutes from 1979-1981 were reviewed & there was not any official discussion or action found regarding the relocation, nor any notification that it would become the Villages financial responsibility once moved to the park. It has been assumed it was responsibility of the Historical Society. The board decided to postpone any further discussion or action until further research and ideas can be formulated for the historical marker.

VEBLEN HISTORICAL
MARKER MATTER
POSTPONED TO
RESEARCH FURTHER

The board received an update on the Upper Ball Diamond Rejuvenation Project plan from Schneider. Meeting held with representatives from the School District, Valders Area Sports Association, Sport Coaches, and Schneider in April and will hold another meeting in May. They currently have formulated a five-phase plan.

UPDATE ON UPPER
SOFTBALL DIAMOND
REJUVENATION
PROJECT

1) Remove Replace Fence/Dugouts/Move Scoreboard, 2) Move Electrical Base and Replace Field Lights, 3) New Infield & Drainage, 4) New Batting Cage and 5) Build a New shelter with Upgraded Restrooms. There is a Potential Donation to get the project started. These multi-cooperative proposed projects will take many years to raise the funds and to complete the various phases.

The board reviewed & accepted the design for a new Memorial Park Entrance Sign which was designed and has been offered to be donated by Valders Stone & Marble, with the condition they can utilize the Community Center on a few weekdays annually for specific company training/meetings. Motion by Schneider, second by Bartelme to accept the design with weekday use of the center at no charge. Motion carried. Bruckner noted regular nonprofit users of the facility may be asked to change the date/time of their group functions to accommodate the future use dates of the company.

VALDERS STONE &
MARBLE DONATE NEW
PARK SIGN &
APPROVED DESIGN
PRESENTED

The board reviewed the agreement between the Village of Valders and Casarez Family Trust pertaining to the rail spur which allows the Village at our cost to take out the roadway/sidewalk spur track sections prior to future roadwork to be done on Washington Street. It also allows the current or any future owner to reinstall a new rail spur in the future at their cost with remediation of any Village infrastructure & conforms to Railway Authority Specifications. Motion by Bartelme, second by Regan to approve the agreement as presented. Motion carried.

APPROVED CASAREZ
RAIL SPUR AGREEMENT

05/09/2022 MINUTES

Stephanie reviewed the April report with the board. All park bathrooms are open. Staff addressed a water runoff problem at the upper park, working with the School District a new flume was installed to help redirect storm water from undermining the school's track shed. Park playground equipment and picnic tables were inspected, repairs needed will be completed as time allows. While filling potholes staff discovered some severely deteriorated catch basins & manholes. Repairs were made using concrete purchased from a contractor working in the area. Staff is working with CMSD's contractor for Brennan Road & Schuler Street ditches to be cleaned up and repaired. Cold weather has prevented hydrant flushing; it is expected to start in May. Flushing of the collection system will coincide with hydrant flushing to reduce water loss. Our new State DNR Basin Engineer informed us that they don't expect to issue the new WWTP discharge permit until October. We are still waiting for supplies to start the pump replacement project at the WWTP. The contracted repairs to the collection system have been completed by Northern Pipe.

DPW PUBLIC WORKS
MONTHLY REPORT

Valders Public Utilities will be implementing the acceptance of ACH payments for customer quarterly utility bills (E-bills recently implemented will be required) beginning with the 3rd Quarter Bills which are due in October. The board reviewed the Direct Payment form & asked questions. Those interested should sign up by September 1st. A monthly fee for this service will be charged by our bank, however we will be saving postage as those customer bills will be emailed and after initial implementation data entry it will also reduce staff time each quarterly cycle.

VPU WILL ACCEPT ACH
PAYMENTS FOR UTILITY
BILLS STARTING WITH
THE 3RD QUARTER 2022

The board discussed placing out on bid asphalt replacement of 1200' feet of Brennan Road utilizing LRIP Grant Funds & Street Replacement Funds for the project. Bruckner noted this road will be the main alternate route to get to school, residences on Wilson & Kennedy and the recycle center when Adams and Washington Street Replacement Project is underway in the future. Motion by Baroun, second by Schwoerer to approve to put the Brennan Road Project out for bid with bid opening to be at the June meeting. Motion carried.

APPROVED BRENNAN
ROAD PROJECT TO BE
PUT OUT FOR BID

Fire/EMS Reports for April were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 51 calls for service; 19 were no transports. The new remount ambulance has been delivered & the radio is installed. It is currently getting lettering & graphics package installed. It is expected to be in service by mid-May. Fire Station Ducts were cleaned. A Village Radio Channel was placed back in service and all radios were reprogrammed to add the channel.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for April.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

The board discussed with Dallas a recommendation by the Fire Department to order a 2023 Chevy 3500 Pickup Truck to replace Utility #30 sold last year for \$42,500. Municipal pricing has not yet been released, but it is expected there will be a 15-30% markup from last year's municipal prices. Pricing presented by Dallas of \$60,600 is without municipal discounts. The ordering window is anticipated before our next meeting and only for a limited time. Dallas suggested for the board to approve a spending cap of \$48,000 to be set. The sale proceeds were transferred into the replacement fund last year. The total purchase price will be transferred out of the Fire Replacement Fund and no loan is needed. Motion by Baroun, second by Regan to approve to order the replacement when pricing is released with a spending cap of \$48,000. Motion carried. Schneider abstained from entire matter as he is a member of the fire department.

APPROVED FIRE
UTILITY #30
REPLACEMENT TO BE
ORDERED

Motion by Schwoerer, second by Bartelme to a approve a six-month Class B Beer License for the Valders Area Sports Association; Brian Ulness, Agent, for the two ball diamond shelters at the Valders Memorial Park for the upcoming baseball season. Motion carried.

APPROVED CLASS B
BEER LICENSE FOR
VASA

Bruckner reported many pet owners in the Village for dogs and cats have still not complied with annual license requirement by April 1st. There was notification in all newspapers in the County by the County Clerk, reminder on Valders Utility Bills at the end of December and a notification in your tax bill of this requirement. Tenant notifications also were sent to apartments known to allow pets. On April 6th Bruckner sent out 35 final notification letters for over 70 know animals with a compliance deadline of April 29th and a \$15 per animal late penalty. Several pet owners still have not responded to the notification, it is municipal, county and state code regulation and are still not licensed as of today. Bruckner would like law enforcement to proceed from this point. Motion by Schneider, second by Bartelme to approve the Manitowoc County Sherriff's Department to utilize a patrol shift to contact & issue potential citations to pet owners not in license compliance by 5/20/22. Motion carried.

APPROVED MCSD TO
CONTACT UNLICENSED
PET OWNERS

Motion by Schneider, second by Bartelme to adjourn at 8:11PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner,
Village Clerk/Treasurer

05/09/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
JUNE 13, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Devan Schneider & Lyle Schwoerer. John Regan absent & excused.

MEETING CONVENED &
ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Baroun, second by Schwoerer to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Baroun to approve minutes from 5/9/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Bartelme to approve the May Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Schwoerer to approve May Village vouchers; check #19984 - #20067 and electronic payments totaling \$103,937.34 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Baroun, second by Bartelme to approve May Utility vouchers; check #8658 - #8671 and electronic transfers totaling \$34,075.28 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

President Schneider opened and read aloud the two sealed bids received for the Brennan Road Project in the order received. The bid project was published as a Class II Notice in 5/26/22 and 6/2/22 issues of the Valders Journal:

Bid #1) Peshtigo Asphalt-\$43,500, Bid #2) Northeast Asphalt-\$62,345. After board discussion with Director of Public Works, Marc Stephanie, regarding the bids received motion by Schneider, second by Bartelme to award the project to the lowest bidder, Peshtigo Asphalt, for \$43,500. Motion carried. Bruckner reported there is \$72,000 in Street Project savings, \$9,873 from the 2020-2021 Local Road Improvement Program (LRIP) and another potential \$10,035 for 2022-2023 (LRIP) if allowed by the State DOT to reallocate it to this project as well. The contractor for Clarks Mills Sanitary District project which installed the sewer main to Valders Public Utility lines for future sewer service by our utility will be responsible for necessary work on the North side road shoulder & the Village Staff will complete the work on the South side road shoulder of Brennan Road. This work was not included in the bid notice and will not be included in any LRIP expenses to be submitted for the Brennan Road Mill & Repave project for reimbursement.

AWARDED BRENNAN
ROAD MILL & REPAVE
PROJECT TO PESHTIGO
ASPHALT

Bruckner presented for approval a special period license application for future new owner of the BP Gas Station located at 227 S. Calumet Drive, Manitowoc Petroleum & Business Development LLC; dba Valders BP, Basudev Adhikari, Agent for a Class A Fermented Malt Beverage & Intoxicating Liquor License and a Cigarette License for the period of 6/14/22-6/30/22. Motion by Schwoerer, second by Schneider to approve the special period licenses. Motion carried.

APPROVED LICENSE
APPLICATIONS FOR
6/14/22-6/30/22 FOR
NEW BP GAS STATION
OWNER

Bruckner then presented list of applicants for Class "A" & "B" Fermented Malt Beverage & Intoxicating Liquor and Cigarette Licenses (one original application and six renewals) for existing establishments in the Village for the following premises and their respective agents/proprietors for the period of 7/1/22 to 6/30/23. Motion by Baroun, second by Bartelme to approve all Alcohol Beverage & Cigarette License applications. Motion carried.

APPROVED LICENSE
APPLICATIONS FOR
7/1/22-6/30/23

Class A Fermented Malt Beverage & Intoxicating Liquor:

- 1)Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz
- 2)Dolgencorp LLC; dba Dollar General, Aaron D. Dalton, Agent (Original)
- 3)Manitowoc Petroleum & Business Development LLC; dba Valders BP, Basudev Adhikari

Class B Fermented Malt Beverage & Intoxicating Liquor:

- 1) Wiegand's Lanes LLC; dba Bruce's Bar & Bowl, Penny L. Wiegand
- 2) The Schuh Factory LLC; dba The Schuh Factory, Jolene M. Schuh
- 3) The Willows of Manitowoc LLC; dba Willows Supper Club, Lee R. Waites
- 4) DJS Tavern LLC, Dalton A. Braun, Agent

Cigarette License

- 1) Country Visions Cooperative Gas Station & C Store; dba Cenex
- 2) Dolgencorp, LLC, dba Dollar General Store (Original)
- 3) Manitowoc Petroleum & Business Development LLC; dba Valders BP Gas Station

2022 Inspections were completed for Nordic Lands Mobile Home Park by Fire Chief Dallas and by the Building Inspector which reported 9 stairs or landings need to be repaired on specified mobile homes for safer entry/exits. The Manitowoc County Health Department also inspects and licenses the mobile home park. Motion by Baroun, second by Schwoerer to approve the license renewal for the Nordic Lands LLC Mobile Home Park for the period of 7/1/22-6/30/23. Motion carried.

APPROVED 2022
MOBILE HOME PARK
LICENSE RENEWAL

06/13/2022 MINUTES

The board reviewed the 2022 Board of Review minutes. Assessed valuations increased \$1,218,100; \$766,300 of which was in TID #2 and the equalized ratio decreased again, creating the need for a Market Value Reassessment of all non-manufacturing properties in the Village. This will be completed in 2023, by Associated Appraisal Consultants. The Village has set aside funds in 2021 and 2022 for the \$10,000 cost.

REVIEW OF 2022 BOR
MINUTES

Motion by Schwoerer, second by Baroun to approve the 2021 audited financial statements as prepared and presented by Ihlenfeld, Skatrud & Anderson for all departments: Village, TID#2, Fire, EMS, and the Public Utilities. Motion carried.

APPROVED AUDITED
FINANCIALS FOR 2021

The board reviewed the League of Wisconsin Municipalities Mutual Insurance Dividend for 2021 received in 2022 for a total of \$3,552 and the split out by department based on department percentage of total insurance premiums paid for work comp, liability, and auto coverage.

REVIEW OF 2021
LWMMI DIVIDEND

Fire/EMS Reports for May were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 51 calls for service; 19 were no transports. A replacement vehicle for Utility #30 is now on order anticipated delivery date not yet available. The budgeted Hurst Extrication Cutter has been received and (4) box lights were replaced on Engine #35. The new Ambulance #8 is now in service, with a few loose ends to tie up yet with the vendor. Ambulance #7 will have an injector module replaced. The 2022 FAP Grant was submitted, and a new one-time EMS Flex Grant will be submitted in July by Dallas.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for May.

PATROL LOGS/
INVOICE REVIEWED
FOR MCSD

Stephanie reviewed the May report with the board. All park and public areas have been sprayed for broadleaf weeds. The rock swale installed recently in the upper park proved to help redirect storm water in recent downpours. Annual sidewalks needing repairs and trees which require trimming will be inspected in June and notices will be sent to all applicable property owners to complete. The garbage truck had a few maintenance issues in May which have been or will be repaired in June. Hydrant flushing has been completed. A main break on Roosevelt Court was repaired during a rainstorm which created poor work and soil conditions; but our contractors and staff did an excellent job of getting through all the setbacks and were able to restore service to our customers by mid-evening. Plant #2 at the WWTP was drained and inspected with no major issues, however the steel interior is starting to show its age and both plants will need to be refurbished in the coming years. The pump replacement project equipment at the WWTP is in and will be installed soon. Sanitary Sewer Flushing will be completed as time allows.

DPW PUBLIC WORKS
MONTHLY REPORT

The annual CMAR report for 2021 was prepared for review, approval, and submittal to the DNR. The Utility received a G.P.A. of 4.00. Motion by Baroun, second by Bartelme to adopt CMAR Resolution 2022-2, which notes review of 2021 report and the utilities will continue our level of maintenance practices, maintain operator maintenance and operation training and to continue televising and repairing I/I trouble areas within our collection system for our WPDES Permit. Motion carried.

REVIEW OF 2021 CMAR
REPORT & ADOPTED
RESOLUTION 2022-2

The board reviewed with Stephanie the scope of project from Robert E Lee & Associates to proceed with Year 5 DNR WWTP Facility Plan as required by the DNR, not to exceed \$19,995 utilizing WWTP Replacement Funds. Motion by Bartelme, second by Schneider to approve Robert E Lee & Associated to proceed with this required project. Motion carried.

APPROVED ROBERT E
LEE TO PROCEED WITH
DNR REQUIRED YEAR 5
WWTP FACILITY PLAN

Schneider announced the Annual Joint Review Board meeting is scheduled for 6/28/22 at 9AM for TID #2. This annual meeting will review progress in 2021 and future projections for finances and development as prepared by Bruckner.

TID #2 ANNUAL JRB
MEETING IS 6/28/22

Motion by Schneider, second by Baroun to adjourn at 7:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner,
Village Clerk/Treasurer

06/13/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
JULY 11, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 6/13/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Baroun to approve the June Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Bartelme to approve June Village vouchers; check #20068 - #20156 and electronic payments totaling \$126,546.14 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Baroun to approve June Utility vouchers; check #8672 - #8682 and electronic transfers totaling \$19,148.73 and #1063 for \$1,800 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Motion by Schwoerer, second by Bartelme to approve a Temporary Class "B" Beer License for the Valders Lions Club for the Valders Community Picnic held at the Valders Memorial Park from 7/29/22 thru 7/31/22. Motion carried. Schneider & Baroun abstained due to their involvement with the picnic.

APPROVED CLASS B
LICENSE FOR
COMMUNITY PICNIC

Fire/EMS Reports for June were presented by Paul Baroun in absence of Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 53 calls for service; 14 were no transports. The new EMS Flex Grant has been submitted for a total of \$121,000. The funds will go towards equipment, supplies, cardiac monitor, Utility Task Vehicle, & retention of staff. The state will award any funding approved sometime in August. The furnaces and air conditioning units at the fire station need replacing, a quote from our HVAC service contractor will be brought forth to the board when obtained.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for June.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the June report with the board. Staff has noticed the remaining Ash Trees in the park are dying off faster than expected meaning they will need to be removed sooner than originally planned. The flower bed on the South & West side of the community center will be prepped to have concrete poured in it to allow for the purchase and placement of new benches from a grant. The TID and ditch areas were mowed. Brennan road is on the contractor's schedule to be completed in the first few weeks of August along with a section of Schuler Street & storm basin patches. Annual sidewalk & tree trim inspections have been completed with notices sent to property owners. Several storm sewer inlets have collapsed recently requiring repairs or replacement of the basin and piping. Along with the underground work, new curb & gutter and sidewalk will have to be poured. The water main breaks on Lincoln Street & Roosevelt Court have been prepped and will have the asphalt repaired when Brennan Road is completed. The new storm water pump (#3) has been installed along with a new VFD to operate it. Other improvements that are tied to the pump project is the removal of the old Waukesha gas engine that was no longer in service and moving the electrical junction box that powers all three sewage pumps above grade where previously it was in the basement and subject to being submerged during a flood. The last piece of the project was the addition of a VFD on one side of the sludge pumps to aid in winter mixing, also a change in plumbing will facilitate better flow when sludge is being pumped for land application saving time & money. Sewer flushing will continue as time allows.

DPW PUBLIC WORKS
MONTHLY REPORT

Review of and motion to approve Resolution 2022-4, Required Rebuilding/Repairing of Sidewalks 2022. There are 10 Sidewalks in need of repairs. Residents have been notified by letter. Motion by Bartelme, second by Baroun to approve the annual Sidewalk Resolution. Motion Carried.

ADOPTED 2022-4
SIDEWALK RESOLUTION

Bartelme stated that he has observed properties with excessive storage of junk or dirt piles in their yards and would like it to be addressed. Schneider stated photos should be taken so it may be reviewed which property owners would be sent written notifications to take further action of clean up for compliance of our municipal code.

BARTELME WOULD LIKE
PROPERTIES CHECKED
FOR POSSIBLE CODE
VIOLATIONS-JUNK ETC

Motion by Schneider, second by Bartelme to adjourn at 7:20PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

07/11/2022 MINUTES

**VALDERS VILLAGE SPECIAL BOARD MEETING MINUTES
JULY 25, 2022**

Followed by the Pledge of Allegiance and roll call; a special meeting of the Valders Village Board was called to order by President Schneider at 6:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, & Devan Schneider. Lyle Schwoerer absent & excused.

SPECIAL MEETING
CONVENED & ROLL
CALL

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Discussion regarding an earlier start time for the August 8th regular meeting was requested by Clerk/Treasurer Bruckner, to allow for set up of the August 9th Election in the meeting room after the meeting is finished. Motion by Schneider, second by Regan to schedule the next regular meeting for 4:30PM rather than the regular start time of 7PM. Motion carried.

AUGUST 8TH MEETING
WILL START AT 4:30PM
DUE TO THE ELECTION
THE FOLLOWING DAY

Board reviewed notification letter of employment resignation from Marc Stephanie, Director of Public Works effective August 31st to take another position with another municipality. His last full day of work will be August 12th and then he will utilize vacation time and will work minimally the remainder of August to recruit and assist with the transition of his successor. The board thanked him for his twenty years of service to the Village of Valders and wished him well in his new position.

DIRECTOR OF PUBLIC
WORKS RESIGNATION
NOTIFICATION

The Board then reviewed draft copies of an ad for the open position and a job description. Minor corrections and additions were made. The board then discussed an application deadline, which was set for the date of August 9th at 4pm. Schneider stated the applications will be reviewed and those chosen shall be interviewed by a panel of Public Works Chair, John Regan, Bruckner, Stephanie if available and the other two public works employees. Final interviews will be conducted by the full board. Motion by Schneider, second by Regan to post the ad at the post office, in the Valders Journal, and on the Wisconsin Rural Water Association and Wisconsin Wastewater Operators Association websites. Motion carried.

REVIEWED DPW DRAFT
AD & JOB DESCRIPTION
APPLICATION DEADLINE
IS 8/9/22 BY 4PM

Motion by Schneider, second by Bartelme to adjourn at 6:21PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

07/25/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
AUGUST 8, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 4:30PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer. Paul Baroun arrived at 4:41PM.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 7/11/2022 & 7/25/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Regan to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Schwoerer, second by Bartelme to approve July Village vouchers; check #20157 - #20239 and electronic payments totaling \$127,069.44 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Regan to approve July Utility vouchers; check #8683 - #8695 and electronic transfers totaling \$132,109.05 and #1064 for \$4,300.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for July were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 45 calls for service. The Fire Department received four smaller grants for equipment purchases. Hose & Ladder testing was completed. Engine #33 will have rust corrosion repaired at Valders Auto Body soon. Box lights were updated on Engine #35. The replacement vehicle for Utility 30, ordered in May was confirmed by GM with no delivery date. Due to supply & demand and inflation it will be \$3,000 more than estimated. The new EMS Flex Grant has been submitted for a total of \$121,000. Funds will go towards equipment, supplies, cardiac monitor, Utility Task Vehicle, & retention of staff. It is not yet known how much will be awarded to the EMS department for this grant. The state will award any funding approved sometime in August. We received the 2022 EMS FAP Grant for \$6,600 and the first \$12,000 payment half of the \$24,000 EMS FAP ARPA Grant awarded. The new one-time EMS Flex grant just announced by Governor Evers was applied for, it is unknown if and how much may be awarded at this time. Call volume as compared to this time last year is up 16.5% for Fire and 13.4%.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for July.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the July report with the board. The areas on the South and East sides of the community center had shrubbery and landscaping stones removed, concrete added, and 6 stationary benches were purchased and installed by staff. A \$1,142 award from the League of Wisconsin Municipalities Insurance paid for half the cost of this project. All storm sewer inlets/water main break areas have been repaired and prepped for paving. Brennan Road and all patch areas are scheduled for paving in early August. The storm/backup pump and sludge pump modification projects at the WWTP are complete except for a cooling fan on back order. The CMSD construction project is progressing, and likely to be near completion in late September. The Christel Drive Lift Station recently required replacement of a radar unit with a level transducer.

DPW PUBLIC WORKS
MONTHLY REPORT

Motion by Schneider, second by Regan to adjourn at 4:50PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

08/08/2022 MINUTES

**VALDERS VILLAGE SPECIAL BOARD MEETING MINUTES
JULY 25, 2022**

Followed by the Pledge of Allegiance and roll call; a special meeting of the Valders Village Board was called to order by President Schneider at 6:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, & Devan Schneider. Lyle Schwoerer absent & excused.

SPECIAL MEETING
CONVENED & ROLL
CALL

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Discussion regarding an earlier start time for the August 8th regular meeting was requested by Clerk/Treasurer Bruckner, to allow for set up of the August 9th Election in the meeting room after the meeting is finished. Motion by Schneider, second by Regan to schedule the next regular meeting for 4:30PM rather than the regular start time of 7PM. Motion carried.

AUGUST 8TH MEETING
WILL START AT 4:30PM
DUE TO THE ELECTION
THE FOLLOWING DAY

Board reviewed notification letter of employment resignation from Marc Stephanie, Director of Public Works effective August 31st to take another position with another municipality. His last full day of work will be August 12th and then he will utilize vacation time and will work minimally the remainder of August to recruit and assist with the transition of his successor. The board thanked him for his twenty years of service to the Village of Valders and wished him well in his new position.

DIRECTOR OF PUBLIC
WORKS RESIGNATION
NOTIFICATION

The Board then reviewed draft copies of an ad for the open position and a job description. Minor corrections and additions were made. The board then discussed an application deadline, which was set for the date of August 9th at 4pm. Schneider stated the applications will be reviewed and those chosen shall be interviewed by a panel of Public Works Chair, John Regan, Bruckner, Stephanie if available and the other two public works employees. Final interviews will be conducted by the full board. Motion by Schneider, second by Regan to post the ad at the post office, in the Valders Journal, and on the Wisconsin Rural Water Association and Wisconsin Wastewater Operators Association websites. Motion carried.

REVIEWED DPW DRAFT
AD & JOB DESCRIPTION
APPLICATION DEADLINE
IS 8/9/22 BY 4PM

Motion by Schneider, second by Bartelme to adjourn at 6:21PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

07/25/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
SEPTEMBER 12, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:08PM with an announcement of closed session at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.	<u>MEETING CONVENED & ROLL CALL</u>
Motion by Bartelme, second by Baroun to adopt the agenda. Motion carried.	<u>AGENDA APPROVED</u>
No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Regan, second by Baroun to approve minutes from 8/8/2022 presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Bartelme to approve the August Treasurer's reports as presented by Bruckner for all department funds. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Baroun, second by Schwoerer to approve August Village vouchers; check #20240 - #20334 and electronic payments totaling \$215,263.18 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Bartelme, second by Schneider to approve August Utility vouchers; check #8696 - #8706 and electronic transfers totaling \$28,431.15 and #1065 for \$3,200.00 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Motion by Baroun, second by Bartelme to set 2022 Halloween Trick-Or-Treat hours for Sunday, October 30 th from 3:00PM-5:00PM. Motion carried.	<u>MOTION TO SET 2022 HALLOWEEN TRICK-OR-TREAT HOURS</u>
Schneider announced the Manitowoc County Village Association meeting to be held 10/19/22 at 7 Lakes Golf Course at 6:30PM, with a presentation by Director of Canine Operations Kelly Tieg.	<u>MCVA MEETING ON 10/19/22 AT 7 LAKES GOLF COURSE</u>
Motion by Schneider, second by Regan to move the November & December regular meeting dates and times. The November Meeting will be held 11/3/22 at 6:30 PM & the December Meeting 12/5/2022 at 6:30 PM. Motion carried.	<u>MOTION TO MOVE THE NOV & DEC MEETING DATES & TIME</u>
Motion by Schneider, second by Regan at 7:19PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for consideration of employment, and employee evaluations and compensation of Village/Utility/EMS personnel. Motion carried.	<u>CONVENED IN CLOSED SESSION</u>
Motion by Schneider, second by Schwoerer to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 9:40PM. Motion carried.	<u>RECONVENED IN OPEN SESSION</u>
Motions Resulting from Closed Session:	<u>MOTIONS FROM CLOSED SESSION</u>
Motion by Schneider, second by Schwoerer to offer Director of Public Works Position to the leading candidate. Motion carried.	<u>DPW CANDIDATE TO BE OFFERED POSITION</u>
Motion by Schneider, second by Baroun to increase water & sewer incentive rate pay increase from \$0.25 to \$0.50 per hour after completion of a DNR Certification with passing grade, effective the next pay period thereafter. Motion carried.	<u>WAGE INCREASES & OFFICIAL HOLIDAYS CHANGED</u>
Motion by Schneider, second by Regan to increase pay rates for public employees. Effective Immediately for Village/Utility Staff: Jerry Klingeisen \$1.30 per hour for increase of duties, Tom Shillcox \$0.27 per hour/DNR Certification retroactive increase. Hourly pay increases effective the first pay period after 1/1/2023 as follows: Jerry Klingeisen and Tom Shillcox \$0.70, Lori Bruckner \$1.05, Bailey Riesterer \$0.75, Paul Leonhard \$0.50, and Delaine Reis \$0.50. Marc Stephanie will continue to provide transition assistance as necessary at \$40.00 per hour. Most EMS staff will receive a \$0.75 per hour increase. Their hourly rate of pay with increase will be as follows: Chris Dallas \$22.12, Jonathon Dishinger \$19.06, Paige Kueker \$18, Eric Lauters \$18.52, and Sarah Peterik \$18, and Dennis Laque an increase from \$13.91 to \$15.00 per hour. Pay for part time ambulance paid on call members will be \$15/hour. Motion carried.	
Motion by Schneider, second by Bartelme effective for 2023 paid holidays, Christmas Eve and New Year's Eve will be 8 hours as all other paid holidays rather than the current half-day/4 hours for full time employees. Motion carried.	
The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for August.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSO</u>
Fire/EMS Reports for August were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 41 calls for service. The (2) furnaces & AC Units need to be replaced. Vendor is working on estimates. Stuart Hammel resigned from the department. The department had an ISO Insurance Service Office Inspection; results should be in by the end of the year. Ambulance #7 front & rear brakes were replaced.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
	<u>09/12/2022 MINUTES</u>

Notification was received the fire department has been awarded the 2021 American Firefighters Grant (AFG) grant to update the Self-Contained Breathing Apparatus for each firefighter (SCBA). The total grant was written for \$110,962.00; the federal award amount is \$105,678.09 and the department is responsible for balance of \$5,283.91. Motion by Baroun, second by Schwoerer to accept the grant in the amount of \$105,678.09 for the purchase of SCBA'S. Motion carried. Dallas explained the departments amount for the equipment will be more than \$5,284 as prices have increased since the grant was applied for. Firehouse Grants LLC applied for the grant for the Fire Department in 2020 & 2021.

MOTION TO ACCEPT
THE AFG GRANT TO
PURCHASE SCBA'S

Dallas presented the proposed 2023 EMS operating budget and 2023 District Due's to the board which would increase the per capita rate \$6 from \$25 to \$31 this rate increases the overall operating budget, but it does not put funds aside for replacement of equipment. After lengthy discussion by the board and prior input from other districts served at the April joint meeting it was suggested to include funds for replacement in the annual budget which would result in an additional \$1.00 to the per capita rate. Dallas amended the worksheets to include the additional \$1 which then increases the overall budget from \$601,781 in 2022 to \$675,529 in 2023. Increases are due to the new ambulance loan, per capita population decrease, health insurance cost increases, increased operational expenses due to Inflation and wage increases, and to begin a replacement fund. The per capita rate will increase \$7 from \$25 to \$32 for 2023. Motion by Baroun, second by Bartelme to approve the 2023 budget and set the district per capita rate at \$32. Motion carried. This will be presented at the Joint District Meeting on 9/21/2022 at 6:30 PM at the Fire Station.

MOTION TO APPROVE
2023 EMS OPERATING
BUDGET AND SET 2023
EMS DISTRICT DUE'S

The board reviewed three options of new chairs for the Valders Community Center. One option thought to be a safety hazard as the back of the chair was vented with a potential hazard to children getting their fingers stuck in the holes. Another option from Krueger International is Maestro Stack Chair at a discounted rate of \$90 each; total \$9,990. The third option was from Stackchairs4less.com at a cost of \$40 each, plus shipping total estimate of \$4,938. The Village set aside \$2,300 from 2021 Budget Balance, and we have received donations from the Valders Lions \$1,000, CP Feeds \$300, Construction Labor Union #330 \$250, the Valders BP \$200, and individuals and families who utilize the facility on annual basis for family event totaling \$650 for a total of \$4,700 After reviewing the community center chair options, motion by Bartelme, second by Baroun to order 110 Hercules Series 800lb Capacity Gray stacking chairs for an estimated total with shipping for \$4,938 from StackChairs4Less.com. Motion carried. Regan volunteered to make dollies to move/store the chairs as there is not enough funds to purchase them based on the estimated shipping cost. The old chairs will be sold

APPROVED TO
PURCHASE NEW
CHAIRS FOR THE
COMMUNITY CENTER

Motion by Schneider, second by Bartelme to adjourn at 10:40PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

09/12/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
OCTOBER 10, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Regan to approve minutes from 9/12/2022 presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the September Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Baroun, second by Regan to approve September Village vouchers; check #20335 - #20429 and electronic payments totaling \$131,801.88 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Baroun, second by Bartelme to approve September Utility vouchers; check #8707 - #8716 and electronic transfers totaling \$22,231.74 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for September were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 59 calls for service. The fire department was awarded a Wisconsin DNR grant for \$8,000. A Utility Task Vehicle was applied for; the grant is 50/50 so the department will be responsible for the balance which will be included in the 2023 budget. SCBA Specifications for the new SCBA's are under development. Once determined it will be sent out for bid to vendors; a performance test will determine which vendor will be used. Door locks at the station have been updated. Ambulance #7 had the tip of an injector blow off. Emergency service work was required; it was decided at the time to replace all injectors, FCIM, turbo, air filter, and battery while the motor was torn down. This was the best opportunity to make these replacements & will prevent having to tear the motor down again which is costly. Funds to perform this emergency service will come out of ARPA FAP funds received. Ambulance #8 had the alternator go out, which is covered under warranty. The battery also failed and was replaced at our cost. There is a light flickering issue inside the patient compartment, the vendor has been notified and is working with the department to resolve the issue. The FAP Flex Grant has been received in the amount of \$33,900. These funds will go towards replacing the Cardiac Monitor which is estimated to be delivered September 2023. Rob Stephens has resigned from the EMS service effective after his scheduled shift 10/19/2022.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

Dallas presented the proposed 2023 Fire Operating Budget and Fire Protection agreements for Valders, Cato, & Liberty for board review which carries a total increase of \$6,510 over 2022. Regan requested there be a \$500 increase for fuel & oil and a \$500 decrease in outlay. Motion by Regan, second by Schwoerer to approve the budget with the changes as requested. The Village contract for fire protection service share is \$39,133 and to submit the contracts to Cato for \$52,344 and Liberty \$54,023 based on 2022 equalized valuations for their respective Town Boards approval. Motion carried. Devan abstained from the discussion as he is a member of the fire department.

APPROVED 2023 FIRE
BUDGET AND SERVICE
CONTRACTS

The fire department reached out to 5 HVAC vendors and 2 quotes were received to replace the HVAC system at the fire station. It was approved to replace the AC Units in June, but the aging furnace units also need replacement as one is 40 years old. The purchase would come out of the fire replacement fund. Lakeshore Heating quoted \$34,600 and Port Cities Heating and Cooling LLC quoted \$23,347. Both vendors require a 50% down payment on the project and installation would be completed in early 2023. After further discussion by the board motion by Schneider, second by Regan to accept the lower quote, but request to have furnaces installed as soon as possible as the winter season will be here soon and the AC Units in spring of 2023. Motion carried.

APPROVED TO
REPLACE HVAC
SYSTEM AT FIRE
STATION

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for September.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

The board reviewed the proposed contract for police patrol services with Manitowoc County Sheriff's Department (MCSD) for 2023. There are changes from the prior contract. At the end of this initial one-year term, the agreement will automatically renew for successive one-year terms unless either party provides the other party with a written notice of non-renewal of at least 60 days before the date the agreement would otherwise automatically renew. Additionally, the Village will pay a monthly fee of \$100 for vehicle maintenance and fuel expenses. After discussion motion by Baroun, second by Bartelme to approve the renewal of the agreement as presented with MCSD. Motion carried.

APPROVED MCSD
CONTRACT RENEWAL
FOR 2023 & 2024
PATROL SERVICES

10/10/2022 MINUTES

The board reviewed the proposed Health Insurance renewal plan and premium costs with Anthem Blue Cross Shield effective 12/1/2022. There is an 11.5% increase in premium. Our agent advised at this time to remain with our current carrier and plan, as there is not a significant premium saving to increase the deductible. Some savings could potentially be realized with other carriers but only with a higher deductible and it would not be with a comparable provider network as our current plan. Motion by Schwoerer, second by Regan to approve the plan renewal with the current carrier and plan. Motion carried. The Village does not provide dental or vision insurance for their employees.

APPROVED TO RENEW
HEALTH INSURANCE
WITH ANTHEM BCBS

The new community center chairs have been received and public works staff have unpacked at the center. The board discussed listing the old chairs on marketplace for sale. Motion by Schneider, second by Baroun to list the chairs for sale on marketplace for \$2 each. Motion carried.

APPROVE TO LIST OLD
COMMUNITY CENTER
CHAIRS ON
MARKETPLACE

Motion by Schneider, second by Bartelme to adjourn at 7:57PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

10/10/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
NOVEMBER 3, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 6:30PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 10/10/2022 presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Regan to approve the October Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Regan, second by Bartelme to approve October Village vouchers; check #20430 - #20505 and electronic payments totaling \$94,551.63 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Baroun, second by Regan to approve October Utility vouchers; check #8717 - #8724 and electronic transfers totaling \$49,583.19 and check #1066 for \$4,700 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

The board discussed approval to submit a written request to Wisconsin Historical Society (WHS) to remove existing Veblen Historical Marker in the Village Park with a plan to replace the marker paid by funds from a private donor with revised verbiage & a new location to be determined. The Village will be responsible for the removal and destruction of the existing marker, installation of the new marker and any future maintenance as required. Motion by Schneider, second by Bartelme to approve submittal of request to WHS to remove & replace the Veblen Historical Marker as discussed. Motion carried.

APPROVED REMOVAL &
REPLACEMENT OF
VEBLEN HISTORICAL
MARKER

Fire/EMS Reports for October were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 52 calls for service. The new utility pickup truck is completed; but the actual delivery date not yet determined. No EMS updates.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for October.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

Director of Public Works, Austin Shillcox reviewed the October report with the board. The mini park & upper shelter have been winterized. It's a very busy time of the year at the compost site with fall cleanup. With winter approaching, homeowners are encouraged to install water shutoff valves if needed in their homes as it can be difficult to find the curb shutoff valves underneath the snow. WWTP Plant #1 was drained and inspected; structural defects were observed and repaired around the clarifier and stilling well. The main issue is the steel that makes up the interior is aging; in the future the interior of both plants will need to be refurbished. CMSD sewage is now flowing; PJ Kortens & Robert E Lee are still working on the transition. Fall sewer flushing has been completed.

DPW PUBLIC WORKS
MONTHLY REPORT

The 2023 ARPA Project Engineer Don Albright of Kapur Inc. explained to the board to install sidewalk on the North side of Washington Street from US 151 west to the edge of the Village limits it would require the cost of Wisconsin Public Service to move all existing electrical poles. After lengthy discussion, motion by Regan, second by Baroun due to cost factor to only install curb/gutter on the East side, which is paid by special assessment to property owners at this time. Motion carried. Sidewalk and curb/gutter on the South Side of roadway will be replaced and assessed. A special assessment hearing for affected property owners will be held as required for sidewalk and curb/gutter installations. The project is planned to be put out for bid in January and awarded in February.

2023 ARPA PROJECT
DISCUSSION MOTION
PERTAINING TO
CURB/GUTTER ON
NORTH SIDE OF
WASHINGTON

Schneider gave a brief update of the Upper Ball Diamond Improvement project progress; planned fund-raising efforts to date; and commitments from vendors to donate time or materials for the project. The committee is also in the progress of submitting eligible possible grants for the project. The board discussed the proposed 2-year term interest only loan for up to \$100,000 from Bank First, to be drawn as expenses are incurred for the Upper Ball Diamond improvement project as they progress for the first phase. It is the intent that the interest and any remaining principal will be paid by continued donations & fundraising efforts annually. Any loan balance would need to be re-termed at the end of this initial two-year term. Motion by Schwoerer, second by Bartelme to proceed with the loan as presented and discussed from Bank First. Motion carried. Schneider abstained from voting due to his involvement with VASA and this project.

APPROVED TO
BORROW FUNDS FROM
BANK FIRST FOR THE
UPPER BALL DIAMOND
PROJECT

11/3/2022 MINUTES

The board reviewed the 2023 proposed Village Budget as prepared by Bruckner and Shillcox, which carries an increase of total revenue and expenses of \$3,140/0.5% from the 2022 budget. The proposed tax levy amount for the 2023 tax bills would increase \$4,924/1.4% from the previous year. The Village mill rate is anticipated to increase an estimated \$0.06 per thousand which calculates to an increase of \$6 on \$100,000 of assessed property valuation. The budget has expenditure increases of \$9,130/5.3% in public safety and \$3,640/2.2% in transportation and sanitation. All other expenditure categories remained the same or decreased from the previous year. This proposed mill rate does not include any County, Public School, or Vocational School tax levies on your tax bill. Motion by Schneider, second by Bartelme to accept the proposed budget as presented and to schedule the 2023 Public Budget Hearing for Thursday, 12/5/22 at 6:30PM. Motion carried. The regular monthly meeting shall immediately follow the close of the hearing to save the cost of a special meeting and to allow tax bills to be prepared and mailed on a timely basis.

APPROVED VILLAGE
PROPOSED BUDGET AS
PRESENTED & MOTION
TO SET DATE AND TIME
FOR BUDGET HEARING

Motion by Schneider, second by Bartelme to adjourn at 8:16PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

11/3/2022 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
DECEMBER 5, 2022**

Followed by the Pledge of Allegiance and roll call; the Public Hearing for the Valders Village 2023 Budget was opened by President Schneider at 6:32PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Schneider, second by Regan to close the hearing at 6:40PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:40PM. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

2023 BUDGET HEARING

CONVENE REGULAR
MEETING & ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Motion by Baroun, second by Bartelme to adopt the proposed 2023 Village Budget as presented and to set the 2022 levy at \$363,936, an increase of 1.4% (\$4,924 from the 2021 levy). This levy creates a rounded mill rate of \$6.77 per thousand dollars of assessed property valuation, an increase of \$0.06 over last year for the 2022 tax roll, which includes TID Increment. Motion carried. The overall mill rate for all taxing entities increased \$0.82 to \$21.87 per thousand dollars of assessed property valuation from \$21.05 last year. Bruckner explained in addition, if a property parcel is eligible the First Dollar Credit increased \$5.05 and Lottery Credit increased \$0.87 from the 2021 credit amounts and will be applied to the 2022 tax bills.

2023 BUDGET ADOPTED
2022 LEVY \$363,936 &
SET VILLAGE MILL RATE
\$6.77

No one was present for public input. Motion by Schneider, second by Bartelme to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 11/03/22 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the November Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Regan to approve November Village vouchers; check #20506 - #20594 and electronic payments totaling \$198,673.79 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion Schneider, second by Baroun to approve November Utility vouchers; check #8725 - #8738 and transfers totaling \$40,656.89 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Schneider announced the quarterly Manitowoc County Village Association meeting to be held 1/18/2023 at Ric's Bar, 231 E Menasha Ave, Whitelaw at 6:30PM, with a presentation by Bob Ziegelbauer, Manitowoc County Executive, on the Dome Project.

MCVA MEETING ON
1/18/2023 IN WHITELAW

Fire/EMS Reports for November were presented by Christopher Dallas, Fire Chief & EMS Director. There were 50 Fire & EMS calls, 1 cancelled enroute. The new utility pickup truck has been delivered; the lights, radios, and pump will be installed over the next few weeks. The HVAC installation of the furnaces will take place in January, the air conditioning will be installed in spring. The door on Engine 33 was repainted and submitted for reimbursement from Pierce; they will cover 10% of the bill. The air pack replacement process is moving along. Two different air packs have been presented by vendors; the committee will now submit an RFP from each vendor. When these are returned the bid will be awarded. The entire process could take anywhere from 60 days to 6 months. The fire department is finalizing the purchase of a UTV utilizing the \$8,000 grant received from the DNR. It was required for the department to obtain 3 bids and accept the lowest bid. This is a capital outlay item in the 2023 budget. All EMS contracts have been signed and returned. The cardiac monitor was ordered utilizing flex grant funds and with an estimated delivery in 45 weeks.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

Due to the early meeting the Manitowoc County Sheriff's Patrol reports are not available and will be included in the January packets.

MCSD PATROL LOGS/
INVOICE NOT YET
AVAILABLE

The contract for stray animal housing with Eastshore Humane Society for 2023 was not yet available due to the early meeting. Motion by Schneider, second by Regan to renew the contract as long as there is not a significant cost increase to the Village. Motion carried.

APPROVED CONTRACT
EASTSHORE HUMANE
SOCIETY FOR 2023

The Village received a letter from the Wisconsin State Historical Society granting permission to remove and replace Wisconsin Historical Marker 176: Thorstein Veblen. State Historic Preservation Staff have no concerns and approved the request due to the markers current condition and problematic text. Proof of destruction of existing sign must be sent to the State Historical Markers Program Coordinator. The replacement marker will highlight Thorstein Veblen's contributions to the Theory of Economics nearly 100 years ago and is proposed to be relocated to the North side of the Valders Memorial Park parking lot entrance. The new location and verbiage on the marker will need to first be approved by the state.

NOTIFICATION FROM
WISCONSIN
HISTORICAL SOCIETY -
VEBLEN MARKER

12/05/2022 MINUTES

Shillcox reviewed the November report with the board. All park restrooms are now winterized and closed for the season. A Village Residents Only sign was installed at the compost center to deter nonresidents from dumping waste & brush. Other options for garbage/recycling collection are currently being researched; feedback from other surrounding communities will also be taken into consideration. The garbage truck needs certain hydraulic repairs to reduce oil usage which is being investigated. Christmas decorations have been hung throughout the village. Staff are working on replacing old shop lights with LED's as they burn out. Strobe lights were installed on the 2021 dump truck. Staff have and will continue to sweep street/curb & gutters as needed. The annual water tower inspection was completed by Lane Tank Co. No issues were observed. Sludge hauling was completed for the year by Right Way Applications; pumping was much more efficient with the change from 4" to 8" discharge pipe. CMSD sewage is flowing and monitored daily. Robert E Lee is finalizing some things and expects full transition in December with Valders staff. The Clarks Mills main lift station natural gas backup generator won't be installed until Spring/Summer of 2023. According to the DNR permit, chloride in effluent will no longer be a required test in 2023. Will be meeting with Northern Pipe soon to review & prepare for 2023 collection system maintenance including televising, jetting, etc.

APPROVED RES 2022-5
N ADAMS & W
WASHINGTON 2023
RECONSTRUCTION
PROJECT

Motion by Regan, second by Bartelme to adopt Resolution 2022-5 for North Adams and West Washington Street 2023 Reconstruction Project declaring an intent to Levy Special Assessments (Curb/Gutter/Sidewalk) under Municipal Authority Pursuant to Village Ordinances and WI State Statutes, & a public hearing is schedule for 1/9/2023 at 6:00 PM. Motion carried.

The Valders Public Utility Operational budgets were presented with minimal changes. There is an overall net increase of \$7,795 for Water and an increase of \$26,600 for Sewer from 2022 due to increased revenues. More of the additional revenue would be going into Water Main, WWTP, and Sewer Main Replacement Funds for future asset expenditures, however there are several additional expenses in 2023. Primarily for Water Testing requirements for Safe Drinking Water & PFA's, also new DNR Required plans need to be prepared by our engineer for Phosphorus and Effluent Monitoring, also increases for power, fuel, property & liability coverage, and continued maintenance of Water Mains and WWTP operating system equipment. Motion by Schwoerer, second by Bartelme to approve the 2023 utility budgets as presented and recommended by the Public Works Committee. Motion carried.

APPROVED 2023
PROPOSED UTILITY
BUDGETS

The board reviewed the renewal of auto, liability, public official's errors & omissions, workers compensation, crime, no-fault sewer back up, and property insurance coverages with the League of Wisconsin Municipalities Mutual Insurance. The total 2023 renewal premium is \$54,161. Motion by Schneider, second by Baroun to renew coverages with LWMMI effective 1/1/2023. Motion carried.

APPROVED TO RENEW
INSURANCE POLICY
FOR 2023 WITH LWMMI

The board reviewed to the proposed 2023 TID Budget & Balance Sheet Projections as presented by Bruckner. Motion by Schneider, second by Bartelme to approve as presented. Motion carried.

2023 TID BUDGET &
BALANCE SHEET
PROJECTIONS

A motion was made to adjourn the meeting at 7:35PM, however, Schneider then decided to give a brief update on the Upper Ball Diamond Improvement project progress to the board prior to adjournment.

UPPER BALL DIAMOND
IMPROVEMENT
PROJECT UPDATE

Motion by Schneider, second by Bartelme to adjourn meeting at 7:41PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

12/05/2022 MINUTES