

**VALDERS VILLAGE BOARD MEETING MINUTES
MAY 11, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Community Center, 420 N. Liberty Street, location moved to provide COVID Social Distancing. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Schuh, second by Bartelme to approve minutes from 3/09/20 and 3/24/2020 as presented by Clerk/Treasurer Bruckner. An April meeting was not held due to COVID. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the March & April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Bartelme, second by Regan to approve March Village vouchers; check #17597 - #17692 and electronic payments totaling \$270,246.12 and April Village vouchers: check #17693 -#17785 and electronic payments totaling \$143,657.77 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Regan, second by Schuh to approve March Utility vouchers; check #8320 - #8333 totaling \$101,669.43 and April Utility vouchers, check #8334 - #8344 and fund transfer totaling \$131,991.48 and check #1044 for \$3,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Chad & Angie Vetting of Vetting Transport LLC were present to discuss their pending project to build their business in TID #2 by 12/31/20 per the executed Developer Agreement. They explained with the impact of COVID they anticipate the facility itself to be constructed, but the interior may not be 100% complete by the agreement deadline. Schneider & Bruckner explained that is not an issue. The valuation is calculated by the Village Assessor in early January of 2021 and that valuation is utilized for the 2021 assessment roll and tax roll which is collectable in 2022. If the agreed minimum valuation between land and improvements would be less than the \$330,000 in Section 4 of the agreement, the difference will be invoiced to the company and payable by March 1, 2022. No motions are necessary on the matter. The Vetting's look forward to investing in the community this year and for the complete understanding of the process for their future facility to be constructed.

TID # 2 2020 UPDATE-
DEVELOPER VETTING
TRANSPORT LLC
PROJECT

Joint Fire/EMS Reports for March and April were presented by Christopher Dallas, Fire Chief/ EMS Director. Dallas explained due to COVID call volume is down for EMS which results in less revenue to pay for operational expenses to provide 24/7 coverage. It is noted that some expenses are down as well; however, to provide PPE for our staff due to limited availability is at a premium cost. The department did receive a Federal HHS Stimulus award of \$4,184 to provide some aid for PPE. New tires and cot batteries on Ambulance #7 will be replaced this month. Preventive maintenance inspections were completed on both emergency warning sirens in April. Dallas recommends this be done annually, rather than bi-annually and to include in the Village budget. Spring and Early Fund Raisers were cancelled (Fish Boil, Brat Fry and Gun Raffle) The August Picnic is still scheduled but will be discussed in June with the Lions Club if it is still going to be held.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoices for March and April.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

The board discussed at length with Dallas the need to set the 2021 EMS per capita rate for districts served now so Towns may approve increases at their upcoming annual town meetings. Villages are not able to do so without referendum or must cut in other areas to cover any increase. There was not an increase in the rate for 2020. Schuh and Bartelme noted districts served present at past joint meetings would rather see consistent smaller increases, rather than a big jump. The current rate is \$21. In 2019, we had fund raising revenues, sizeable donations and sold some equipment. There is not a guarantee of any of those revenues on year to year basis. Dallas noted operating expenses continue to increase, also our staff pay levels are not comparable to other services which makes it more difficult to maintain current staff or attract candidates for future position openings. Motion by Bartelme, second by Regan increase the rate \$2 to set the per capita rate for 2021 at \$23. Motion carried.

APPROVED TO SET 2021
EMS PER CAPITA RATE
AT \$23

Stephanie reviewed report for March and April Public Works/Utilities activities with the board. The DNR has suspended non-emergency in home/business inspections/meter replacements due to Covid. Lane Tank anticipates starting water tower maintenance postponed from 2019 at the end of May. One of the two Beacon System Collectors is not working and is out for repair. A donated tower to house the Beacon Antennae has been installed at Well #1. The Jackson Street lift station's level transducer has been replaced and is now running as normal.

DPW PUBLIC WORKS
MONTHLY REPORT

5/11/2020 MINUTES

Stephanie presented a quote from PJ Kortens & Company Inc. to upgrade the existing 2001 SCADA System at the WWTP. It is recommended to replace the aged system before mechanical failure may make it unrepairable and inoperable. It is the main computer system which runs the treatment plant functions and ties into the water system as well for up to \$61,000. It is also suggested by Stephanie at the same time replace the backup system for the wet well adding an additional \$9,000 for total of up to \$70,000. This new system would allow for future additions if needed for other new mandated plant automations or if we regionalize with other communities for wastewater treatment processing. The funds for this upgrade would be taken out of the WWTP Replacement fund which has a current balance of \$259,800. Motion by Regan, second by Schuh to proceed with the equipment upgrade. Motion carried. Stephanie then explained the need to replace the corroded aged explosion proof Electrical Control Panels at the WWTP. He obtained quotes from Crane Engineering & Sabel Mechanical. This project would also come out of the WWTP Replacement fund. Motion by Regan, second by Bartelme to proceed with replacement by Crane Engineering for \$5,900 the lower of the two quotes. Motion carried.

APPROVED WWTP
SCADA SYSTEM
UPGRADES &
ELECTRICAL PANEL
REPLACEMENT
UTILIZING WWTP
REPLACEMENT FUNDS

Stephanie was contacted by Clark Mills Sanitary District and the Village of St. Nazianz about the possibility of sending their sewage by pipeline for treatment processing by Valders Public Utilities. The Department of Natural Resources encourages this activity called "Wastewater Regionalization" and does make grant/loans available to communities combining services for upgrades for the infrastructure and capacity increases. Stephanie explained he is just looking for approval for he and a member of our Public Works Committee, to meet with the other community representatives and engineers and the DNR as necessitated to pursue the possibility of regionalization. Project estimated costs, anticipated revenues, proposed contracts, and potential timelines with need to be determined prior to making any decisions on the venture. After the lengthy discussions motion by Bartelme, second by Schneider, to authorize Valders representatives to meet with the other communities and bring back reports to the full board as the venture may progress and may need any official actions. Motion carried.

AUTHORIZED TO
PURSUE POSSIBLE
WASTEWATER
TREATMENT
REGIONALIZATION
WITH SURROUNDING
COMMUNITIES

Stephanie recommends that the Public Works Department conduct the annual sidewalk and tree trimming inspections as other communities, rather than the Public Works Committee members as in the past. Bruckner explained the same repair/trim notices would be sent to affected property owners as usual and the annual sidewalk repair resolution will need to be adopted by board after notices are sent to individual property owners. Motion by Devan, second by Schwoerer to have the Public Works Department conduct all future annual sidewalk and tree trimming inspections. Motion carried.

PUBLIC WORKS DEPT
TO CONDUCT ANNUAL
SIDEWALK & TREE
TRIMMING INSPECTIONS

Schuh and Stephanie presented the Board with suggested designs by Valders Stone & Marble for a new donated Welcome Sign to be placed on the Village retention pond lot in the TID District on the South West side of the Village. Motion by Schuh, second by Schwoerer to pick the design which states "Welcome to Valders" across the top and below the salutation a black/red stripped Viking Ship on an estimated 72" x 45" piece of limestone on and 84" limestone base. Motion carried. The board graciously accepts this generous donation from Valders Stone & Marble for this growing area of our community.

NEW WELCOME SIGN
DESIGN SELECTED TO
BE DONATED BY
VALDERS STONE &
MARBLE

Motion by Schwoerer, second by Bartelme to approve Beverage Operators License applications for Ronald M. Gosz, Clifford L. Farley, Skyanne S. Dombrowski, Kay L. Theys and Heather M. Soto all employees of Weber's BP currently with provisional licenses. Motion carried.

LICENSES APPROVED

The board reviewed a suggestion by Schneider to reduce the 2020 Class B Beer & Liquor License Fees due to COVID-19 establishment closures or limited to take out only. The board reviewed the current fees and expressed it is a small gesture, but a way to show appreciation for these businesses in our community. Schneider suggested to reduce each license fee by \$50, a combined reduction of \$100 from the \$250 fee. There are five combination licenses issued to establishments and the Valders Area Sports Association six-month beer only reduced from \$75 to \$25. Motion by Schwoerer, second by Bartelme to approve the Class B license fee reductions as discussed for licenses applied for effective 7/1/2020. Motion carried.

APPROVED 2020
REDUCTION OF CLASS
B LICENSE FEES DUE
TO COVID-19 IMPACTS

The board then reviewed the 2019 Village Budget Comparison Analysis as prepared by Bruckner and reviewed by Schneider. Bruckner explained overall after adjustments for replacement funds utilized for the purchase of the 2020 Silverado Truck and Street Line Painter and restricted revenues not eligible for general expenses there was a net budget balance of \$40,300. Schneider presented a budget resolution to utilize \$11,300 to carry forward to the 2020 budget for specific areas now known to have a budgetary shortfall due to additional expenses. The remaining \$29,000 will remain in the Village Non-Restricted fund to continue to build the fund balance. Motion by Schwoerer, second by Schuh to adopt Resolution 2020-3 as presented. Motion carried.

REVIEW 2019 BUDGET
ANALYSIS & ADOPTED
BUDGET RESOLUTION
2020-3 TO CARRY
FORWARD FUNDS TO
SPECIFIC 2020
BUDGET AREAS

5/11/2020 MINUTES

Bruckner presented General Ordinance 3-2020 to specifically amend 12.02 (5)(b) to allow the Clerk/Treasurer to grant/issue Temporary Operator (these are for fund raising events only) and Operator's Licenses without board approval. Municipal code currently only allows Provisional Beverage Operator licenses to be issued without Board action. Bruckner explained Act 166 amended the specific sections State Statute Chapter 125 in March 2020 which now allows these practices. Bruckner explained background checks are conducted at the time of license application, if there is something found the business owner is contacted and advised and may contact the Manitowoc County Sheriff's department to discuss the matter further prior to license approval/issuance. To approve this municipal code change will save the Clerk and Board time and will reduce publication expenses for the Village. In addition, rarely in the future will there be a need to issue provisional beverage operator license saving businesses an additional fee of \$10, when one is currently required. Motion by Schwoerer, second by Schuh to adopt the amendment to the ordinance 12.02(5)(b) as explained and defined and presented, the amendment is effective after posting for a period of seven days. Motion carried.

ADOPTED ORD 3-2020
AMEND MUNICIPAL
CODE 12.02(5)(b)
OPERATOR LICENSE
ISSUANCE

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:28PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

5/11/2020 MINUTES