

**VALDERS VILLAGE BOARD MEETING MINUTES
JANUARY 13, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CONVENED AND ROLL CALL</u>
Motion by Schuh, second by Bartelme to adopt the agenda. Motion carried.	<u>AGENDA APPROVED</u>
No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.	<u>NO PUBLIC INPUT</u>
Motion by Regan, second by Schuh to approve minutes from 12/2/19 & 12/9/2019 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Bartelme to approve the December Treasurer's reports as presented by Bruckner for all department funds. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Bartelme, second by Schuh to approve December Village vouchers; check #17285 - #17408 and electronic payments totaling \$98,349.56 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Schwoerer, second by Bartelme to approve December Utility vouchers; check #8277 - #8287 totaling \$23,580.26 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Announcement of the Manitowoc County Village Association meeting to be held on 1/15/20 at the Maribel Village Hall/Community Center, 14905 Mulberry Street, Maribel at 6:30PM. Presentation by Manitowoc County Emergency Services.	<u>MCVA MEETING ON 1/15/20 IN MARIBEL</u>
Motion by Schneider, second by Schuh at 7:04PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(f), for personnel matters. Motion carried.	<u>CLOSED SESSION</u>
Motion by Schneider, second by Regan to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 8:40PM. Motion carried.	<u>RECONVENED IN OPEN SESSION</u>
Motion by Schneider, second by Schuh, for future trainings for Fire/EMS personnel a training request form will be completed and approved by the Fire Chief/EMS Director and then forwarded to member of the Public Safety Committee to sign off on approval. Motion carried.	<u>APPROVAL REQUIRED FOR FIRE/EMS TRAINING</u>
Fire/EMS December Reports were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 6 calls & EMS had 53 calls, 11 of which were no transports. A Fire subcommittee was formed to research the replacement of SCBA's & air packs by the end of 2022; estimated cost of \$85,000-\$105,000. A UV-Ultraviolet light for disinfecting the ambulances/equipment and staff quarters was purchased with money donated by Sargento Foods. Year end reports will be presented in February after all year end entries have been completed.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
The board reviewed the Manitowoc County patrol logs and invoices for November & December.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSD</u>
Motion by Bartelme, second by Schuh to approve renewal of Joint Powers Agreement Between Manitowoc County, Joint Dispatch Center and the Village of Valders effective March 1, 2020. Motion carried.	<u>APPROVAL OF JOINT POWERS AGREEMENT BETWEEN MANITOWOC COUNTY & JOINT DISPATCH CENTER</u>
Board reviewed & discussed two repair options for Ambulance #7. Motion by Bartelme, second by Schwoerer to install delete kit & exhaust to correct problems with the DEF system & provide better fuel economy for \$2,614.55. Motion carried.	<u>AMBULANCE #7 REPAIR OPTIONS</u>
Update on the Joint Public Safety Committee meeting on 1/8/20 with the Valders Area School District & the Village of St. Nazianz on a future Safety Resource Officer (SRO) & Patrol Officer to jointly serve all entities. Due to the Village's insurance liability coverages and budgetary funds at the present time the school district will be looking to contract with Manitowoc County Sheriff's Department for an SRO. The feasibility of possibly creating a separate joint entity for police related needs & services will be further researched in the future.	<u>UPDATE ON MEETING VASD & ST. NAZIANZ REGARDING POSSIBLE FUTURE JOINT SAFETY SERVICES</u>
Stephanie reviewed the December report for Public Works/Utilities with the board. Staff continues to remove Ash trees from the park. Manhole, line repairs & televising of 3,000' of sanitary mains are scheduled to be completed by the February meeting.	<u>DPW PUBLIC WORKS MONTHLY REPORT</u>
The board reviewed the proposed new ATV/UTV Ordinance & revision to Winter Parking Regulations Ordinance (change of time period). Motion by Regan, second by Schneider to adopt Resolution 2020-1/Notice to be Posted of the Creation and Revisions to the Municipal Code of the Village of Valders Prior to their Adoption anticipated at the February meeting. Motion carried.	<u>REVIEW OF PROPOSED ATV/UTV ORDINANCE & WINTER PARKING REVISION</u>
	<u>1/13/2020 MINUTES</u>

Motion by Schwoerer, second by Schneider to approve the forgiveness of the 2019 Utility Tax Equivalent for Valders Public Utilities for \$42,046. Motion carried.

MOTION TO APPROVE
FORGIVENESS OF 2019
TAX EQUIVALENT

Schneider announced the Finance/Personnel Committee will be reviewing the existing employee manual for future modifications to recommend to the full board.

EMPLOYEE MANUAL
REVIEW BY COMMITTEE

Motion by Schneider, second by Bartelme to adjourn the meeting at 9:14PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

1/13/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
FEBRUARY 10, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

Motion by Schwoerer, second by Regan to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schuh, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 1/13/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the January Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Schuh, second by Regan to approve January Village vouchers; check #17409 - #17505 and electronic payments totaling \$549,149.68 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Regan, second by Bartelme to approve January Utility vouchers; check #8288 - #8309 totaling \$32,250.61 and check #1042 for \$4,800 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS January Reports were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 4 calls & EMS had 46 calls, 11 of which were no transports. This March will be the last Fish Boil Fundraiser at the Fire Station. The Fire Department and Lions Club will focus on the growing Community Picnic in August.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

Dallas gave an update on the Joint EMS meeting held on 2/5/20 at the Fire Station; only five out of eleven Districts attended. Financial reports were reviewed. Those in attendance inquired what the projected per capita increase will be for 2021. Dallas further explained there is no guarantee of donations, training, and grant revenues on an annual basis and those funds should not go toward anticipated budget revenues to cover operational expenses. In 2019 equipment was sold, which also offset EMS expenses incurred. Schneider stated the Towns served want to know the projected increase so it may be approved at their annual meetings. Schneider has reviewed 2019 and projected 2020 budget numbers with Dallas and based on their analysis the per capita increase will be a minimum of \$1.00 up to \$2.00, to cover expenses without the offset of the uncertain revenues. Actual 2020 year to date revenue and expenses will be reviewed in August for the final 2021 per capita rate to be set for the 2021 EMS service contracts.

2021 EMS PER CAPITA
SERVICE RATES TO
INCREASE \$1 TO \$2

Dallas and EMS Medic, Eric Lauters reviewed the current practice of the service providing Interfacility Transports with the board. Dallas explained the primary focus of our service is to provide 911 call response in our territory for our communities served; therefore, now with only two ambulances in service he recommends to no longer do inter-facility transports. There is no guarantee we will receive payment for the transport services rendered. It is also too unpredictable when both our rigs will be needed for 911's in our service area. After further discussion on the matter motion by Bartelme, second by Regan to discontinue doing inter-facility transports as soon as it can be terminated within the terms of any existing contracts. Motion carried.

MOTION TO
DISCONTINUE DOING
INTERFACILITY MEDICAL
TRANSPORTS

The board reviewed the Manitowoc County patrol logs and invoices for January.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

Due to the passing of our previous Building Inspector, a motion by Schneider, second by Bartelme to approve a contract with Witkowski Inspection Agency LLC, Brian Witkowski effective April 1, 2020 for building inspection services. Motion carried.

APPROVED CONTRACT
BUILDING INSPECTION
SERVICES

Stephanie reviewed the January report for Public Works/Utilities with the board. The DPW outdated laptop will be replaced. Mild temperatures allowed for park tree trimming to be done. Two Snowflake Christmas Decorations and two "Seasons Greetings" Banners were purchased utilizing replacement funds. Marc will be attending the WRWA conference in LaCrosse in March. The Jackson Street Lift Station will be undergoing equipment repairs in late February or early March. (Replacement of a Water Level Transducer Control Module). The scheduled WWTP Valve Repair should be completed soon.

DPW PUBLIC WORKS
MONTHLY REPORT

Motion by Regan, second by Schuh to adopt Ordinance 1-2020: Creation of 7.10 Use ATV/UTV Ordinance in Municipal Boundary Limits, the Renumeration of existing 7.10 to 7.11 Operation of ATV's on Roadway for Purpose of Snow Removal & revision to 7.03(2) Winter Parking Regulations Ordinance change from December 1st to March 31st, to November 1st to March 31st. Motion carried. The ordinances shall be in effect only after signage is installed and publication of the notice(s) and their respective effective dates.

ADOPTION OF ATV/UTV
ORDINANCE & WINTER
PARKING REVISION

2/10/2020 MINUTES

Motion by Schwoerer, second by Regan to approve Beverage Operator License Application for Kenneth L. Larson. Motion carried.

LICENSE APPROVED

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:59PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

2/10/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
MARCH 9, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schuh to approve minutes from 2/10/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Regan, second by Bartelme to approve February Village vouchers; check #17506 - #17596 and electronic payments totaling \$349,472.32 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Regan to approve February Utility vouchers; check #8310 - #8319 totaling \$27,957.53 and check #1043 for \$1,900.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Schneider announced the quarterly Village Association meeting will be held 4/15/20 in Mishicot at the Par 5 Resort at 6:00pm – Required Board of Review Training.

MCVA MTG 4/15/20

Joint Fire/EMS February Reports were presented by Christopher Dallas, Fire Chief/EMS Director. There was a total of 51 calls, 19 of which were no transports. The Fire Department will be applying for a DNR 50/50 grant for a truck chassis to install the Ultra High-Pressure Pump on, which is currently on Utility #30. The hope is to reduce wear and tear on larger apparatus extending the life of the fire trucks.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for February.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the February report for Public Works/Utilities with the board. The DNR continues implementing groundwater and wastewater standards for polyfluorinated substances, which will create additional future testing costs. The Jackson Street Lift Station will be undergoing equipment repairs in March. (Replacement of a Water Level Transducer Control Module, waiting on the parts yet). The scheduled WWTP Valve Repair has been completed by Sabel Mechanical.

DPW PUBLIC WORKS
MONTHLY REPORT

After brief discussion, motion by Bartelme, second by Regan to prepay the final loan payment on the Water Main BCPL Loan in the amount of \$60,662 on 4/15/20, (11 months early) utilizing Water Repair Funds. Motion carried. This action may aid in our future PSC Water Rate Case as the utilities will be debt free at the time of application.

APPROVED TO PREPAY
WATER MAIN LOAN

The Village received notification we were not awarded a State MLS Transportation Grant for our West Washington and North Adams Street project. Only 152 out of 1,600 communities were selected to receive a grant for their transportation projects.

VILLAGE IS NOT AN MLS
STREET PROJECT
GRANT RECEIPIANT

The Village is not eligible for a DNR ATV/UTV signage grant as previously thought. The required signs, post, permit fees and labor to install was not budgeted in our traffic signs budget for 2020. Schneider suggested to take the signs for the park out of the park operations budget and the remainder of the expenses out of the street maintenance budget. Motion by Regan, second by Schuh to approve funding for the expenses as suggested. Motion carried.

NON-BUDGETED ATV
UTV SIGNAGE COSTS
TO COME OUT OF PARK
& STREET BUDGETS

Motion by Schwoerer, second by Schuh to approve Temporary Class B Beer License for the Valders Fire Lions Fish Boil on 3/27/20 at the Fire Station. Motion Carried. Motion by Bartelme, second by Schuh to approve Temporary Beverage Operators Licenses for Stuart Hammel & Kyle Christiansen for the event. Motion Carried. Schneider abstained for these licenses due to his involvement with the event.

FISH BOIL LICENSES
APPROVED

Motion by Schwoerer, second by Regan to refund 2019 Personal Property Tax for machinery which was placed on the Doomage Assessment Roll in the amount of \$106.97 to Schmitz Amusements. Motion carried. The Department of Revenue and our Assessor after review of the notice of claim received on 1/31/2019 advised to proceed with the refund.

APPROVED TO REFUND
2019 PP TAX TO
SCHMITZ AMUSEMENTS

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:25PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS
Lori Bruckner
Village Clerk/Treasurer

2/10/2020 MINUTUES

**VALDERS VILLAGE BOARD SPECIAL MEETING MINUTES
MARCH 24, 2020**

A special meeting of the Valders Village Board was called to order by President Schneider at 5:30PM at the Valders Village Office 207 S. Liberty Street. (Due to COVID-19 the meeting was held in the garage to allow distancing). Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

No one present for public input.

NO PUBLIC INPUT

Motion by Schneider, second by Bartelme to adopt Resolution 2020-2, Declaration of State of Emergency in the Village of Valders. Motion carried. This State of Emergency was declared for the Public Health Emergency as it relates to the 2019 Coronavirus Pandemic, and is a proactive measure taken and to be enforced for emergent actions as they become necessitated for our various Village and Emergency Services Operations and Public Safety needs.

ADOPT RESOLUTION
2020-2 DECLARATION
OF STATE OF
EMERGENCY IN THE
VILLAGE OF VALDERS-
COVID-19

Schneider stated measures taken for various public services due to the Public Health Emergency, can be found on the Village Website or the Valders Fire Rescue Facebook Page. Christopher Dallas, Local Government Emergency Coordinator is the Village point of contact for COVID-19.

Schneider stated for the safety of our Village Board of Trustees and staff there will not be a regular monthly meeting in April, unless an emergency meeting is found to be necessary. Motion by Schuh, second by Regan, to approve to pay all vendor vouchers normally presented for approval at our April meeting for the month of March, due to the public health emergency. The vouchers and checks will be presented by Clerk/Treasurer Bruckner for approval and signature by the Village President Schneider or if he is not available due to quarantine measures or his employment; by the Alternate Signee, Chair of the Finance Committee, Trustee Schwoerer. Motion carried.

APPROVED TO PAY
MARCH VOUCHERS
WITHOUT FULL BOARD
APPROVAL

At this time it is anticipated the regular monthly meeting will be held on May 11, 2020 at 7PM. All reports and information which would have normally been presented at the April meeting will then be presented, reviewed and any official actions necessary to be taken by the Board of Trustees; as well as all other official business from the period of March 25, 2020 to May 11, 2020.

APRIL MEETING
CANCELLED DUE TO
PANDEMIC

Motion by Schneider, second by Regan to adjourn the meeting at 5:48PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS
Lori Bruckner
Village Clerk/Treasurer

3/24/2020 MINUTUES

**VALDERS VILLAGE BOARD MEETING MINUTES
MAY 11, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Community Center, 420 N. Liberty Street, location moved to provide COVID Social Distancing. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Schuh, second by Bartelme to approve minutes from 3/09/20 and 3/24/2020 as presented by Clerk/Treasurer Bruckner. An April meeting was not held due to COVID. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the March & April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Bartelme, second by Regan to approve March Village vouchers; check #17597 - #17692 and electronic payments totaling \$270,246.12 and April Village vouchers: check #17693 -#17785 and electronic payments totaling \$143,657.77 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Regan, second by Schuh to approve March Utility vouchers; check #8320 - #8333 totaling \$101,669.43 and April Utility vouchers, check #8334 - #8344 and fund transfer totaling \$131,991.48 and check #1044 for \$3,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Chad & Angie Vetting of Vetting Transport LLC were present to discuss their pending project to build their business in TID #2 by 12/31/20 per the executed Developer Agreement. They explained with the impact of COVID they anticipate the facility itself to be constructed, but the interior may not be 100% complete by the agreement deadline. Schneider & Bruckner explained that is not an issue. The valuation is calculated by the Village Assessor in early January of 2021 and that valuation is utilized for the 2021 assessment roll and tax roll which is collectable in 2022. If the agreed minimum valuation between land and improvements would be less than the \$330,000 in Section 4 of the agreement, the difference will be invoiced to the company and payable by March 1, 2022. No motions are necessary on the matter. The Vetting's look forward to investing in the community this year and for the complete understanding of the process for their future facility to be constructed.

TID # 2 2020 UPDATE-
DEVELOPER VETTING
TRANSPORT LLC
PROJECT

Joint Fire/EMS Reports for March and April were presented by Christopher Dallas, Fire Chief/ EMS Director. Dallas explained due to COVID call volume is down for EMS which results in less revenue to pay for operational expenses to provide 24/7 coverage. It is noted that some expenses are down as well; however, to provide PPE for our staff due to limited availability is at a premium cost. The department did receive a Federal HHS Stimulus award of \$4,184 to provide some aid for PPE. New tires and cot batteries on Ambulance #7 will be replaced this month. Preventive maintenance inspections were completed on both emergency warning sirens in April. Dallas recommends this be done annually, rather than bi-annually and to include in the Village budget. Spring and Early Fund Raisers were cancelled (Fish Boil, Brat Fry and Gun Raffle) The August Picnic is still scheduled but will be discussed in June with the Lions Club if it is still going to be held.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoices for March and April.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

The board discussed at length with Dallas the need to set the 2021 EMS per capita rate for districts served now so Towns may approve increases at their upcoming annual town meetings. Villages are not able to do so without referendum or must cut in other areas to cover any increase. There was not an increase in the rate for 2020. Schuh and Bartelme noted districts served present at past joint meetings would rather see consistent smaller increases, rather than a big jump. The current rate is \$21. In 2019, we had fund raising revenues, sizeable donations and sold some equipment. There is not a guarantee of any of those revenues on year to year basis. Dallas noted operating expenses continue to increase, also our staff pay levels are not comparable to other services which makes it more difficult to maintain current staff or attract candidates for future position openings. Motion by Bartelme, second by Regan increase the rate \$2 to set the per capita rate for 2021 at \$23. Motion carried.

APPROVED TO SET 2021
EMS PER CAPITA RATE
AT \$23

Stephanie reviewed report for March and April Public Works/Utilities activities with the board. The DNR has suspended non-emergency in home/business inspections/meter replacements due to Covid. Lane Tank anticipates starting water tower maintenance postponed from 2019 at the end of May. One of the two Beacon System Collectors is not working and is out for repair. A donated tower to house the Beacon Antennae has been installed at Well #1. The Jackson Street lift station's level transducer has been replaced and is now running as normal.

DPW PUBLIC WORKS
MONTHLY REPORT

5/11/2020 MINUTES

Stephanie presented a quote from PJ Kortens & Company Inc. to upgrade the existing 2001 SCADA System at the WWTP. It is recommended to replace the aged system before mechanical failure may make it unrepairable and inoperable. It is the main computer system which runs the treatment plant functions and ties into the water system as well for up to \$61,000. It is also suggested by Stephanie at the same time replace the backup system for the wet well adding an additional \$9,000 for total of up to \$70,000. This new system would allow for future additions if needed for other new mandated plant automations or if we regionalize with other communities for wastewater treatment processing. The funds for this upgrade would be taken out of the WWTP Replacement fund which has a current balance of \$259,800. Motion by Regan, second by Schuh to proceed with the equipment upgrade. Motion carried. Stephanie then explained the need to replace the corroded aged explosion proof Electrical Control Panels at the WWTP. He obtained quotes from Crane Engineering & Sabel Mechanical. This project would also come out of the WWTP Replacement fund. Motion by Regan, second by Bartelme to proceed with replacement by Crane Engineering for \$5,900 the lower of the two quotes. Motion carried.

APPROVED WWTP
SCADA SYSTEM
UPGRADES &
ELECTRICAL PANEL
REPLACEMENT
UTILIZING WWTP
REPLACEMENT FUNDS

Stephanie was contacted by Clark Mills Sanitary District and the Village of St. Nazianz about the possibility of sending their sewage by pipeline for treatment processing by Valders Public Utilities. The Department of Natural Resources encourages this activity called "Wastewater Regionalization" and does make grant/loans available to communities combining services for upgrades for the infrastructure and capacity increases. Stephanie explained he is just looking for approval for he and a member of our Public Works Committee, to meet with the other community representatives and engineers and the DNR as necessitated to pursue the possibility of regionalization. Project estimated costs, anticipated revenues, proposed contracts, and potential timelines with need to be determined prior to making any decisions on the venture. After the lengthy discussions motion by Bartelme, second by Schneider, to authorize Valders representatives to meet with the other communities and bring back reports to the full board as the venture may progress and may need any official actions. Motion carried.

AUTHORIZED TO
PURSUE POSSIBLE
WASTEWATER
TREATMENT
REGIONALIZATION
WITH SURROUNDING
COMMUNITIES

Stephanie recommends that the Public Works Department conduct the annual sidewalk and tree trimming inspections as other communities, rather than the Public Works Committee members as in the past. Bruckner explained the same repair/trim notices would be sent to affected property owners as usual and the annual sidewalk repair resolution will need to be adopted by board after notices are sent to individual property owners. Motion by Devan, second by Schwoerer to have the Public Works Department conduct all future annual sidewalk and tree trimming inspections. Motion carried.

PUBLIC WORKS DEPT
TO CONDUCT ANNUAL
SIDEWALK & TREE
TRIMMING INSPECTIONS

Schuh and Stephanie presented the Board with suggested designs by Valders Stone & Marble for a new donated Welcome Sign to be placed on the Village retention pond lot in the TID District on the South West side of the Village. Motion by Schuh, second by Schwoerer to pick the design which states "Welcome to Valders" across the top and below the salutation a black/red stripped Viking Ship on an estimated 72" x 45" piece of limestone on and 84" limestone base. Motion carried. The board graciously accepts this generous donation from Valders Stone & Marble for this growing area of our community.

NEW WELCOME SIGN
DESIGN SELECTED TO
BE DONATED BY
VALDERS STONE &
MARBLE

Motion by Schwoerer, second by Bartelme to approve Beverage Operators License applications for Ronald M. Gosz, Clifford L. Farley, Skyanne S. Dombrowski, Kay L. Theys and Heather M. Soto all employees of Weber's BP currently with provisional licenses. Motion carried.

LICENSES APPROVED

The board reviewed a suggestion by Schneider to reduce the 2020 Class B Beer & Liquor License Fees due to COVID-19 establishment closures or limited to take out only. The board reviewed the current fees and expressed it is a small gesture, but a way to show appreciation for these businesses in our community. Schneider suggested to reduce each license fee by \$50, a combined reduction of \$100 from the \$250 fee. There are five combination licenses issued to establishments and the Valders Area Sports Association six-month beer only reduced from \$75 to \$25. Motion by Schwoerer, second by Bartelme to approve the Class B license fee reductions as discussed for licenses applied for effective 7/1/2020. Motion carried.

APPROVED 2020
REDUCTION OF CLASS
B LICENSE FEES DUE
TO COVID-19 IMPACTS

The board then reviewed the 2019 Village Budget Comparison Analysis as prepared by Bruckner and reviewed by Schneider. Bruckner explained overall after adjustments for replacement funds utilized for the purchase of the 2020 Silverado Truck and Street Line Painter and restricted revenues not eligible for general expenses there was a net budget balance of \$40,300. Schneider presented a budget resolution to utilize \$11,300 to carry forward to the 2020 budget for specific areas now known to have a budgetary shortfall due to additional expenses. The remaining \$29,000 will remain in the Village Non-Restricted fund to continue to build the fund balance. Motion by Schwoerer, second by Schuh to adopt Resolution 2020-3 as presented. Motion carried.

REVIEW 2019 BUDGET
ANALYSIS & ADOPTED
BUDGET RESOLUTION
2020-3 TO CARRY
FORWARD FUNDS TO
SPECIFIC 2020
BUDGET AREAS

5/11/2020 MINUTES

Bruckner presented General Ordinance 3-2020 to specifically amend 12.02 (5)(b) to allow the Clerk/Treasurer to grant/issue Temporary Operator (these are for fund raising events only) and Operator's Licenses without board approval. Municipal code currently only allows Provisional Beverage Operator licenses to be issued without Board action. Bruckner explained Act 166 amended the specific sections State Statute Chapter 125 in March 2020 which now allows these practices. Bruckner explained background checks are conducted at the time of license application, if there is something found the business owner is contacted and advised and may contact the Manitowoc County Sheriff's department to discuss the matter further prior to license approval/issuance. To approve this municipal code change will save the Clerk and Board time and will reduce publication expenses for the Village. In addition, rarely in the future will there be a need to issue provisional beverage operator license saving businesses an additional fee of \$10, when one is currently required. Motion by Schwoerer, second by Schuh to adopt the amendment to the ordinance 12.02(5)(b) as explained and defined and presented, the amendment is effective after posting for a period of seven days. Motion carried.

ADOPTED ORD 3-2020
AMEND MUNICIPAL
CODE 12.02(5)(b)
OPERATOR LICENSE
ISSUANCE

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:28PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

5/11/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
JUNE 8, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:01PM at the Valders Community Center, 420 N. Liberty Street, location moved to provide COVID Social Distancing. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED
AND ROLL CALL

Motion by Bartelme, second by Schuh to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schneider, second by Regan to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 5/11/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the May Treasurer's report as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Regan, second by Bartelme to approve May Village vouchers; check #17786 - #17871 and electronic payments totaling \$103,055.10 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Schwoerer to approve May Utility vouchers, check #8345 - #8360 and fund transfer totaling \$30,253.64 and check #1045 for \$1,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for May were presented by Christopher Dallas, Fire Chief/ EMS Director. Dallas was not able to attend the meeting. Board reviewed report. Due to COVID all fundraising events for spring & early summer are cancelled. The picnic in August is moving forward. A committee was formed to start looking into replacing SCBA's, the estimate to replace is \$85,000-\$105,000. EMS call volume is continuing to drop, which will impact revenues to be received in near future. Purchases of operating supplies for the month of May are also down. The new tires on Ambulance 7 were installed.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoice for May.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Motion by Bartelme, second by Schuh to adopt Res. 2020-6 Manitowoc County Multi-Hazards Mitigation Plan 2020-2025, which enables the village to be eligible for FEMA's Hazard Mitigation grant programs to aide in disaster losses. Motion carried.

ADOPTED RESOLUTION
2020-06 MANITOWOC
COUNTY HAZARD
MITIGATION PLAN

Motion by Bartelme, second by Regan to approve creation of eligibility list for future openings of EMS staff positions. Motion carried.

APPROVED CREATION
OF ELIGIBILITY LIST
FOR FUTURE EMS
STAFF POSITIONS

Stephanie reviewed report for May Public Works/Utilities activities with the board. Due to frequent rain, keeping up with lawn mowing/trimming has been a challenge. Public restrooms/playgrounds have been opened, & staff is cleaning restrooms twice per day. Due to heavy rains it was necessary to fix a few small washouts in storm water basins. Lane Tank has completed the cleaning and inspection of & necessary painting/spot repairs on the Water Tower. All that remains is the top platform which will be completed once Verizon & Mercury Net have their antennae moved to its new mounting posts. The water tower has passed inspection & is now back in full operation. Semi-annual sewer flushing was completed with no major issues.

DPW PUBLIC WORKS
MONTHLY REPORT

The board reviewed the 2019 WDNR Compliance Maintenance Annual Report earning a 3.75GPA, as presented by Stephanie. Motion by Regan, second by Schuh to adopt CMAR Resolution 2020-4, defining maintenance actions and equipment upgrades to maintain effluent requirements. Motion Carried.

REVIEW OF WDNR 2019
REPORT & ADOPTED
CMAR RESOLUTION
2020-4

The board reviewed the Year 3 Compliance Report WPDES Permit Alternative Plan for effluent limits and phosphorus concentrations as prepared by Robert E. Lee. Motion by Regan, second by Bartelme to approve contract for Year 4 Final Compliance Alternative Plan Report Services for the WWTP to be completed & budgeted in 2021 at of cost of \$15,985. Motion Carried.

REVIEW YEAR 3 WPDES
PERMIT COMPLIANCE
REPORT & APPROVED
YEAR 4 REPORT
SERVICES CONTRACT

The board reviewed the quote from Great Lakes Roofing for the repair of leaks & resealing of metal roof at the Village Office/Garage/Well #1 for up to \$6,000, utilizing \$2,500 from 2020 budget areas of Water/Shop & Garage/Village Office; and up to \$3,500 out of Building Fund Savings. Motion by Bartelme, second by Regan to approve the leak repairs/sealing to be completed as soon as possible. Motion carried.

APPROVED TO
COMPLETE ROOF LEAK
REPAIRS

The board discussed scheduling a date for the postponed May 2020 Village Wide Rummage Sales. It was suggested by Schuh & Schneider to hold it in the fall instead of in the summer. Motion by Schuh, second by Regan to approve to schedule the Village Wide Rummage Sales for September 11th & 12th. Motion Carried.

APPROVED TO
RESCHEDULE VILLAGE
WIDE RUMMAGE SALES

6/8/2020 MINUTES

APPROVED RENEWAL &
ISSUANCE OF 2020
LICENSES

Bruckner presented list of 9 applicants for Class "A & B" Beer & Liquor License renewals. Motion by Schwoerer, second by Bartelme to approve renewal of Alcohol Beverage License applications for the period of 7/1/20 to 6/30/21. Motion carried for the following premises and their respective agents/proprietors.

Class A Beer & Liquor:

- 1) Christel's Foods Inc.; dba Piggly Wiggly, Scott A. Christel
- 2) Weber Family Station LLP; dba Weber's BP Gas Station, Dennis K. Weber
- 3) Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz

Class B Beer & Liquor

- 1) Jaybirds Sports Bar LLC; dba Jaybirds Sports Bar, Jay A. Christel
- 2) Wiegand's Lanes LLC; dba Bruce's Bar & Bowl, Penny L. Wiegand
- 3) The Schuh Factory LLC; dba The Schuh Factory, Jolene M. Schuh
- 4) The Willows of Manitowoc LLC; dba Willows Supper Club, Lee R. Waites
- 5) D&M Establishments LLC; dba Dizzy's Pub, Dale R. Folz.

Class B Beer

- 1) Valders Area Sports Association, Brian Ulness, Agent for the period of 6/10/2020 – 11/15/2020 for the ball diamonds/concession stands in the Valders Memorial Park

Motion by Schwoerer, second by Schuh to approve renewal of Cigarette License applications for period of 7/1/20 to 6/30/21. Motion carried for the following premises:

- 1) Christel's Foods Inc.; dba Piggly Wiggly
- 2) Weber Family Station LLP; dba Weber's BP Gas Station
- 3) Country Visions Cooperative Gas Station & C Store; dba Cenex

2020 Inspections were completed for the Nordic Lands Mobile Home Park by Fire Chief Dallas and approved. Inspection by the Building Inspector reported items which need to be addressed prior to final occupancy inspections for the 3 new homes recently moved into the park. Regan noted there is a need to inspect the park for possible grass/weed violations routinely & for junk/abandoned vehicles; Stephanie will check on these concerns. The Manitowoc County Health Department also inspects and licenses the mobile home park. Motion by Schwoerer, second by Schuh to approve the license renewal for the Nordic Lands LLC Mobile Home Park for the period of 7/1/20-6/30/21. Motion carried.

Motion by Schwoerer, second by Schuh to approve the 2019 audited financial statements as prepared and presented by Ihlenfeld, Skatrud & Anderson for all departments: Village, TID#2, Fire, EMS, and the Public Utilities. Motion carried.

APPROVED 2019
AUDITED FINANCIAL
STATEMENTS

Motion by Schwoerer, second by Bartelme to approve to close the one remaining Associated Bank account for EMS, when Cvikota feels all insurance direct depositors have been switched over to Bank First EMS account. Motion carried.

APPROVED TO CLOSE
ASSOCIATED BANK
ACCOUNT FOR EMS

The board reviewed State Act 185, County Res. 2020/2021-2 Temporary Waiver Interest & Penalties on Property Taxes due to COVID financial burdens to taxpayers. Motion by Schuh, second by Schwoerer to adopt Village Res. 2020-5, Resolution Waiving Interest & Penalties on Property taxes. Motion Carried.

APPROVED RES. 2020-
5 TEMPORARY WAIVER
OF INTEREST &
PENALTIES ON
PROPERTY TAXES

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:45PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

6/8/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
JULY 13, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00 PM at the Valders Village Office, 207 South Liberty Street, Valders WI. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CONVENED AND ROLL CALL</u>
Motion by Bartelme, second by Schwoerer to adopt the agenda. Motion carried.	<u>AGENDA APPROVED</u>
No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.	<u>NO PUBLIC INPUT</u>
Motion by Regan, second by Schuh to approve minutes from 6/8/20 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Schuh to approve the June Treasurer's reports as presented by Bruckner for all department funds. Motion carried.	<u>TREASURER REPORTS APPROVED</u>
Motion by Regan, second by Bartelme to approve June Village vouchers; check #17872 - #17962 and electronic payments totaling \$105,230.33 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Schuh, second by Regan to approve June Utility vouchers, check #8361 - #8369 totaling \$15,624.31 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Fire/EMS Reports for July were presented by Christopher Dallas. The picnic in August has now been cancelled due to Covid pandemic. Rebecca Meulemans, Jesse Schwoerer, and Chris Dallas have completed additional State Fire certifications. EMS calls totaled 42 this month, 9 were no transports. EMS has a total of \$55,036.85 in accounts receivable, 50% of that is in net 30. A computer from 2009 & a clothes dryer are being replaced at the station.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
The board reviewed the Manitowoc County patrol logs & invoice for June.	<u>PATROL LOGS/INVOICE REVIEWED FOR MCSD</u>
The board discussed approving to drop the critical care endorsement for the Valders Fire Ambulance Department in the newly updated operation plan. Motion by Bartelme, second by Regan to drop the critical care endorsement in the updated plan. Motion carried.	<u>APPROVED DROP OF CRITICAL CARE ENDORSEMENT PLAN</u>
Stephanie reviewed report for July Public Works/Utilities activities with the board. All three lower Memorial Park shelters have all had their siding painted to match the community center. Annual Sidewalk inspections have been completed. In early June, the village had its first water main break in several years on North Adams Street. It was fixed the same day with minimal water loss and no service interruptions. We have finished dosing our last chemical additive for phosphorous removal. The results from the pilot testing & bench testing will be reviewed by Stephanie & our engineer.	<u>DPW PUBLIC WORKS MONTHLY REPORT</u>
Motion by Schwoerer, second by Bartelme to adopt Resolution 2020-7, Required Rebuilding/Repairing of Sidewalks for 2020 with a repair deadline of 9/30/20. Motion carried. Letters have been mailed to all the affected property owners.	<u>ADOPTED RES. 2020- 7/SIDEWALK REPAIRS</u>
Motion by Schwoerer, second by Regan to renew contract for accounting/audit services with Ihlenfeld, Skatrud & Anderson for 2020, 2021, 2022. Motion carried.	<u>APPROVED CONTRACT RENEWAL ACCOUNTING & AUDIT SERVICES</u>
The board reviewed the notification of WEC Cares Subgrant Award of \$785 for eligible election related expenses in 2020.	<u>NOTIFICATION WEC CARES GRANT AWARD</u>
Motion by Schwoerer, second by Schuh to approve a \$0.50/hour raise effective with the next pay period for Office Administrative Assistant, Bailey Riesterer. Motion carried.	<u>APPROVED RAISE ADMINISTRATIVE ASSISTANT</u>
Notification of retirement of EMS Paramedic Julie Dehne effective 9-1-20. She is utilizing vacation until her retirement date.	<u>RETIREMENT NOTIFICATION JULIE DEHNE</u>
Motion by Schwoerer, second by Bartelme at 7:20 PM to convene in closed session in accordance with WI State Statutes 19.85(1)(c), consideration of compensation and employment of full time EMS medical personnel. Motion carried.	<u>MOTION TO CONVENE IN CLOSED SESSION</u>
Motion by Bartelme, second by Schuh at 8:30 PM to reconvene in open session in accordance with WI State Statutes 19.85(2). Motion carried.	<u>MOTION TO RECONVENE IN OPEN SESSION</u>
Motions resulting from closed session: Motion by Schneider, second by Bartelme to approve pay raises for full time EMS personnel Jonathon Dishinger from \$14.50 to \$15.39 per hour and Dennis Laque from \$13.00 to \$13.91 per hour, effective next pay period. Motion carried.	<u>APPROVED RAISES FOR JONATHON DISHINGER & DENNIS LAQUE</u>

Motion by Schneider, second by Bartelme to approve EMS Director Chris Dallas to hire replacement paramedic to fill the retirement vacancy & an additional fulltime paramedic to fill the vacancy which remained open since 2018. Motion carried.

APPROVED TO HIRE
TWO REPLACEMENT
PARAMEDICS

Motion by Schneider, second by Regan to adjourn the meeting at 8:35PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

7/13//2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
AUGUST 10, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00 PM at the Valders Community Center, 420 North Liberty Street, Valders WI. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CALLED TO
ORDER & ROLL CALL

Motion by Schuh, second by Regan to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 7/13/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Bartelme, second by Regan to approve July Village vouchers; check #17963 - #18051 and electronic payments totaling \$95,828.73 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Schwoerer, second by Schuh to approve July Utility vouchers, check #8370 - #8381 and transfer totaling \$55,814.20; also check #1046 for \$3,400.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for July were presented by Christopher Dallas. Physicals are ongoing for both departments with a deadline of 9/11/20. The current fire department roster is 22 members. The radio system County Fire Channel is still experiencing white noise; this is causing problems within the department & will need to be fixed. Isaac Nadler resigned from EMS service on 7/25/20. EMS is rewriting the operational plan to remove the interfacility transports and critical care portion in the plan. In July there were 3 Fire Calls and 37 EMS calls, 14 of which were no transports (7 of which were police matters & 2 fire standbys).

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoice for July.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

Stephanie reviewed report for July Public Works/Utilities activities with the board. Repairs to the Village Office roof have been completed by Great Lakes Roofing. Flag poles for the service branches were finally received; Village staff has poured all the bases, when the concrete is cured the flag poles will be installed. Village staff poured a concrete pad in the park next to the North shelter for a new memorial bench. Regan asked for a quote to have the electric service at the recycling center removed to save base fees & use power from the WWTP; this possible future project will be reviewed for the 2021 budget. A flail mower was borrowed to mow Brennan Hill & TID lot #1. Yearly traffic line painting has been completed. The WWTP SCADA system upgrade has been delayed due to scheduling conflicts. It has been a month since we stopped adding our last trial phosphorus reduction chemical; the numbers have continued to remain low. The Routes to Recovery Act Grant allotment is \$15,475; Bruckner has completed Submittal #1 for \$1,125 (PPE/Sanitize). Submittal #2 in September will include additional PPE/Sanitizing & Polling Place protective measures; Installation of Touch Free Faucets in our public facilities (estimated at \$5,500); Purchase of a Sanitizer Mist Sprayer to be utilized at Community Center, Fire Station, and for Playground Equipment, or other public facilities (\$3,000); and a 55" TV for the meeting room to be utilized for virtual/online training or meetings (\$450).

DPW PUBLIC WORKS
MONTHLY REPORT

The Board reviewed with Stephanie a quote from Northern Pipe for sanitary sewer repairs based off the 2020 televising report. Stephanie recommended we perform all repairs listed. This is necessary for the long-term stability of the sewers and will help to continue reducing Inflow & Infiltration into the system. Motion by Regan, second by Schuh to approve the repairs to be completed this fall by Northern Pipe for \$22,500 utilizing sewer repair fund savings. Motion Carried.

MOTION TO APPROVE
SANITARY SEWER
REPAIRS FOR \$22,500

Regan discussed with the board complaints received and has observed ATV/UTV users who are not following state operational rules, unsafe operation, and unauthorized usage on private property. Bartelme stated he has also observed unsafe practices. This new ordinance is a privilege and can be made more restrictive or ended if these user practices continue in the future. Schneider then stated semi's/trucks need to better observe traffic signs and speed regulations, as as he has witnessed and has had several complaints as to their operation in the Village limits.

DISCUSSED VEHICULAR
TRAFFIC & ATV/UTV
IMPROPER/UNSAFE
USAGE/SPEED
COMPLAINTS

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:22PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

7/13/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
SEPTEMBER 14, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00 PM at the Valders Village Office, 207 South Liberty Street, Valders WI. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CALLED TO ORDER & ROLL CALL</u>
Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.	<u>AGENDA APPROVED</u>
No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.	<u>NO PUBLIC INPUT</u>
Motion by Schuh, second by Schwoerer to approve minutes from 8/10/20 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Bartelme to approve the August Treasurer's reports as presented by Bruckner for all department funds. Motion carried.	<u>TREASURER REPORTS APPROVED</u>
Motion by Regan, second by Schuh to approve August Village vouchers; check #18058 - #18143 and electronic payments totaling \$144,769.49 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Bartelme, second by Regan to approve August Utility vouchers, check #8382 - #8393 and transfer totaling \$13,846.56; also check #1047 for \$1,500.00 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
The board reviewed request submitted by Daniel Zachek to approve a Certified Survey Map to combine 2 vacant parcels at 414/418 North Adams Street into one 120' x 240' parcel. Zachek present at the meeting explained to the board he recently purchased the parcels and intends to build a large garage 70' x 120' with a restroom and a kitchenette in the middle of the two parcels to work on his personal vehicles and storage, and possibly rent out a portion of it to another small business. After board review motion by Schneider, second by Schuh to approve the CSM to combine the parcels. Motion carried.	<u>APPROVED TWO SEPARATE CSM'S TO JOIN PARCELS</u> <u>414/418 NORTH ADAMS STREET</u>
The board then reviewed another request submitted by Joseph & Kimberly Smith of 572 S. Liberty Street to combine two parcels for their home and driveway parcel into one parcel. The Smiths purchased the smaller of the two existing parcels from the Village in 2017. Motion by Schuh, second by Bartelme to approve the CSM to combine the parcels. Motion carried.	<u>572 S. LIBERTY STREET</u>
Schneider posed the question to the board; due to COVID-19 if Trick-Or-Treat should be held. Bruckner reported Two Rivers is the only community which confirmed it is having the event so far. Motion by Schneider, second by Regan to hold Trick-Or-Treat on Saturday, October 31 st from 4PM-6PM. Motion carried. Schneider suggested if you do not want contact with others to put a bowl of candy on your porch and if you are participating in the event please remember to put your porch light on.	<u>2020 HALLOWEEN TRICK-OR-TREAT SCHEDULED</u>
Fire/EMS Reports for August were presented by Christopher Dallas. The 2021 budgets are in draft stage. Physicals ongoing for both departments are almost completed. The current fire department roster is 22 members. The department is hosting an Entry Level Firefighter training class for the next 3 months in cooperation with Lakeshore Technical College. In August there were 4 Fire Calls and 49 EMS calls, 15 of which were no transports (1 fire standby/1 no patient found). The joint EMS meeting was held on 9/2/20 at the station. 2021 EMS contracts were given to municipalities in attendance, and contracts were mailed to those who did not attend to present at their individual meetings for board approval.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
Motion by Bartelme, second by Regan to approve 2021 contract for EMS Services with a per capita rate of \$23.00 for the Village of Valders. Motion carried.	<u>APPROVED 2021 EMS CONTRACT FOR SERVICES</u>
The board reviewed the Manitowoc County patrol logs & invoice for August.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSD</u>
Discussion and motion to approve contract for police patrol services with Manitowoc County Sheriff's Department (MCSD) for 2021 and 2022. There is a change from prior contracts that travel time to and from Manitowoc must be included in the patrol shift in accordance with union and county regulations. If the officer is dispatched elsewhere in route to or from the Village or while on shift that time will be deducted from the total shift time. After discussion motion by Bartelme, second by Schuh to amend the contract to (2) two (3) three-hour patrol shifts per week. Motion carried.	<u>APPROVED MCSD CONTRACT RENEWAL FOR 2021 & 2022 PATROL SERVICES</u>
Stephanie reviewed report for August Public Works/Utilities activities with the board. The flags are up at the North East end of the Village, the new lighting is yet to be installed. A faulty capacitor was replaced on an air conditioning unit at the community center. A section of deteriorated asphalt will be removed and repaired on Christel Drive. All sidewalk repairs are completed except for three. The repaired Beacon Collector is back in service at Well #1. The WWTP SCADA system upgrade is ongoing and power panels have been upgraded. Sanitary Sewer repairs will be completed in mid to late September.	<u>DPW PUBLIC WORKS MONTHLY REPORT</u> <u>9/14/2020 MINUTES</u>

The Board reviewed with Stephanie a quote from Miller Implement for a 72" Flail Mower attachment for the Bobcat for ditch and long grass/weed cutting for \$4,789.00. Stephanie is going to demo it prior to purchase. In the past we have borrowed equipment to complete the cutting at various locations in the Village. Motion by Schneider, second by Bartelme, to approve purchase if the demo result is good, utilizing equipment funds. Motion Carried.

APPROVED DPW TO PURCHASE FLAIL MOWER ATTACHMENT FOR BOBCAT

Motion by Schuh, second by Regan to approve to renew contract with Advanced Disposal for recycle hauling & related services for 2021 through 2026 as presented. Motion carried.

APPROVED RENEWAL ADVANCED DISPOSAL CONTRACT

Schneider stated that we will be checking into possibility of changing the lot lines and rezoning a few of the lots in the TID#2 Melody Hill Plat from R2 and Multi Family to Business after inquiry about some of the existing lots.

POSSIBLE CHANGE TO TID #2 LOT LAYOUTS & ZONING POTENTIAL DEVELOPER

Bruckner explained the Public Service Commission of Wisconsin has suggested the board adopt a resolution that would eliminate the annual forgiveness of the Valders Public Utility Tax Equivalent payable to the Village. This action will aid in a lower future increase of the water rates which is anticipated to increase in 2021. The water rates have not increased since the water tower construction project back in 2000/2001. Motion by Schworer, second by Regan to adopt Resolution 2020-8, Resolution Reducing the Tax Equivalent Payable to the Village of Valders by Valders Public Utility to Zero. Motion carried.

APPROVED RES 2020-8 REDUCING THE TAX EQUIVALENT FROM VALDERS PUBLIC UTILITY TO ZERO

Motion by Schneider, second by Regan at 7:50PM to temporarily adjourn and then continue the meeting to allow the trustees and DPW to travel to the Village Pond Lot Site in TID#2 to finalize the placement of the new Welcome Sign donated by Valders Stone & Marble. Motion carried. Bruckner remained at the Village Office and President Schneider will call her with final motion related to the sign placement and then meeting adjournment immediately to follow.

TEMPORARY ADJOURNMENT TO ALLOW TRAVEL TO TID#2 FOR WELCOME SIGN PLACEMENT

Schneider called Bruckner at 8:04PM. Motion by Bartelme, second by Regan to place the sign in the North East corner of the Village owned Pond Lot. Motion carried.

APPROVED WELCOME SIGN PLACEMENT LOCATION

Motion by Schneider, second by Schuh to adjourn the meeting at 8:05PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

9/14/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
OCTOBER 12, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00 PM at the Valders Village Office, 207 South Liberty Street, Valders WI. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CALLED TO
ORDER & ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schwoerer, second by Bartelme to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 9/14/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the September Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Bartelme, second by Regan to approve September Village vouchers; check #18144 - #18228 and electronic payments totaling \$106,561.11 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Schuh to approve September Utility vouchers, check #8394 - #8405 totaling \$17,550.79 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for September were presented by Christopher Dallas. The 2021 budgets are in draft stage. Physicals for both departments are completed for all but one member. The current fire department roster is 28 members; 5 new members were added in September. The department is hosting an Entry Level Firefighter training class for the next 2 months in cooperation with Lakeshore Technical College. The Fire department is looking into replacing SCBA air packs; they need to be replaced at the end of 2022 and are estimated to cost \$85,000-\$105,000. The department is working with a grant writer to submit a grant to replace the air packs; they will have to pay 10% of the total cost & the government will pay the 90% balance. In September there were 4 Fire Calls and 38 EMS calls, 8 of which were no transports. COVID has now hit our area and 1 of 3 patients are positive cases, which incurs additional PPE and extra sanitizing/cleaning measures and expense. Some of these expenses are being covered by the Village's Routes to Recovery Grant program through the State.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoice for September.

PATROL LOGS/ INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the report for September Public Works/Utilities activities with the board. Routine maintenance has been done on park grounds and at the community center. The upper shelter bathrooms are winterized & the water has been shut off. The area of asphalt on Christel Drive near the entrance to the Cenex gas station is now scheduled to be replaced. Routine maintenance and hydrant flushing have been done, along with yearly maintenance of Plant #2. No major issues were identified; the plant is in good working order and relatively sound structurally. There should only be minor issues until it needs to be upgraded. Work has been delayed on sanitary sewer repairs due to issues with work crew availability; they have stated that they will be able to finish by mid-October. Fall sanitary sewer flushing was completed.

DPW PUBLIC WORKS
MONTHLY REPORT

The board reviewed renewal quotes for 2021 auto, liability, workers compensation, crime and property coverage with the League of Wisconsin Municipalities Insurance Fund and Municipal Property Insurance Fund. The overall premium for all coverages increased \$583 from 2020. The classification rates set by the state for workers compensation decreased from the previous year. This policy is effective 1/1/21. Motion by Schwoerer, second by Bartelme to approve to renew the coverages as presented for 2021. Motion carried.

APPROVED INSURANCE
POLICY RENEWALS FOR
2021

Bruckner presented health insurance renewal quotes from United Healthcare which carries a 11.5% increase in premium for the Village/Utility/EMS employees. It also has a plan change which increases the deductible amount but decreases the out of pocket maximum cost to the employee. An alternative company quote was provided by our agents, McClone Insurance from Anthem. This plan has a lower deductible and out of pocket max for the employee but has an additional drug deductible and higher copays to the employee for any Urgent Care & Emergency Room services. This plan offers a significant decrease in the annual premium cost. A \$10,860 savings to the Village/Utility budgets and a \$13,030 to the EMS budget. After a period of discussion with trustees and employees present about the two plans, motion by Schneider, second by Schuh to approve to change the health plan and carrier to Anthem effective 12/1/2020. Motion carried.

APPROVED EMPLOYEE
HEALTH INSURANCE
PLAN CARRIER CHANGE

Motion by Schneider, second by Bartelme at 8:05PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for consideration of public employee employment, evaluations and compensation. Motion carried.

CONVENED IN CLOSED
SESSION

10/12/2020 MINUTES

Motion by Schneider, second by Bartelme to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 9:45PM. Motion carried.

RECONVENED IN
OPEN SESSION

Motion by Schneider, second by Regan to authorize the DPW, Marc Stephanie, to offer the vacant public works/utility operator position to first candidate. If the position is not accepted, it will be offered to the second candidate. The name will be released upon acceptance of this position. Motion carried.

AUTHORIZATION OF
DPW TO FILL VACANT
POSITION

Motion by Schneider, second by Schuh effective with the first payroll in January 2021, the following employees will receive a \$1.00 per hour wage increase: Marc Stephanie, Gerald Klingeisen, & Lori Bruckner. Delaine Reis will receive a \$0.50, Paul Leonard will receive a \$0.75 and Bailey Riesterer will receive a \$2.00 per hour wage increase. Motion carried.

2021 WAGE INCREASE
APPROVED

Schneider then stated to the board sorry this matter is not on the agenda; but it must be addressed tonight. Due to the recent surge of cases of COVID in our County since the September meeting; should Trick-Or-Treat still be held? Trustees discussed it would be best if the event is cancelled for everyone's safety but with regret for the kids. Motion by Schneider, second by Schuh to cancel Trick-Or-Treat for 2020. Motion carried.

2020 HALLOWEEN
TRICK-OR-TREAT
CANCELLED

Motion by Schneider, second by Bartelme to adjourn the meeting at 9:48PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

10/12/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
NOVEMBER 9, 2020**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:09 PM at the Valders Village Office, 207 South Liberty Street, Valders WI. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CALLED TO
ORDER & ROLL CALL

Motion by Regan, second by Schuh to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Regan, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 10/12/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the October Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Bartelme, second by Regan to approve October Village vouchers; check #18229 - #18321 and electronic payments totaling \$124,881.61 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Bartelme, second by Schuh to approve October Utility vouchers, check #8406 - #8418 and transfers totaling \$125,553.05 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Fire/EMS Reports for October were presented by Christopher Dallas. The 2021 budget for both departments are completed and need approval. Physicals for both departments are completed for all members. There was a prolonged water search and rescue incident that stretched over 3 days and 30 hours of searching in the water. Our Rapid Deployment Craft & 4 Cold Water Suits were damaged due to the conditions in the area being searched. We have submitted a claim to our insurance for the damaged equipment. Between 3-6 members were out over the course of October into November due to COVID exposure. It is anticipated all staff will be back to work by November 7th.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County patrol logs & invoice for October.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

The board reviewed and made a motion to approve the proposed Fire operating budget for 2021 and Fire District Protection Agreements. Motion by Schuh, second by Bartelme to approve the 2021 Budget and Fire Protection Agreements as presented. Motion Carried.

MOTION TO APPROVE
2021 FIRE BUDGET &
FIRE PROTECTION
AGREEMENT

The board reviewed the proposed EMS operating budget for 2021. Motion by Bartelme, second by Schuh to approve the 2021 EMS Operating Budget as presented. Motion Carried.

MOTION TO APPROVE
2021 EMS BUDGET

Stephanie reviewed the report for October Public Works/Utilities activities with the board. Routine maintenance has been done on park grounds and at the community center. All outside bathrooms have been winterized & the water has been shut off. Leaf removal has started at both parks. The new touch free faucets have been installed at the village hall and community center. The area of asphalt on Christel Drive near the entrance to the Cenex gas station has been replaced; it required less asphalt than anticipated, resulting in some savings. Public works employees have been cleaning leaves off of stormwater catch basins.

DPW PUBLIC WORKS
MONTHLY REPORT

Schuh stated he would like to thank Schnell Electric Inc. of St. Nazianz for their gracious donation of the new LED lighting installed at the welcome sign at the east entrance to the village to illuminate the new Military Branch Service flags.

SCHNELL ELECTRIC
DONATION

The board reviewed the 2021 proposed Village Budget as prepared by Bruckner and Stephanie, which carries a decrease of revenue and expenses by \$3,140; -0.5%, and an increase of \$797 in the tax levy; 0.2% from 2020. The mill rate is anticipated to increase an estimated \$0.06 per thousand which calculates to an increase of \$6 on \$100,000 of assessed property valuation. Motion by Schuh, second by Schwoerer to accept the proposed budget as presented and to schedule the 2021 Public Budget Hearing for 12/1/20 at 6:30PM. Motion Carried. The regular monthly meeting shall immediately follow the close of the hearing to save the cost of a special meeting and to allow tax bills to be prepared and mailed on a timely basis.

MOTION TO SET DATE
AND TIME FOR
VILLAGE BUDGET
HEARING

Motion by Schneider, second by Schuh at 7:38PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for public employee evaluations and compensation. Motion carried.

CONVENED IN CLOSED
SESSION

Motion by Schneider, second by Regan to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 9:04PM. Motion carried.

RECONVENED IN
OPEN SESSION

11/9/2020 MINUTES

Motion by Schneider, second by Schwoerer effective January 1, 2021 to increase the EMS Paid on Call Rate by \$1.00 per hour for EMT's, AEMT's, & Paramedics. Motion Carried.

APPROVED 2021 RATE
INCREASE FOR EMS
POC

Motion by Schneider, second by Bartelme to adjourn the meeting at 9:06PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

11/9/2020 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES
DECEMBER 1, 2020**

Followed by the Pledge of Allegiance and roll call; the Public Hearing for the Valders Village 2021 Budget was opened by President Schneider at 6:33PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Regan, second by Bartelme to close the hearing at 6:37PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:38PM. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

2021 BUDGET HEARING
& CONVENE REGULAR
MEETING

Motion by Regan, second by Schwoerer to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schwoerer to approve minutes from 11/09/20 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Regan to approve the November Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Regan to approve November Village vouchers; check #18322 - #18415 and electronic payments totaling \$121,494.41 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Schwoerer, second by Bartelme to approve November Utility vouchers; check #8419 - #8430 totaling \$14,335.57 and check #1049 for \$1,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Motion by Regan, second by Schneider to adopt the proposed 2021 Village Budget as presented and to set the 2020 levy at \$354,259, an increase of 0.2% (\$797 from the 2019 levy). This levy creates a rounded mill rate of \$6.67 per thousand dollars of assessed property valuation, an increase of \$0.06 over last year for the 2020 tax roll, which includes TID Increment. Motion carried. The overall mill rate for all taxing entities decreased \$0.23 to \$21.16 per thousand dollars of assessed property valuation from \$21.39 last year. However, if the property parcel is eligible for the First Dollar Credit or the Lottery Credit which are applied to tax bills, there is a total reduction of \$34.24 from last years credit amounts.

2021 BUDGET ADOPTED
2020 LEVY \$354,259 &
SET MILL RATE \$6.67

Fire/EMS Reports for November were prepared by Christopher Dallas, Fire Chief & EMS Director, who had to attend another meeting. The damaged Rapid Deployment Craft replacement has been received and is now in service and the replacement cold-water suits should be received soon. The water tank fill sensor was replaced on Engine 35. COVID exposures have continued to impact staffing levels. The EMS budget is estimated to be short \$59,000 primarily due to increased wages. Coverage results at double time when staff is on medical leave and then needs to be covered by other staff members. Crews are using additional PPE, disinfecting, and cleaning products; this has impacted the medical expense budget for the year.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

Stephanie reviewed the November report with the board. Leaf pickup is completed in the park and all equipment is winterized and in storage. Public works employees will continue to clean debris and leaves off stormwater catch basins. The holiday decorations were put up. The WWTP is prepped for the yearlong pilot of chemical addition to remove phosphorous. Necessary repairs of the sanitary line East of the North Jackson Street lift station were identified after televising and are scheduled to be completed as quickly as possible due to amount of inflow of clear water into the sanitary system. In addition, sewer flushing intervals were increased due to unusually high use of "flushable" wipes found (which should not be flushed) and high amounts of grease being dumped into drains. Residents need to stop both practices to avoid future sewer backups. The new level transducer at the Jackson Street lift station went out; the contractor has sent it in for evaluation to determine the cause and if the warranty will cover its replacement.

DPW PUBLIC WORKS
MONTHLY REPORT

The Valders Public Utility Operational budgets were presented with minimal changes. There is an overall net increase of \$3,324 for Water and a decrease of \$1,850 for Sewer from 2020. Motion by Regan, second by Bartelme to approve the 2021 budgets as presented and recommended by the Public Works Committee. Motion carried.

APPROVED 2021
PROPOSED UTILITY
BUDGETS

The board reviewed the contract for stray animal housing with Eastshore Humane Society for 2021. Motion by Schuh, second by Schwoerer to renew the contract as presented. Motion Carried.

APPROVED CONTRACT
EASTSHORE HUMANE
SOCIETY FOR 2021

Motion by Schneider, second by Schwoerer to adjourn meeting at 7:12PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS
Lori Bruckner, Village Clerk/Treasurer

12/01/2020 MINUTES