

**VALDERS VILLAGE BOARD MEETING MINUTES  
OCTOBER 14, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Schuh, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

Public input. Resident Tom Shillcox requested the Village Board to consider the use of ATV/UTV's on Village Streets like many other area communities recently have or are in the process of allowing. Fire Chief and resident Christopher Dallas and resident Brandon Sy voiced their support to allow ATV/UTV's as well. Schneider, Bartelme, Regan, Schneider stated over the past several years several residents and non-residents have asked why the Village does not allow and would like to see it allowed. The board will discuss the matter further later in the meeting. Schneider called for further input on other issues being none; motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT-ATV/UTV

Motion by Bartelme, second by Regan to approve minutes from 9/09/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the September Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve September Village vouchers; check #16973 - #17070 and electronic payments totaling \$384,464.97 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve September Utility vouchers; check #8244 - #8258 totaling \$51,110.90 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS September Reports were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 11 calls & EMS had 45 calls, 8 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The department has a new firefighter on the roster. Nine used radios were purchased which are now obsolete; to address interim department needs. New radios will need to be replaced over time; which are \$2,500 each. The department is getting a quote on a station radio/paging system at the fire station. The shed project is postponed till 2020. Plans have not yet been finalized and is getting to late in the season to pour the slab.

PATROL LOGS/  
INVOICE REVIEWED  
FOR MCSD

The board reviewed the Manitowoc County patrol logs and invoice for September.

Regan reported Bruckner obtained code from only one other municipality which has enacted municipal code relating to public nuisance and safety for vicious animal attacks of other animals. Bruckner with work with Regan to prepare a draft ordinance amendment to present to the full board in the future.

AMENDED CODE TO  
BE DRAFTED FOR  
VISCIOUS ANIMAL  
ATTACKS

Schneider presented the idea to the board to meet with the Valders Area School District to entertain the idea of shared police services and a liaison officer perhaps in cooperation with the Manitowoc County Sheriff's Department. The board discussed the past history; in 2015 when the Village approached the school board they would have no part of a proposed shared position; prior to retirement of Police Chief William Riesterer in January 2016, which ultimately lead to the Village contracting with the county for patrol services, rather than an on-staff officer. After further discussion and reluctance by some trustees, motion Bartelme, second by Schneider to schedule a future joint special meeting, rather than at a regular meeting to discuss the idea of possibly working together for joint police/liaison services. Motion carried.

APPROVED TO MEET  
WITH SCHOOL BOARD  
TO DISCUSS POSSIBLE  
JOINT POLICE  
SERVICES IN THE  
FUTURE

Director of Public Works, Marc Stephanie presented his monthly report. Spancrete has donated (23) 10' x 4' panels to place under the paper and single stream compactor at the recycle center to make it easier for the haulers to empty the bins and provide a safer walking surface for residents and employees as well. An 18' x 30' section of the intersection of Washington and Adams will be removed and replaced which is severely broken from heavy truck, bus and school traffic use. The water tower repairs are still on the fall schedule for Lane Tank, but not yet completed due to continual inclement weather. The Phosphorus removal chemical pilots have started to gather data which method proves to be the most effective. The second sanitary sewer repair on Melody Lane is complete. After further televising of additional sections in this area another section will need to be slip lined in 2020; due to the poor installation practices when it was first put into service.

DPW PUBLIC WORKS  
MONTHLY REPORT

The board discussed the request to allow the use of ATV/UTV's on Village Streets. Questions posed about liability, licensure, ordinance creation and adoption as well as enforcement, and signage. The matter was considered in the past; but State laws then made it impractical to allow due to US Hwy 151. State laws have recently change and now make it more feasible and practical to allow their use within the Village limits. Several trustees felt as it is allowed in the surrounding communities

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we should proceed with procedures to allow in the future. Once an ordinance would be drafted and adopted there is a grant available through the Department of Natural Resources to help pay for the cost of proper signage, which has an application deadline of April 15<sup>th</sup>. Bruckner advised it would take a minimum of three months to draft/review/post and adopt an ordinance. Motion by Regan, second by Schuh to have Bruckner proceed with creation of draft ordinance for presentation at a future meeting. Motion carried.

APPROVED TO PROCEED TO DRAFT PROPOSED ORDINANCE TO ALLOW ATV/UTV'S ON VILLAGE STREETS

Stephanie informed the Board the Village can apply for two State Road Grants. The Local Road Improvement Program (LRIP) for an amount of \$9,873 deadline is November 1st; which would be for a smaller scale project. There is also a new one-time grant; the Multimodal Local Supplement (MLS) which is for larger projects the with a minimum project cost of \$250,000 and is a 90/10 grant with a deadline of December 6<sup>th</sup>. The project picked for this grant would be a portion of North Adams Street to the intersection of West Washington Street and then east to US Hwy 151. Engineer Project estimates, Maps and a Five-Year Road Improvement Plan are required for submittal. Schneider asked if we would like to continue to work with Kapur & Associates for these projects and all agreed based on our recent TID project. There are no guarantees of award but is it worth the efforts of pursuing. Both grants; if awarded have a six-year project completion, which does allow us to continue to set aside additional funds annually toward a future street project. Motion by Regan, second by Schuh to work with our engineer and submit the grant applications prior to the deadlines. Motion carried.

APPROVED TO APPLY FOR LRIP AND MLS ROAD GRANTS NON-COMPLIANCE

Schneider stated he has observed and had complaints regarding some properties which may be in non-compliance with municipal codes 10.07, 10.08 and 10.13 as they may relate to premises which may need to be cleaned up or have inoperable/unregistered vehicles. Motion by Schuh, second by Schneider to inspect properties and send notification non-compliance letters as necessitated by Village officials. Motion carried.

LETTERS TO BE SENT TO PREMISE OWNERS FOR CODE 10.07, 10.08, 10.13

Motion by Schwoerer, second by Schuh to approve to use the adjustment for Prior Year's Unused Levy Limit Carryforward in the amount of \$122 for the 2019 levy/2020 budget. Bruckner then noted that the allowable levy limit for the 2020 budget may only increase \$1,479 from 2019.

APPROVED TO USE ALLOWABLE PRIOR YEARS UNUSED LEVY CARRYFORWARD FOR 2019 LEVY

Bruckner presented health insurance renewal quotes from United Healthcare which carries a 5% increase in premium (\$3,753 village/utilities employees and \$3,128 ems employees). It also has a plan change which increases the out of pocket maximum cost to the employee of \$900 per year per person or \$1,800 per family. Motion by Schneider, second by Regan to approve the renewal plan with United as presented, which is effective 12/1/19. Motion carried.

APPROVED EMPLOYEE HEALTH INSURANCE PLAN RENEWAL

The board reviewed renewal quotes for 2020 auto, liability, workers compensation, crime and property coverage with the League of Wisconsin Municipalities Insurance Fund and Municipal Property Insurance Fund. The overall premium for all coverages decreased \$715 from 2019, rates set by the state for workers compensation decreased from the previous year. Motion by Bartelme, second by Schuh to approve to renew the coverages as presented. Motion carried.

APPROVED INSURANCE POLICY RENEWALS FOR 2020

The board reviewed with Schneider and Stephanie the final pay request from Kruczek excluding the final retainage amount due on project close out of \$13,850. The total project exceeded the original bid amount of \$38,960 due to a change order of \$9,103 and the cost of additional asphalt and base aggregate needed to install the roadway and connection area US Hwy 151 per State additional specifications, and the cost of moving topsoil piles. Schneider reported Lot #9 closed in September and it is anticipated to close on CSM Lot #1 in December. WPS still has not hooked up the streetlights which have been installed for several weeks.

TID #2 PROJECT COST UPDATE AND LOT SALES

Motion by Schneider, second by Bartelme at 8:00PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for public employee evaluations and compensation. Motion carried.

CLOSED SESSION

Motion by Schneider, second by Bartelme to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 8:50PM. Motion carried.

RECONVENED IN OPEN SESSION

Motion by Schneider, second by Bartelme effective with the first pay in January 2020, the following employees will receive a \$0.75 per hour wage increase: Marc Stephanie, Gerald Klingeisen, Abe Hoogstra, Lori Bruckner, Christopher Dallas and Eric Lauters. The following employees will receive a \$0.50 per hour wage increase: Delaine Reis, Paul Leonard and Bailey Riesterer. Motion carried. The other EMS staff to be evaluated in June 2020.

2020 WAGE INCREASE APPROVED

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:53PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

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