

**VALDERS VILLAGE BOARD MEETING MINUTES  
AUGUST 12, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Bartelme, second by Schuh to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schuh to approve minutes from 7/08/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Schuh to approve July Village vouchers; check #16771 - #16868 and electronic payments totaling \$122,451.10 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Schwoerer to approve July Utility vouchers; check #8220 - #8229 and transfers totaling \$60,257.16 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Notification from Shannon and Sawyer Schmidtman of Twin Stunts LLC they plan to open a CBD product retail store at 336 North Liberty Street in the near future, the name of the retail store yet to be determined. The Manitowoc County Sheriff's Department was contacted to advise the Village and the proprietors of any necessary criteria to be followed as it may relate to State of Wisconsin laws to the sale of these products, which are being supplied by a distributor from California.

NOTIFICATION RETAIL  
BUSINESS TO OPEN 336  
N LIBERTY FOR CBD  
PRODUCT SALES

Fire/EMS July Reports were presented to the Board, Christopher Dallas, Fire Chief & EMS Director. Fire had 6 calls & EMS had 63 calls, 9 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

A valve was replaced on Engine 34, with a second one to be done in the future. The Zodiac boat will be put into service this month, post initial training by the volunteer firefighters. The high-pressure pump on Utility #30 was upgraded. One firefighter resigned due to a move and available time. One firefighter has completed and passed WI State FF Certification.

Ambulance #7, the 2016 Braun is out of service for warranty repairs and we have a yellow loaner until #7 back in service. The next group EMS meeting is 9/4/19 at 6:30PM at the fire station. Two members of EMS Paid On Call staff currently not actively filling shift hours resigned, due to moves or other employment.

Dallas discussed with the board to be able to look into implementing a requirement for occupational health physicals for firefighters and ambulance volunteers and employees. It is a way to determine if in a physically fit condition to have the ability to perform minimum job tasks of the departments. This plan would help protect the health and safety of department members, the public they are aiding, and the liability of the Village. The board after minimal discussion on the topic, motion by Bartelme, second by Schuh for Dallas to proceed to research the details of implementing the program and costs and bring back to the next meeting. Motion carried. Schneider abstained from the discussion or motions as he is a member of the fire department.

MOTION TO PROCEED  
TO RESEARCH THE  
IMPLEMENTATION OF  
OCCUPATION HEALTH  
PHYSICALS FOR  
FIRE/EMS  
VOLUNTEERS AND  
EMPLOYEES

The board reviewed the Manitowoc County patrol logs and invoice for July.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Notification from Paul Birschbach of Birschbach Inspection Service Inc. he will be entering into semi retirement and will be discontinuing his service for building inspections effective 9/1/19. He is recommending Jonathan Schulz of JK Inspections LLC who has been subcontracting as an inspector and working with Paul during the past year, to become our new inspector for the Village of Valders. He has all his required credentials, including UDC electrical commercial inspector under contract. Jon will be moving his office from New London to the same building in Chilton which Paul utilized. Paul would be subcontracting through Jon if he is on vacation or for commercial building and plumbing inspections which may be required from time to time. Bruckner has met with Jon and has reviewed the contract and his credentials from the State. Motion by Bartelme, second by Schuh to approve a one-year contract effective 9/1/19. Motion carried.

NOTIFICATION  
CURRENT BUILDING  
INSPECTOR TO RETIRE  
9/1/19.

MOTION APPROVED TO  
ENTER INTO ONE YEAR  
CONTRACT WITH JK  
INSPECTIONS LLC

Bruckner informed the board in review of the new contract and our building code fees; since 2011 Plan Review Fees were being charged in the contract with Birschbach but were not formally added in our code book. Bruckner recommends these fees be listed as well to provide clarification for the total fee structure for any new dwellings. Motion by Schuh, second by Regan to add the Plan Review Fees to 14.03(7) Building Permit Fees as follows: Single Family \$100.00, Two Family \$150.00 and Multi Family \$150.00. All other permit fees listed remain the same. Motion carried.

MOTION TO ADD  
EXISTING PLAN REVIEW  
FEES FOR NEW  
DWELLINGS TO  
BUILDING CODE PERMIT  
FEES 14.03(7) FOR  
CLARIFICATION OF  
TOTAL FEE STRUCTURE

Director of Public Works, Marc Stephanie presented his monthly report. The Village and VASD shared parking lot will be crack filled, sealed and stripped 3<sup>rd</sup> week of August. A 24' gate will be installed in the hardball diamond outfield fence for cross county to be reimbursed to the Village through donations. Asphalt street patches from utility repairs have been completed. Street painting is completed, however the 20-year-old paint sprayer had to be replaced. The cost to repair was 2/3 of what new painter cost. Committee chair was contacted prior to this emergency replacement to get work completed prior to the picnic. The water tower repairs will finally be scheduled after meeting held with Verizon and Mercury Net. The tower will be out of service for a week to process repairs and inspections. Our share of the cost will be taken from the Water Repair Fund.

DPW PUBLIC WORKS  
MONTHLY REPORT

Stephanie then reported to the board the status of Well #1 after pump pulled, inspected and televised. It was determined the pump was in no condition to be placed back into service, as well as piping from the pump to the surface. The cost of the entire process is \$29,300. Well #1 is anticipated to be back in service by the end the week. The funds to cover these expenses will be taken from the Water Repair Fund.

WELL #1 REPORT OF  
INSPECTION RESULTS  
AND NECESSARY  
REPAIRS

The board reviewed a thank you letter sent to the Valders Lions Club for ten mature maple trees donated and planted in the park. The success of the picnic was discussed. A suggestion was made to look into shuttling people from various parking lots to the park next year for overflow of attendees. Schneider and Dallas thanked the Village staff for their preparations of the park. Schneider stated he is going to spear head to fund raise for a new outfield fence for the upper diamond.

PARKS & PICNIC  
UPDATE

Stephanie informed the board the installation of the curb/gutter and asphalt are completed on the extensions of Melody Lane and Johnson Street in TID #2. Wisconsin Public Service, Charter Communications/Spectrum and TDS are still installing their utilities in the right-of-way. Upon completion final restorative landscaping along on the streets will be done. The final step is for all of the lots to be staked by our engineers. Schneider stated Duplex Lot #9 closing is scheduled for 9/18/19 and the buyers are Dale & Lisa Patek. The CSM Lot #1 is close to having a Developer Agreement and Offer to Purchase executed and is anticipated to close in fall as well. Bruckner and Schneider stated interest in lot inquiries is picking up now that the infrastructure is completed, and potential developers can actually drive into the newly developed area.

TID #2 UPDATES

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:45PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

8/12/2019 MINUTES