

**VALDERS VILLAGE BOARD MEETING MINUTES
JANUARY 8, 2024**

Followed by the Pledge of Allegiance in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office, 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Bartelme, second by Sabel to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel & Lyle Schwoerer. Schneider absent & excused.

MEETING CONVENED &
ROLL CALL/APPOINTED
PRESIDENT PRO TEM
FOR MEETING

Motion by Baroun, second by Sabel to adopt the agenda. Motion carried.

ADOPTION OF AGENDA

No one was present for public input. Motion by Bartelme, second by Sabel to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve the December Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve December Village, Fire & EMS payroll direct deposit vouchers #1070-#1101; check #21549 - #21611 and other electronic payments totaling \$129,389.48 as presented by Bruckner. Motion carried.

TREASURER REPORT
APPROVED

Motion Bartelme, second by Baroun to approve December Utility vouchers; check #8887 - #8895 and a transfer totaling \$31,900.88 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Sabel noticed the approval of the meeting minutes was not listed in the order of normal monthly business on the agenda; but included in the meeting packets for approval. Motion by Sabel, second by Baroun to approve minutes from 12/4/23 as presented by Bruckner. Motion carried. Bruckner apologized for the item omission.

UTILITY VOUCHERS
APPROVED

Notification of the Manitowoc County Village Association Meeting to be held 1/17/24 at Kellnersville Pub & Grill beginning at 6:30 PM, presentation on Frauds and Scams Targeting the Elderly. A quorum of the board may or may not be present at the association meeting.

ANNOUNCEMENT OF
MCVA MEETING 1/17/24

Presentation by Wenzel Properties LLC regarding their future plans for updating the "McKinley Building" is postponed as they were unable to attend the meeting tonight.

MCKINLEY BUILDING
PRESENTATION
POSTPONED

Board reviewed the Manitowoc County Sheriff's Patrol November reports. December reports not yet available.

REVIEW MCSD PATROL
REPORTS NOVEMBER

Fire/EMS Reports for December were presented by Baroun; Christopher Dallas, Fire Chief & EMS Director was not present for the meeting. There were 55 Fire & EMS calls for service. Old SCBA units were sold for \$3,110. Funds will be utilized for updating the Fire Station meeting room flooring.

REVIEW MONTHLY FIRE
AND EMS REPORTS

Presentation of proposed draft EMS Employee Manual as prepared by EMS Director Dallas for review was postponed as Dallas was not present at the meeting.

EMS DRAFT PROPOSED
EMPLOYEE MANUAL
CHANGES POSTPONED

Motion by Baroun, second by Bartelme to approve renewal of contract for 2024 with Eastshore Humane Society for stray animal services. Motion carried.

2024 STRAY ANIMAL
CONTRACT RENEWED

Shillcox reviewed December report with the board. More Ash trees and one fir tree, which caused sap to accumulate on playground equipment have been removed at the park. Stumps will be ground in the future. Witowski Inspection Agency has agreed to continue to perform building inspections until April of 2024, to allow credentials to be obtained by an interested person for the position. PFAS samples at Well 2 for the 4th quarter came back below the advisory limit. Staff will be painting the floor at Well 2. Federal & DNR required service line inventory materials for all public water systems must be submitted by October of 2024. Survey information obtained over the past two years and the remaining information needed will be obtained to allow for timely submittal. Hydrant flushing was recently completed by staff. A phosphorus filtration system will be required to be installed at the WWTP to meet DNR limits prior to renewal of our next five-year WPDES permit in 2027. Still waiting for DNR to comment or approve the plans submitted by Robert E Lee on installation of the effluent flow meter & permanent chemical feed system at the WWTP. Staff has developed an annual sanitary sewer manhole inspection plan which includes visual inspection annually to proactively address possible future failures.

DPW PUBLIC WORKS
MONTHLY REPORT

Motion by Baroun, second by Bartelme to accept 3rd amendment since inception for the Verizon Tower Lease Agreement, discussed at prior meetings. Motion carried.

APPROVED AMENDED
VERIZON TOWER LEASE
AGREEMENT

Motion by Sabel, second by Bartelme to adopt Final Resolution 2023-7 for the North Adams Street & West Washington Street Reconstruction Project – Authorization to Levy Special Assessment to Benefitted Property Owners. Motion carried. Bruckner has prepared all Final Notice-Installment Invoices for the installation of curb/gutter or sidewalk to be sent to property owners, which are significantly less than preliminary estimates from the hearing held in January of 2023.

APPROVED RES 2023-7
AUTHORIZATION TO
LEVY FINAL SPECIAL
ASSESSMENTS

1/08/2024 MINUTES

Bruckner reported one application has been received for the part time administrative position, another one has not yet been turned in and hopes for a few more applicants even though the deadline has passed. Further update next month.

UPDATE VACANT ADMIN ASSISTANT POSITION

Motion by Bartelme, second by Baroun to approve application for a Schedule for Successor of an Agent for "The Schuh Factory LLC", appointing Jennifer L. Schuh as the new agent, replacing current agent Jolene M. Schuh. Motion carried.

SUCCESSOR AGENT FOR THE SCHUH FACTORY APPROVED

Motion by Sabel, second by Bartelme to adjourn meeting at 7:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

1/08/2024 MINUTES