

**VALDERS VILLAGE BOARD MEETING MINUTES  
OCTOBER 14, 2024**

Followed by the Pledge of Allegiance in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Sabel, second by Baroun to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Roll call trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel & Lyle Schwoerer. Schneider absent & excused.

MEETING COVENED &  
ROLL CALL

APPOINTED PRESIDENT  
PRO TEM FOR MEETING

Motion by Bartelme, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Bartelme, second by Baroun to close public input. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve minutes from 9/9/24 & 9/26/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Sabel to approve the September Treasurer Reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS  
APPROVED

Motion by Bartelme, second by Sabel to approve September Village, Fire & EMS vouchers; payroll direct deposits #1392 - #1429; checks #22006 - #22048 and electronic payments totaling \$157,315.25 as presented by Bruckner. Motion carried.

VILLAGE/FIRE/EMS  
VOUCHERS APPROVED

Motion by Baroun, second by Bartelme to approve September Utility vouchers; checks #8994 - #9007 and electronic payments totaling \$28,592.70 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Sabel, second by Baroun to schedule the 2025 Village Budget Hearing on Tuesday, December 3rd at 6:30PM and hold the regular December meeting immediately thereafter to save the cost of a special meeting for budget adoption to allow tax bills to be processed and mailed on a timely basis. Motion carried.

APPROVED BUDGET  
PUBLIC HEARING &  
DECEMBER MEETING  
DATE/TIME

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for September.

PUBLIC SAFETY-  
PATROL MCSD

In the absence of EMS Director & Fire Chief Christopher Dallas to attend other EMS/Fire Service District meetings, Baroun reviewed the September report and updates on department operations. Fire had 6 calls. EMS had 44 calls. Town of Liberty has signed the 2025 -2027, 3-year service contracts for Fire & EMS Services. Jemma Herrmann extended her leave of absence until spring of 2025 for Fire. The Fire Department received a \$2,150 donation from a local fundraiser in memory of member Brandon Schroeder.

FIRE/EMS REPORTS

September report/updates from Director of Public Works Austin Shillcox on municipal/utility operations. Updated the exterior lights on south side of the Village Office. Submitted an DNR Urban Forestry Grant for financial assistance in removing the large Ash trees in the Valders Memorial Park in 2025. Winterization of facilities will be done in October. Completed fire flow pressure testing on various hydrants and all passed, with improved pressures where water mains were replaced in 2023. Staff completed hydrant flushing operations. Preparations by staff for the upcoming Water Utility 3-year Sanitary Survey by the DNR for related inspections of water facilities and required documentation in late October. Engineers Robert E Lee resubmitted the facility plan, chemical addition plan, and effluent flow meter design plan on 9/9/24. The DNR has 90 days to review and respond. Sanitary Sewer flushing was completed for 2024. Submitted the Sludge Management Plan and Phosphorus Optimization Report #2 to the DNR in accordance with WPDES Permit.

PUBLIC WORKS  
REPORT

Reviewed Public Service Commission (PSC) Notice of Decision to approve the Simplified Rate Case Application for water service and public fire protection uniformly by the rate increase of 4.1% effective 12/30/24. The last water increase was 12/30/2020. At the August meeting the board whom sets and regulates sewer rates discussed to impose a sewer rate increase of 4.1%, effective 12/30/24 which has not increased since 12/30/18. The board reviewed financial projections prepared by Bruckner based on a usage of 15,000 gallons in a quarter, with an estimated total increase of \$8.56 per quarter, \$34.24 annually from the current water and sewer rates. Based on 2023 customer base and usage rates, it is estimated additional revenue of \$8,000 for water and \$12,000 for sewer to offset increased operational expenses. Motion by Baroun, second by Sabel to implement the increase as approved by the PSC of 4.1% effective for water and as regulated by the board a 4.1% for sewer services effective 12/30/2024 for Valders Public Utility, with required public notification of the increases. Motion carried.

WATER & SEWER  
SERVICE 4.1% RATE  
INCREASE EFFECTIVE  
12/30/2024 APPROVED  
BY REGULATORY  
AUTHORITIES

Motion by Baroun, second by Bartelme to adjourn meeting at 7:31PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

10/14/2024 MINUTES