

**VALDERS VILLAGE BOARD MEETING MINUTES
FEBRUARY 13, 2023**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, John Regan, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public input. Steve Casarez, property owner at 271 Washington Street stated he has decided not to enlarge his driveway approach as he previously expressed at the project public hearing. He also stated he is no longer in favor of hiring a private contractor to do his sidewalk installation. Scott Zucchi, property owner of 297 Washington Street also stated he is also no longer interested in hiring a private contractor for his sidewalk installation. Motion by Regan, second by Baroun to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 1/9/2023 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the January Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Baroun to approve January Village vouchers; check #20699 - #20795 and electronic payments totaling \$542,438.02 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion Regan, second by Schwoerer to approve January Utility vouchers; check #8750 - #8771 and transfers totaling \$94,672.93 and #1068 for \$5,000 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

The board reviewed the Manitowoc County patrol logs and invoices for January.

PATROL LOGS/INVOICE
REVIEWED FOR MCSO

Fire/EMS Reports for January were presented by Christopher Dallas, Fire Chief & EMS Director. There were 34 Fire & EMS calls. The new HVAC units have been installed at the Fire Station. The 6000 PSI Cylinders (4) from the old compressor have been sold for \$3,700; the actual compressor will be listed for sale soon. A timer switch has been installed on Ambulance 8 which keeps power & oxygen flowing in the patient compartment when the key is turned off. Ambulance 7 will have the same switch installed this month.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

Assistant Fire Chief, Brandon Sy presented a report on SCBA evaluations by our department and quotes received from two manufacturers: the MSA G1 SCBA & Scott X3 Pro SCBA. The Fire Department tested the SCBA units at the station. All of the selection committee members were required to test the units; and all other department personnel were invited to also participate in the trial. Without knowing prices each member then filled out a rating form for each type. The reviews came back with 87.5% for the MSA units and 12.5% for the Scott units. It was a tough decision due to the price difference and the MSA being significantly more costly. Following a discussion, MSA lowered its price. An updated quote was given for the MSA Unit of \$122,789 with first year of free fit testing for department members and two years free annual flow testing on the SCBA units (\$2,250 value). Based on all factors the fire department recommends the board approve to purchase the MSA SCBA Units, utilizing FEMA AFG Grant Funds of \$105,678. The fire department will utilize fund raiser money and/or donations for the remaining balance of the cost not covered by the grant. Motion by Schwoerer, second by Baroun to accept the department's recommendation and approve to purchase the MSA SCBA Units. Motion carried.

SCBA REPORT &
MOTION TO APPROVE
PURCHASE OF MSA
SCBA UNITS

The board reviewed a letter received from Jake & Cassie Wenzel, new owners of commercial business property at 203 S. Liberty Street, stating their reasons for refusing to install the required Knox-Box at their facility. Since 2013, this has been a Municipal Code requirement for businesses after a building is sold, remodeled, or newly constructed. It is a very common preventative public safety practice in many communities and is supported by the insurance industry as it can potentially reduce claim losses. The letter from the Wenzel's stated that all public storage is outdoors, and the inside area is not a public building as defined by the ordinance. Trustee Paul Baroun explained that because the property has rental space, is an existing business office utilized for their on-site rentals, and for their other rental properties the ordinance is applicable. After consideration, a motion by Schneider, second by Regan to send the Wenzel's a letter denying the request of noncompliance and to give the business 90 days to order and install the required Knox-Box. Motion carried.

NOTIFICATION &
ACTION FOR BUSINESS
REFUSAL TO COMPLY
WITH MUNICIPAL KNOX
BOX CODE

Shillcox reviewed the January report with the board. Staff have begun removing more ash trees in the park using a new chainsaw that was purchased with proceeds from the sale of the Lincoln Stick Welder for \$700. The Washington/Adams Street project went out for bid and the DNR has approved our stormwater permit for the culvert replacements. Per requirements from the 2018 DNR Sanitary Survey Report, Well #2 was pulled for inspection and maintenance by Municipal Well & Pump. It was last completed in 2009 and needs to be done every 10-15 years.

DPW PUBLIC WORKS
MONTHLY REPORT

2/13/2023 MINUTES

The shaft, bowl assembly, inner casing, drive motor, and other parts were taken back to their shop to be refurbished, or replaced and then will be re-installed and Well #2 will be put back into service upon completion. The estimated cost of \$42,640 will come out of the water repair fund. A water main break occurred the first weekend in February on South Jackson Street. Village staff along with help from local contractors were able to fix the break and get the water flow restored with minimal issues that day. The lab passed the annual State Proficiency Test which is required each year to maintain our lab certification for the testing of Ammonia, Phosphorus, Biochemical Oxygen Demand (BOD), and Total Suspended Solids (TSS). Sabel Mechanical along with utility staff performed annual maintenance on the 3 influent sewage pumps at the headworks of the wastewater plant. One of the pumps had "milky" oil when changed; we await quote for the cost of replacement/repair. Pumps are otherwise in good working condition. Sabel Mechanical and utility staff also pulled and inspected the lift station submersible pumps on North Jackson Street & Christel Drive. Large amounts of rags were removed from the Jackson Street pumps but otherwise the pumps and wet wells were in good condition.

Bids for the Adams & Washington Street project were received electronically on the Quest System on February 2nd at 11:00AM from nine (9) contractors. The cost for the work came in about \$200,000 less than the pre-bid engineer estimate. The lowest bid submitted was \$1,194,667 by Triple P Inc. dba Peters Concrete Company of Green Bay and the highest bid received was \$1,447,783. Aaron Groh of Kapur Engineering confirmed Peters Concrete is a WDOT pre-qualified bidder and recommends to award project to the lowest bidder. Motion by Regan, second by Schneider to award the bid to Peters Concrete Company. Motion carried.

NORTH ADAMS & WEST
WASHINGTON STREET
PROJECT BIDS
REVIEWED AND
AWARDED

Notification was received from Mercury Network that Bertram Communications LLC has acquired their broadband assets and Notice of Assignment of Lease for their equipment located on municipal water tower.

NOTIFICATION OF
ASSIGNMENT OF LEASE

Bruckner requested the board to approve the submittal of required documents to Manitowoc County for the eligible additional \$96,295 of ARPA Funds matching the \$96,295 already received by the Village from the Federal Government to be used for the 2023 North Adams and West Washington Street Reconstruction Projects. Motion by Schwoerer, second by Bartelme to approve submittal of required documents for the additional available ARPA Funds. Motion carried.

APPROVAL TO SUBMIT
DOCUMENTS FOR
ADDITIONAL ARPA
FUNDS FROM COUNTY

Bruckner then requested the board to approve her to start the process to seek funding of the 2023 North Adams and West Washington Street Reconstruction Capital Improvement Projects from our financial institutions Bank First & Collins State Bank Funds. We will need one loan for Street/Storm Sewer to be funded by tax levy and two loans for Valders Public Utility for the Water Main & Sanitary Sewers funded by user fees. Motion by Schwoerer, second by Baroun to proceed to seek funding from our financial institutions. Motion carried.

APPROVAL TO SEEK
FUNDING FOR N ADAMS
& W WASHINGTON ST
PROJECT

Motion by Bartelme, second by Schneider to adjourn meeting at 8:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

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