

**VALDERS VILLAGE BOARD MEETING MINUTES
MARCH 18, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:02PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Motion by Bartelme, second by Schwoerer to adopt the agenda. Motion carried.

AGENDA APPROVED

Village residents Terry and Marilee Slater asked the board to consider an ordinance to allow up to six hens only, no roosters in rear yards to be kept in an enclosed coop and fenced area 25' from an adjacent neighbor and other specified regulations. The City of Manitowoc and Two Rivers do allow by ordinance and licensure. Slater presented copies of their ordinances. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Regan to approve minutes from 2/8/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Schuh to approve February Village vouchers; check #18640 - #18721 and electronic payments totaling \$367,752.29 as presented by Bruckner. Regan opposed due to full payment to the Manitowoc County Sherriff's Department for an entire patrol shift spent on truancy issues at the school district. Schneider explained if it becomes reoccurring on Village patrol shift time, something will have to be worked with the school district. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Schuh, second by Bartelme to approve February Utility vouchers; check #8470 - #8480 and electronic transfers totaling \$17,631.51 and #1051 for \$1,500 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Two sealed bids received for the sale of Village owned vacant land parcel 008-016-011-003.00 were opened and read: Dustin & Samantha Hammel \$3,551 and Michael Boldt \$2,601. Trustees briefly discussed what estimated valuation they had in mind. This parcel has been unutilized by the Village for over 90 years and if we do not sell the parcel it needs to be posted no trespassing from a liability standpoint. Motion by Regan, second by Bartelme to sell the parcel to the highest bidder Hammel for \$3,551 with the purchaser responsible for all closing costs. Motion carried.

SEALED BIDS FOR LAND
PARCEL SALE OPENED
AND AWARDED TO
HIGHEST BIDDER.

Schneider announced Item G on the agenda would be addressed now rather than later in the meeting so the Slater's could leave the meeting should they wish. The board discussed the request to amend the village ordinance 12.04(16)(c), allowing chickens in the Village. A primary concern of allowance would be the monitoring/policing of non-responsible owners and potential ordinance violations. Bruckner stated in the past a few other residents have inquired if allowed. Bruckner stated if would be allowed by ordinance there would need to be an annual license. The board stated it would review other like municipal area ordinances and have Bruckner and Public Welfare Chair create a working draft ordinance for review and discussion at a future meeting.

DISCUSSED RESIDENT
REQUEST TO ALLOW
CHICKENS IN VILLAGE-
DRAFT ORDINANCE TO
BE CREATED FOR
REVIEW

Fire/EMS Reports for February were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 6 fire and EMS had 33 calls for service with 15 no transports, 3 were Fire Standbys. Manifolds on Ambulance 7 were fractured and replaced. The issue of CO in the cab has still not been resolved; it will be going back in to be diagnosed again. Fire received a \$1,500 donation from Rural Mutual Insurance. Funds were used to update some of the water rescue equipment. Dallas also provided to all the EMS Districts a study created by the Rural Policy Research Institute for the funding and workforce challenges Rural EMS Systems currently and in the future for review.

FIRE/EMS MONTHLY
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for February.

PATROL LOGS/INVOICE
REVIEWED FOR MCSD

Stephanie reviewed the February Public Works report with the board. Staff finished cutting the fourth ash tree and stumps were ground, cleaned up and grass will be planted in these areas in spring. Routine end-line flushing continued to keep water from stagnating in the pipes and even out temperature. We are still waiting on a final notice of decision from the PSC regarding the investigation into the non-routine meter replacement in 2017. The new SCADA system was installed toward the end of the month. PJ Kortens took one full day to do major equipment removal and install the last items to finish repairing the back up system and make it fully operational. With the relatively mild temps there have been no operational issues at the WWTP. The sewer main lining projects are scheduled for early March. All other repairs have been completed, except for manhole rehabilitation which is temperature dependent. The control system upgrade for the lift stations/wells & tower is set to begin in late March or early April. Stephanie stated the last snow event over 40 vehicles parked on the street, no tickets were issued however they will be in future, the winter ban is in effect until March 31st.

DPW PUBLIC WORKS
MONTHLY REPORT

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Board discussed and reviewed the contract after all attorney legal reviews between Clarks Mills Sanitary District (CMSD) and the Village of Valders for Wastewater Treatment Services by Valders Public Utilities. The contract has been approved by Clarks Mills. Motion by Regan, second by Schwoerer to approve the contract. Motion carried. Services will not start until main construction completed by CMSD likely in early 2022. The contract is required by the DNR and for grant applications.

MOTION TO APPROVE
CONTRACT WITH
CLARKS MILLS
SANITARY DISTRICT

The board discussed request from Stephanie to purchase a GIS Mapping System for Water/Sewer Infrastructure mapping utilizing CMOM & Water replacement funds the cost is \$5,600. This will allow real time records to be created by our staff as infrastructure is updated or extended rather than paying an engineering service to create maps on an ongoing basis. Motion by Bartelme, second by Schuh to approve purchase of GIS mapping system. Motion Carried. The system can also be utilized to map all storm sewers/street signs locations/types and their condition/park tree types and locations after the priority utility mapping project completed. There is an annual cost for the software and data plan to be split between Utility and Village budgets.

APPROVED PURCHASE
OF GIS MAPPING
SYSTEM FOR
WATER/SEWER

The board reviewed the 2020 Water & Sewer Budget Comparison Reports which resulted in remaining budget balance of \$18,120 in Water and \$25,943 in Sewer. This allows to keep the minimum balances in the various money market bank accounts and to continue to save for future new equipment and infrastructure replacements.

REVIEW 2020 WATER &
SEWER BUDGET
COMPARISON REPORTS

The board reviewed the renewal of Agreement for Maintenance Assessment Services for the period of 2022 thru 2025 for \$5,000, with a \$100 increase annually, with Associated Appraisal Consultants Inc who has been our assessor since 2005. There is no price change for personal property and mobile home accounts at \$10 each. Bruckner then explained there will be a need for future Interim Market Update, which results from changes in Fair Market values/sale prices of homes, the cost would be \$10,000. Our last one was conducted in 2015. This action is mandated by the State if out of compliance for a period of four years, we must conduct a revaluation by the fifth year. It would be conducted in either 2023 or 2025, which also allows the Village to set funds aside for the cost over the next few years. Motion by Schwoerer, second by Schuh to approve renewal of the contract as presented and to conduct future Interim Market Update service in either 2023 or 2025. Motion Carried.

APPROVED CONTRACT
FOR ASSESSMENT
SERVICES & FUTURE
INTERIM MARKET
UPDATE

The board reviewed the 2020 Village Budget Comparison Report, which resulted in a remaining budget balance of \$42,200 and made a motion to approve Budget Resolution 2021-1, which allocates a carryforward of \$7,000 to the 2021 budget for the purchase of a Sweeper/Gutter Brush/Water Kit attachment for our Bobcat for street cleaning, places \$13,000 into the Village Replacement fund as follows \$2,000 equipment, \$1,000 Holiday Decorations, Street Improvements \$5,000 and to set aside \$5,000 for the future Interim Market Update Revaluation. The remaining \$22,200 will remain in the Village Non-Restricted account to continue to rebuild its balance. Motion by Schwoerer, second by Regan to approve Budget Resolution 2021-1 as set forth. Motion Carried.

REVIEW OF 2020
VILLAGE BUDGET
COMPARISON &
MOTION TO APPROVE
BUDGET RESOLUTION
2021-1

Schneider recently met with Chad Vetting of Vetting Transport, who will begin construction in April on CSM Lot #1 (686 Melody Lane) Johnson Drive of their new truck maintenance facility in our TID District. Vetting has proposed to Schneider to present to the board his interest in purchasing Lot #5 (a corner lot) in 2021 to build a proposed Automatic Car Wash and a Laundromat, with a Developers completion date of 12/31/2023. This will allow ample time to complete current project and begin the business operations. Vetting stated to Schneider this new proposed project may be completed prior to that date, but the normal deadline of 12/31/22 may not be enough time dependent on the timeline of the current facility construction project. The trustees stated the Vetting proposal would fulfill a definite need for services in our community and would be a great use for the proposed site. Motion by Bartelme, second by Regan to approve to sell Lot #5 in 2021 for future business with a Developers Agreement completion date of 12/31/2023. Motion Carried.

APPROVED TO SELL TID
LOT#5 FOR FUTURE
BUSINESS

Motion by Schneider, second by Bartelme to adjourn meeting at 8:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS
Lori Bruckner
Village Clerk/Treasurer

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