

**VALDERS VILLAGE BOARD MEETING MINUTES  
JANUARY 8, 2024**

Followed by the Pledge of Allegiance in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office, 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Bartelme, second by Sabel to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel & Lyle Schwoerer. Schneider absent & excused.

MEETING CONVENED &  
ROLL CALL/APPOINTED  
PRESIDENT PRO TEM  
FOR MEETING

Motion by Baroun, second by Sabel to adopt the agenda. Motion carried.

ADOPTION OF AGENDA

No one was present for public input. Motion by Bartelme, second by Sabel to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve the December Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve December Village, Fire & EMS payroll direct deposit vouchers #1070-#1101; check #21549 - #21611 and other electronic payments totaling \$129,389.48 as presented by Bruckner. Motion carried.

TREASURER REPORT  
APPROVED

Motion Bartelme, second by Baroun to approve December Utility vouchers; check #8887 - #8895 and a transfer totaling \$31,900.88 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Sabel noticed the approval of the meeting minutes was not listed in the order of normal monthly business on the agenda; but included in the meeting packets for approval. Motion by Sabel, second by Baroun to approve minutes from 12/4/23 as presented by Bruckner. Motion carried. Bruckner apologized for the item omission.

UTILITY VOUCHERS  
APPROVED

Notification of the Manitowoc County Village Association Meeting to be held 1/17/24 at Kellnersville Pub & Grill beginning at 6:30 PM, presentation on Frauds and Scams Targeting the Elderly. A quorum of the board may or may not be present at the association meeting.

ANNOUNCEMENT OF  
MCVA MEETING 1/17/24

Presentation by Wenzel Properties LLC regarding their future plans for updating the "McKinley Building" is postponed as they were unable to attend the meeting tonight.

MCKINLEY BUILDING  
PRESENTATION  
POSTPONED

Board reviewed the Manitowoc County Sheriff's Patrol November reports. December reports not yet available.

REVIEW MCSO PATROL  
REPORTS NOVEMBER

Fire/EMS Reports for December were presented by Baroun; Christopher Dallas, Fire Chief & EMS Director was not present for the meeting. There were 55 Fire & EMS calls for service. Old SCBA units were sold for \$3,110. Funds will be utilized for updating the Fire Station meeting room flooring.

REVIEW MONTHLY FIRE  
AND EMS REPORTS

Presentation of proposed draft EMS Employee Manual as prepared by EMS Director Dallas for review was postponed as Dallas was not present at the meeting.

EMS DRAFT PROPOSED  
EMPLOYEE MANUAL  
CHANGES POSTPONED

Motion by Baroun, second by Bartelme to approve renewal of contract for 2024 with Eastshore Humane Society for stray animal services. Motion carried.

2024 STRAY ANIMAL  
CONTRACT RENEWED

Shillcox reviewed December report with the board. More Ash trees and one fir tree, which caused sap to accumulate on playground equipment have been removed at the park. Stumps will be ground in the future. Witowski Inspection Agency has agreed to continue to perform building inspections until April of 2024, to allow credentials to be obtained by an interested person for the position. PFAS samples at Well 2 for the 4<sup>th</sup> quarter came back below the advisory limit. Staff will be painting the floor at Well 2. Federal & DNR required service line inventory materials for all public water systems must be submitted by October of 2024. Survey information obtained over the past two years and the remaining information needed will be obtained to allow for timely submittal. Hydrant flushing was recently completed by staff. A phosphorus filtration system will be required to be installed at the WWTP to meet DNR limits prior to renewal of our next five-year WPDES permit in 2027. Still waiting for DNR to comment or approve the plans submitted by Robert E Lee on installation of the effluent flow meter & permanent chemical feed system at the WWTP. Staff has developed an annual sanitary sewer manhole inspection plan which includes visual inspection annually to proactively address possible future failures.

DPW PUBLIC WORKS  
MONTHLY REPORT

Motion by Baroun, second by Bartelme to accept 3<sup>rd</sup> amendment since inception for the Verizon Tower Lease Agreement, discussed at prior meetings. Motion carried.

APPROVED AMENDED  
VERIZON TOWER LEASE  
AGREEMENT

Motion by Sabel, second by Bartelme to adopt Final Resolution 2023-7 for the North Adams Street & West Washington Street Reconstruction Project – Authorization to Levy Special Assessment to Benefitted Property Owners. Motion carried. Bruckner has prepared all Final Notice-Installment Invoices for the installation of curb/gutter or sidewalk to be sent to property owners, which are significantly less than preliminary estimates from the hearing held in January of 2023.

APPROVED RES 2023-7  
AUTHORIZATION TO  
LEVY FINAL SPECIAL  
ASSESSMENTS

1/08/2024 MINUTES

Bruckner reported one application has been received for the part time administrative position, another one has not yet been turned in and hopes for a few more applicants even though the deadline has passed. Further update next month.

UPDATE VACANT ADMIN ASSISTANT POSITION

Motion by Bartelme, second by Baroun to approve application for a Schedule for Successor of an Agent for "The Schuh Factory LLC", appointing Jennifer L. Schuh as the new agent, replacing current agent Jolene M. Schuh. Motion carried.

SUCCESSOR AGENT FOR THE SCHUH FACTORY APPROVED

Motion by Sabel, second by Bartelme to adjourn meeting at 7:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

1/08/2024 MINUTES

**VALDERS VILLAGE BOARD SPECIAL MEETING MINUTES  
FEBRUARY 6, 2024**

Followed by the Pledge of Allegiance, a special meeting of the Valders Village Board was called to order by President Schneider at 9:00AM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Dan Sabel, Devan Schneider, & Lyle Schwoerer. Marcus Bartelme was absent and excused.

SPECIAL MEETING  
CONVENED & ROLL  
CALL

Presentation by Jake & Cassandra Wenzel, Wenzel Properties LLC who are the new owners of the property located 202-204 South Liberty Street & 114-120 McKinley Street and their future plans for renovation and restoration of the building to be newly named the "McKinley Building" for Commercial Retail on spaces on the first floor of the building and Multi-Family Housing apartments on the second floor in coordination with a grant application through the Wisconsin Economic Development Corporation (WEDC), Community Development Investment (CDI) Grants Program. Motion by Schneider, second by Baroun to adopt Village of Valders Resolution 2024-1, Support of WEDC-CDI Grant Program for the "McKinley Building" small and rural communities downtown projects. Motion carried.

MOTION TO ADOPT  
RESOLUTION 2024-1  
VILLAGE SUPPORT  
WEDC CDI GRANT- FOR  
RENOVATION OF THE  
MCKINLEY BUILDING

Motion by Schneider, second by Sabel to approve to change the start time of the regular Valders Village Board meeting on 2/12/24 from 7PM to 6:30PM, for additional time for two presentations scheduled prior to regular meeting business. Motion carried.

APPROVED MEETING  
START TIME 2/12/24 TO  
6:30PM

Motion by Schneider, second by Schwoerer to adjourn the meeting at 9:13AM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

2/6/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
FEBRUARY 12, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 6:30PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Schnieder announced the meeting recording will be turned off for the presentations and turned back on after completion for regular business and agenda items.

PRESENTATIONS

Presentation on "Ready Rebound" Program offered through the League of Wisconsin Municipalities.

REBOUND PROGRAM

Presentation by the Valders Schools Referendum Committee. After contact with representative unable to attend the meeting tonight. Postponed to the next meeting. Meeting recording turned back on at 6:55PM resuming the board meeting business.

VASD REFERENDUM  
COMMITTEE  
POSTPONED

Motion by Baroun, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve minutes from 1/8/2024 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve the January Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schneider, second by Bartelme to approve January Village, Fire, EMS payroll direct deposit vouchers #1102-#1134; check #21612 - #21668 and electronic payments totaling \$482,634.51 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Baroun to approve January Utility vouchers; check #8896 - #8913 and transfers totaling \$46,070.35 and #1076 for \$7,200 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Notification of invitation to the Village Board to an Open Discussion/Informational meeting for Fire/EMS Services in Manitowoc County on 3/28/24 at 6:30PM at the Branch Fire Station, 82124 Village Drive, Whitelaw. Trustees and Dallas plan to attend. Bruckner will post a special meeting notice as a quorum will be attending.

INVITATION TO A JOINT  
MEETING-FIRE/EMS IN  
MANITOWOC COUNTY

The board reviewed the Manitowoc County patrol logs and invoices for December & January.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

2/12/2024 MINUTES

Fire/EMS Reports for January were presented by Christopher Dallas, Fire Chief & EMS Director. There were 46 Fire & EMS calls. Heater Control Valves in Fire Engine #33 and the driver's side front caliper on Ambulance 7 were replaced.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Shillcox reviewed the January report with the board. In January staff plowing/salting & clearing of catch basins completed after snow events and fast melts due to temperature changes. Christmas decorations were taken down and placed back in storage. Bruckner and I worked on completing the information required for the annual submittal of the Public Service Commission Report, which took additional time due to the construction projections in 2023. Staff are working on painting the floors at both Wells. Shillcox applied for possible future funding with the DNR/Clean Water Fund Program to help offset costs associated with improvements/upgrades to our wastewater plant to meet future phosphorus level limits. Sable Mechanical and staff performed annual PM services on our lift stations, sewage, and sludge pumps. All were found to be in good working condition. Great Lakes Televising will televise sanitary sewer mains on Kennedy Street (prior to a remill repave of this street slated for completion in 2024) and a few other spots to address areas of concern and infiltration. Bruckner informed the board that the final 2023 North Adams/West Washington Street project pay request from Peters Concrete was just received. The final payments will be processed by the end of the week. The project was under budget with one change order of \$16,340, but several other project areas were less than anticipated. Engineering services project invoices will be forthcoming. A total project financial report will be completed for review by the board in March or April.

DPW PUBLIC WORKS  
MONTHLY REPORT

Bruckner reported another potential applicant for the part time administrative assistant picked up an application, but it has not yet been returned. Hopefully within the next month more applications will be received for future interviews.

ADMINISTRATIVE  
ASSISTANT UPDATE

Motion by Schneider, second by Bartelme to approve the Village to participate in the Ready Rebound Program sponsored through the League of Wisconsin Municipalities. Motion carried. Dallas, Shillcox and Bruckner are approved to proceed as necessary to implement the program for the Village.

APPROVED TO  
PARTICIPATE IN READY  
REBOUND PROGRAM

Motion by Schneider, second by Schwoerer to adjourn meeting at 7:36PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

2/12/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MARCH 11, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

A presentation by two members of Valders Schools Referendum Committee to provide information and answer questions by Village Board for up to \$1.3 Million for the next three years for various operational costs. The Referendum will be on the April 2, 2024 Election ballot for consideration by Valders Area School District voters.

PRESENTATION-VASD  
REFERENDUM

Motion by Baroun, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Baroun to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Schneider to approve meeting minutes from 2/6/2024 & 2/12/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Bartelme to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Sabel, second by Bartelme to approve February Village, Fire, EMS payroll direct deposit vouchers #1135 - #1165; check #21669 - #21716 and electronic payments totaling \$567,162.54 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Sabel to approve February Utility vouchers; check #8914 - #8928 and transfers totaling \$104,203.27 and #1077 for \$1,700 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Announcement of the Manitowoc County Village Association Meeting on 4/17/24 at the Maribel Community Center, 6:30PM – Presentation by the Manitowoc County Sheriff's Department on Drone Program. A quorum of the board may be present at this informational only meeting, where no official action by the board is to be taken.

MCVA MEETING ON  
4/17/24 IN MARIBEL

The board discussed a Certified Survey Map presented for an extraterritorial review which is within 1.5 miles of the Village's boundary limits for a parcel split for VW & R Inc. (Rusch-Einberger Road), Motion by Schneider, second by Schwoerer to approve the Certified Survey Map as it has no bearing on current future development plans of the Village. Motion carried.

APPROVED CSM  
PRESENTED

The board reviewed the Manitowoc County patrol logs and invoices for February.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for February were presented by Christopher Dallas, Fire Chief & EMS Director. There were 39 Fire & EMS calls. Exhaust was replaced on Fire Truck #34. Jordan Danielson has rejoined the Valdes Fire Department. Dallas presented a report which reviewed 2023 with various statistics for calls, staffing, financial data, grants, fundraising, donations, department equipment and maintenance for the Fire and Ambulance.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Shillcox and Bruckner met with one of the future new building inspectors who is working on obtaining required state certifications, and conversations with a new electrical inspector as well. They will be considered as part time employees of the Village covered under Village applicable insurance policies. Municipal Building Codes are in review for State code changes and to establish updated permit and inspection fees which have not been increased since 2007. It is anticipated to possibly have a draft code prepared for the May or June meeting, and code adoption in June or July.

UPDATE ON FUTURE  
BUILDING INSPECTORS  
TO REPLACE BRIAN  
WITKOWSKI/CODE &  
FEES TO BE AMENDED

Shillcox reviewed the February report with the board. Rear tires were replaced on dump truck, last replaced in 2020. Nelson Truck & Equipment repaired a broken push rod, and replaced the thermostat, after the garbage truck broke down and towed from the landfill. Replacement plow & wing blades for both loaders were purchased, as no spares were in stock. Staff continue to work on removal of ash trees and stumps in the Valders Memorial Park. The Village will be applying for an Urban Forestry Grant to remove two of the largest which we do not have the equipment or staff to take down and to purchase new trees to plant throughout the park in 2025. Floors were painted at both well houses and the interior of both chemical storage rooms will also be painted. Staff have begun conducting DNR required 2-year nonresidential cross connections for the water system. Effluent phosphorus levels were below our permit limit but above the targeted interim MDV limit, which results in MDV program payments annually. We are coordinating with our engineer Robert E. Lee to conduct a sand filter pilot in late spring/early summer, to potentially reduce current MDV levels. Sewer laterals in Clarks Mills Sanitary District for each property were televised at their cost. The information obtained is utilized to address installation and infiltration issues, inventory, billing, and other record purposes.

DPW PUBLIC WORKS  
MONTHLY REPORT

3/11/2024 MINUTES

Shillcox presented a proposed Dumpster Rental Terms & Conditions Contract, which should be implemented to prevent misunderstanding of the usage fees, proper use and specific criteria, or potential liability issues for the temporary rental of a Village owned dumpster. Previously it was only a verbal conversation. Motion by Baroun, second by Schwoerer to approve the use of the contract as presented for all future dumpster rentals within the Village. Motion carried.

APPROVED USE OF  
DUMPSTER RENTAL  
CONTRACT

Bruckner reported another potential applicant for the part time administrative made inquiry but did not apply. The position was reposted at the post office. Bruckner also made inquiry for the School Work Release program or for potential students planning to attend LTC for accounting or administrative professional programs and who may be interested in the part time position and possibly work into a permanent 30-to-40-hour position with the Village after program completion.

ADMINISTRATIVE  
ASSISTANT UPDATE

Motion by Schneider, second by Bartelme to adjourn meeting at 8:00PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

3/11/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
APRIL 8, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:02PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schwoerer, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve meeting minutes from 3/11/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Schwoerer to approve the March Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Sabel, second by Bartelme to approve March Village, Fire, EMS payroll direct deposit vouchers #1166 - #1209; check #21717 - #21765 and electronic payments totaling \$309,377.41 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Schwoerer to approve March Utility vouchers; check #8929 - #8939 and transfers totaling \$81,660.93 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Schwoerer, second by Schneider to adopt Ordinance 2-2024 Annual Appointment of Alternate Members of the Board of Review. Motion carried.

ADOPTED ORD 2-2024  
ANNUAL APPOINTMENT  
ALTERNATE BOR  
MEMBERS

Schneider gave a brief report on the informational meeting attended by a quorum of the board on 3/28/24 at the Branch Fire Station pertaining to the future of Fire & EMS services in Manitowoc County. Schneider spoke to the group regarding various factors why the cost of EMS rates continues to rise. It was also discussed that some departments have a lack of volunteers able to respond to fire and emergency scenes, during the day when most volunteers are working. Also discussed was the cost to replace fire emergency equipment. Bob Ziegelbauer, Manitowoc County Executive was in attendance and stated it is not a county issue. He is not in favor of any County funding or creation of a County Fire Rescue Department.

INFORMATIONAL  
MEETING REPORT

The board reviewed the Manitowoc County patrol logs and invoices for March.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for March were presented by Baroun in the absence of Christopher Dallas, Fire Chief & EMS Director. There were 45 Fire & EMS calls. Three additional Thermal Imaging Cameras were purchased utilizing fundraiser proceeds. Ambulance 7 the 2005 Horton had the high-pressure oil pump replaced & exhaust leak repaired.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed proposed ordinance amendment to 5.12 Fire Prevention Code to update verbiage pertaining to NFPA 1 Code, which was not amended even though these code regulations are being followed by our department. Motion by Bartelme, second by Baroun to adopt Resolution 2024-2 Notice to be Posted Revision to Municipal Code which is required prior to the adoption of the proposed Ordinance amendment. Motion carried.

ADOPTED RES 2024-2  
NOTICE TO POST CODE  
AMENDMENT 5.12 FIRE  
PREVENTIN CODE

Motion by Schwoerer, second by Bartelme to approve the hiring of Craig Froelich as the Village Building Inspector, who is a UDC HVAC and Construction Inspector. As well as G. Jane Drager and Waren Ducat to perform additional types of building inspections until Froelich obtains additional certifications in the future. Motion carried. Draft amendments for various building code sections and permit fees will be presented after preparation for board review and future adoption.

APPROVED TO HIRE  
BUILDING INSPECTORS

Shillcox reviewed the March report with the board. A swing was replaced in the park and a load of wood chips was added to playground areas. Additional areas will be completed as staff time allows. Staff continue to work on removal of ash trees and stumps in the Valders Memorial Park. Shillcox thanked the Valders Lions Club for donating 6 maple trees, which our staff planted in the park. The Village will be applying for an Urban Forestry Grant to remove two of the largest Ash which we do not have the equipment or staff to take down and to purchase new trees to plant throughout the park in 2025. Effluent phosphorus levels were below our permit limit but above the targeted interim MDV limit, which results in MDV program payments annually. We are coordinating with our engineer Robert E. Lee to conduct a sand filter pilot in late spring/early summer, to potentially reduce current phosphorus levels.

DPW PUBLIC WORKS  
MONTHLY REPORT

The DNR has responded after their review of our Facility Plan, Permanent Chemical Feed System Plan and Effluent Flow Meter Plan for the wastewater plant. Specific items need to be addressed or resubmitted for final approval. Shillcox presented reports to advise the board of future plant infrastructure improvements or replacements, which will be costly and will cause water and sewer rates to continue to increase in the future to fund these projects due the age of the wastewater facility and to comply with DNR and EPA requirements.

4/08/2024 MINUTES

The board discussed renewing two Certificates of Deposits maturing at Collins State bank on 4/11/24 or not due to the current money market investment fund interest rates. Motin by Schneider, second by Sabel not to renew the Certificate's of Deposits for the Utility O & M Fund and the Water Tower/Meter Fund and to transfer the funds back into their respective money market funds due to current rates and fund accessibility. Motion carried.

APPROVED NOT TO  
RENEW TWO  
CERTIFICATES OF  
DEPOSIT FOR VPU

Bruckner and Schneider presented the 2023 Budget Comparison Reports prepared by Bruckner. The budget looks askew due to loan proceeds, grants and donations received and the associated infrastructure expenditures for the North Adams and West Washington Street Reconstruction Project and the Softball Diamond Project. However, after the remaining project fund revenues for project expenses to be paid in 2024 and restricted investment interest were adjusted from the total, there was an overall net budget balance of \$51,750. The Board then reviewed Resolution 2024-3 for allocation of these remaining funds. \$10,250 to remain in our Non-Restricted Fund to continue to build the balance, \$32,500 to be placed in the Village Replacement Fund for future projects or capital equipment replacement and a carryforward of \$3,000 for Village Office Maintenance to paint the exterior of the building which did not get completed in 2023 and \$6,000 for additional street crack filing or patching in 2024 to be completed. Motion by Schwoerer, second by Schneider, to adopt Resolution 2024-3 as presented. Motion carried.

REVIEWED 2023  
VILLAGE BUDGET  
COMPARISON REPORT

ADOPTED RESOLUTION  
2024-3 TO ALLOCATION  
2023 BUDGET BALANCE

Motion by Schneider, second by Bartelme to adjourn meeting at 8:03PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

4/08/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MAY 13, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve meeting minutes from 4/08/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Schwoerer to approve the April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Baroun to approve April Village, Fire, EMS payroll direct deposit vouchers #1210 - #1243; check #21766 - #21833 and electronic payments totaling \$184,941.59 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Schwoerer to approve April Utility vouchers; check #8940 - #8947 and transfers totaling \$78,090.57 and check #1078 for \$5,500.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Schneider announced there will be no changes to the current committee appointments as prior term trustees were reelected. He also announced there are still open positions for the Zoning Board of Appeals and the Valders Plan Commission. If any resident is interested in serving, please contact the Village Clerk.

NO POST ELECTION  
COMMITTEE  
ASSIGNMENT CHANGES

President Schneider opened and read aloud the two sealed bids received for the Kennedy Street Local Road Improvement Program (LRIP) Project. Bid #1) Northeast Asphalt-\$59,600, Bid #2) Peshtigo Asphalt-\$65,853. The bid project was published as a Class II Notice in 4/25/24 and 5/2/24 issues of the Valders Journal as required. After board discussion regarding the bids received motion by Schneider, second by Sabel to award the project to the lowest bidder, Northeast Asphalt, for \$59,600. Motion carried. The Board reviewed the 2024-2025 LRIP grant documents which awarded \$10,666 to this project. There is \$91,700 in the Street Project Replacement Fund. Motion by Schneider, second by Schwoerer to utilize Replacement Funds for the balance of project and publication. Motion carried. Shillcox will work with Northeast Asphalt to coordinate this summer project.

AWARDED KENNEDY  
STREET MILL & REPAVE  
PROJECT (LRIP) TO  
NORTHEAST ASPHALT &  
UTILIZE STREET  
REPLACEMENT  
SAVINGS FOR BALANCE  
OF PROJECT

The board reviewed the Manitowoc County patrol logs and invoices for April.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for April were presented by Baroun in the absence of Christopher Dallas, Fire Chief & EMS Director. There were 42 Fire & EMS calls. The UTV skid unit has been placed into service; this new equipment was purchased with a DNR 50/50 grant awarded in 2023 and 2024 budgeted outlay expense. Ambulance 8 had the brake rotors and oil filters replaced.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Baroun reviewed ordinance amendment to 5.12 Fire Prevention Code to update verbiage pertaining to NFPA 1 Code, rather than the current adopted fire code from 1970 as presented at the April meeting. Notification was properly posted prior to adoption. Motion by Sabel, second by Bartelme to adopt Ordinance 1-2024 as presented. Motion carried. Schneider noted the NFPA code has been utilized since enacted, but it was an oversight by Chief Dallas to update our municipal code. Bruckner shall update Chapter 5, subsection 5.12 Fire Prevention as now adopted.

ADOPTED ORD 1-2024  
CODE AMENDMENT 5.12  
FIRE PREVENTIN CODE

Shillcox reviewed the April report with the board. Additional playground areas in the park were wood chipped by staff. Lawn cutting for all public areas has begun by the staff for the season. Snow removal equipment has been dismantled until next season. Staff will be working on replacing deteriorated curb/gutter areas on Kennedy Street to restore water flow lines prior to installation of the new asphalt. The 2023 PSC report was submitted with a rate of return of 3.42%. Our water loss is down 7% from 2022 from 24% to 17%. We hope to continue to reduce this number with continuation of meter flushing, meter bulk water used from hydrants and future water main replacement. Effluent phosphorus levels were below our permit limit but above the targeted interim MDV limit, which results in MDV program payments annually. We are coordinating with engineer Robert E. Lee to conduct a sand filter pilot in late summer, to potentially reduce current phosphorus levels. The DNR has responded after their review of our Facility Plan, Permanent Chemical Feed System Plan and Effluent Flow Meter Plan for the wastewater plant. Sabel, Shillcox and our engineer met with the DNR remotely to address specific items needed to resubmit to the DNR for final approval of these improvement projects, prior to their implementation. Great Lakes TV Seal televised various areas of concern for infiltration and inflow (I & I) to the sanitary sewer collection system. It will be determined after the video and report are reviewed how to proceed to make repairs to reduce I & I.

DPW PUBLIC WORKS  
MONTHLY REPORT

5/13/2024 MINUTES

The annual CMAR report for 2023 was prepared for review, approval, and submittal to the DNR. The Utility received a G.P.A. of 4.00. Motion by Bartelme, second by Schneider to adopt CMAR Resolution 2024-4, which notes review of 2023 report and that the utilities will continue our level of maintenance practices, maintain operator maintenance and operation training, continue to televise, and repair I/I trouble areas within our collection system, and to optimize our wastewater treatment facility to include the installation of an effluent flow meter and a permanent chemical feed system for phosphorus reduction. Motion carried.

ADOPTED RESOLUTION  
2024-4 CMAR FOR 2023

Motion by Schwoerer, second by Bartelme to approve a six-month Class B Beer License for the Valders Area Sports Association; Brian Ulness, Agent, for the two ball diamond shelters at the Valders Memorial Park for the 5/15/24-11/15/24 baseball season. Motion carried.

APPROVED CLASS B  
BEER LICENSE FOR  
VASA

Motion by Sabel, second by Bartelme to adjourn meeting at 7:37PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

5/13/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
JUNE 10, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Schwoerer, second by Baroun to approve meeting minutes from 5/13/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve the May Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Baroun, second by Sabel to approve May Village, Fire, EMS payroll direct deposit vouchers #1244 - #1275; checks #21834 - #21868 and electronic payments totaling \$109,885.23 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Schwoerer to approve May Utility vouchers; check #8948 - #8961 and transfers totaling \$25,156.76 and check #1079 for \$1,500.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Request by Bruckner to change the 8/12/24 meeting date due to the Primary Election on 8/13/24. After brief discussion, motion by Schneider, second by Schwoerer to change the meeting date and time to Wednesday, 8/7/24 at 6PM. Motion carried.

CHANGED AUGUST  
MEETING DATE TO  
8/7/24 AT 6PM

The board reviewed the Manitowoc County patrol logs and invoices for May.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for May were presented by Christopher Dallas, Fire Chief & EMS Director. There were 31 Fire & EMS calls. Jeff Tuschel has resigned as a Fire Captain, but will continue to be a firefighter on the department.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Shillcox reviewed the May report with the board. Annual sidewalk and tree trimming inspections were completed and official notices will be drafted and sent out in June. Sections of sunken/broken curb and gutter were replaced on Kennedy Street. Northeast Asphalt anticipates milling and repaving Kennedy Street by late June weather dependent. Annual PSC required meter testing was completed and met criteria specifications. Several older larger meters due to age will be replaced over the next several years. Parkson plans to deliver the pilot sand filter equipment in July, but we need come up with a temporary solution for additional electrical load requirements prior to being able to operate the trial equipment for phosphorus reduction. The 2023 CMAR submittal was reviewed by the DNR and we received overall good responses to our 4.0 GPA score for our wastewater operations.

DPW PUBLIC WORKS  
MONTHLY REPORT

The board reviewed the 2023 Budget Comparison Reports as prepared by Bruckner for Revenues and Expenses, including asset funds utilized and interest earned overall net income for Water Utility was \$19,684 and Sewer Utility was \$4,240 excluding the interest which is in the various specific utility investment funds.

2023 WATER/SEWER  
BUDGET COMPARISON  
REPORTS REVIEWED

Motion by Baroun, second by Bartelme, to adopt Resolution 2024-5, Authorization of DPW to apply for a Department of Natural Resources Urban Forestry Grant, for Park Tree Removal and Tree Planting in 2024 for 2025. Motion carried.

APPROVED TO SUBMIT  
2025 URBAN FORESTRY  
GRANT-ADOPTED  
RESOLUTION 2024-5

Motion by Schneider, second by Sabel to adopt Resolution 2024-6 Required Rebuilding/Repairing of Sidewalks for 2024, which If not completed shall be a special assessment on parcel tax bills if not completed by August 30, 2024. Motion carried.

ADOPTED RESOLUTION  
2024-6 REPAIR OF  
SIDEWALKS

Bruckner then presented a list of applicants for Class "A" & "B" Fermented Malt Beverage & Intoxicating Liquor and Cigarette, Tobacco, Vapor Products Licenses in the Village for the following premises and their respective agents for the period of 7/1/24 to 6/30/25. Motions by Schwoerer, second by Schneider to approve renewal of license applications as follows. Motion carried.

Class A Fermented Malt Beverage & Intoxicating Liquor/Renewal:

- 1) Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz
- 2) Dolgencorp LLC; dba Dollar General, John E. Greene
- 3) Manitowoc Petroleum & Business Development LLC; dba Valders BP Gas Station, Basudev Adhikari

APPROVED CLASS A,  
CLASS B & CIGARETTE,  
TOBACCO, VAPOR  
PRODUCTS LICENSE  
RENEWALS: 7/01/24-  
06/30/25

Class B Fermented Malt Beverage & Intoxicating Liquor/Renewal:

- 1) Wiegand's Lanes LLC; dba Bruce's Bar & Bowl, Bruce S. Wiegand
- 2) The Schuh Factory LLC; dba The Schuh Factory, Jennifer L. Schuh
- 3) Overtime Sports Bar and Grill LLC; dba Overtime Sports Bar & Grill, Thomas Ahl
- 4) Trackside Saloon LLC; dba TrackSide Saloon, Nichole M. Waniger

6/10/2024 MINUTES

Cigarette, Tobacco, Vapor Products License/Renewal, same agents respectively:

- 1) Country Visions Cooperative Gas Station & C Store; dba Cenex
- 2) Dolgencorp, LLC, dba Dollar General Store
- 3) Manitowoc Petroleum & Business Development LLC; dba Valdars BP Gas Station

Motion by Schwoerer, second by Bartelme to approve Amplifying Devices Permit for Overtime Sports Bar and Grill for outdoor events and patio areas. Motion carried

AMPLIFYING DEVICES  
PERMIT APPROVED

The board reviewed an application notification received; and a motion was made by Schwoerer, second by Bartelme to approve of the issuance by the Department of Revenue a Permit Extension of Premises/Off-Site Retail Location for Fermented Malt Beverages by Craft Creek Brewing Co LLC of Manitowoc, at Vetting Customs Rigs & Rides, 686 Johnson, Valdars for Full Throttle Thursdays on the following dates 6/27/24; 7/25/24; 8/29/24; and 9/26/24. Motion carried.

APPROVED NOTICE  
FROM DOR FOR OFF  
PREMISE BREWERY  
SALES IN VILLAGE

2024 Inspections were completed for Nordic Lands Mobile Home Park by the Fire Chief, no fire hazards were noted. Nordic has been emailed that there are several broken window panes in the park for safety reasons which need to be repaired. The new Building Inspector has not yet completed the annual inspection, but will be doing so by the end of June. Motion by Bartelme, second by Baroun to approve renewal of Nordic Lands LLC Mobile Home License for period of 7/1/24-6/30/25. Motion carried.

APPROVED RENEWAL  
MOBILE HOME  
LICENSE

Motion by Schwoerer, second by Schneider to approve the 2023 audited financial statements as prepared by Ihlenfeld, Skatrud & Anderson for all departments: Village, TID#2, Fire, EMS, and the Water and Sewer Public Utilities. Motion carried.

APPROVED AUDITED  
FINANCIALS FOR 2023

Reviewed 2024 Board of Review Assessment totals which increased \$832,600 from 2023 including the TID. Assessments are also reduced by \$523,200 for Personal Property which is now exempted from assessment by the State of Wisconsin from the previous year. These totals do not include manufacturing assessments which are assessed by the Department of Review, final numbers are not available until August.

REVIEWED 2024 BOR OF  
ASSESSMENT VALUES

The board discussed renewal of Certificates of Deposits (CD's) at Bank First, the possible future interest rate drops, and investment of additional funds. Bruckner explained for the best interest rate new 7-month CDs would be issued and the existing closed out. The current rate is projected rate at 5.02%. Motion by Schneider, second by Baroun to reinvest the CD's maturing on 6/13/24 at 5.2% for \$71,740, and to add an additional \$10,000 for Village Replacement Funds and \$40,994 and to add an additional \$17,000 for Fire Replacement Funds, plus the interest accrued from the two expiring CD's. Motion carried. It was also suggested to revisit additional Certificates of Deposit at Collins State Bank for various Public Utility Funds at July meeting. Bruckner to obtain rates and suggested funds and amounts to invest.

CERTIFICATE OF  
DEPOSITS REINVESTED

Motion by Schneider, second by Bartelme to adjourn meeting at 7:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

6/10/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
JULY 8, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Bartelme, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Baroun, second by Bartelme to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Baroun to approve meeting minutes from 6/10/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Schneider, second by Bartelme to approve the June Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Sabel, second by Bartelme to approve June Village, Fire, EMS payroll direct deposit vouchers #1276 - #1310; checks #21869 - #21907 and electronic payments totaling \$111,179.90 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Baroun, second by Bartelme to approve June Utility vouchers; check #8962 - #8971 totaling \$24,938.98 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board discussed a request received from the American Legion Post 477 in St. Nazianz for a Valders municipal location to store their safe for ceremonial rifles for Military Honors. After brief discussion and possible liability insurance concerns and expressed it should be stored in St. Nazianz, a motion by Schneider, second by Schwoerer to deny the request. Motion carried.

DENIED REQUEST TO  
STORE ST. NAZIANZ  
AMERICAN LEGION  
RIFLES ON VILLAGE  
PROPERTY

The board reviewed the Manitowoc County patrol logs and invoice for June.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for June were presented by Christopher Dallas, Fire Chief & EMS Director. There were 43 Fire & EMS calls; 8 were invalid or cancelled enroute. Dallas announced the EMS is having a good year financially year to date, with increased calls. Dallas would like to meet with a member of the Finance Committee and Public Safety Chair later in August to start working on the 2025 budgets.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board then reviewed at length recommendation reports after our emergency warning sirens were inspected in late spring. Siren 1 located at the Village Office from the 1960's or earlier is in good working condition, however two-story buildings block sound as it is non-rotating and the building interior wiring is arcing and a potential fire hazard. Their recommendation is to take this siren out of service and replace Siren 2 at Well 2 on South Adams Street, which is from 2006. This siren is a better location, higher and sound coverage reaches the entire community with the single siren. It has been recommended to replace it rather than make the necessary repairs to it based on its age for an estimated total cost of \$11,634. It will also save on future annual inspection and maintenance costs with only one siren. Bruckner reported the Village has \$9,625 saved in replacement & a Certificate of Deposit maturing in January of 2025, plus we can allocate \$2,000 of the 2025 budget replacement amount for the balance needed. After discussion, motion Schneider, second by Bartelme to purchase a new siren from Federal Signal Safety and Security Systems installed by Emergency Communication Systems for a total cost of \$11,634 to be installed at the Well 2 location in early 2025. Further Siren 1 will be placed for sale on Wisconsin Surplus and then decommissioned, with sale proceeds put toward the cost of the new siren and the balance from replacement funds. Motion carried.

APPROVED TO ORDER  
NEW SIREN AT  
LOCATION #2 AND HAVE  
ONLY 1 SIREN IN THE  
VILLAGE SIREN #1 WILL  
BE DECOMMISSIONED

Shillcox reviewed the June report with the board. A crack filling machine was rented two days and our staff crack filled curb/gutter joints on Melody Lane, East Roosevelt and W Washington. Northeast Asphalt completed milling and repaving Kennedy Street. The LRIP Grant will be now be submitted to receive the reward of \$10,666, toward the total project bid cost of \$59,600. Several storms with high winds resulted in tree cleanup throughout the Village. Large amounts of brush have therefore accumulated at the Compost Center. Our staff will chip and haul as time allows between other duties. The water heater in the laboratory building at the Wastewater Plant was replaced. The Parkson pilot sand filter equipment is scheduled to arrive July 8<sup>th</sup> for our trial use for phosphorus reduction.

DPW PUBLIC WORKS  
MONTHLY REPORT

The Valders Public Water System has an opportunity to file a claim in a nationwide litigation between the law firm of Napoli Shkolnik and the companies of 3M and DuPont to possibly recover compensation associated with expenses due to per- and polyfluoroalkyl substances (PFAS). 3M & DuPont are some of several companies associated with manufacturing PFAS. A claim would need to be filed in the online system by 7/12/24 to receive any compensation associated with a potential settlement. The EPA has announced new PFAS compliance level of 4 parts per trillion which water systems are struggling to meet and will have to make significant upgrades to their operations or search for new water sources to meet these mandates. Motion by Baroun, second by Schneider to submit a claim. Motion carried.

APPROVED TO SUBMIT  
A CLAIM FOR PFAS  
CLASS ACTION LAW  
SUITS

7/08/2024 MINUTES

Discussion on Collins State Bank Certificates of Deposits (CD) postponed as current Money Market Investment rates still higher than CD rates for various Utility Funds.

Motion by Schwoerer, second by Schneider to approve a Temporary Class B Fermented Malt Beverage License for the period of 8/2/24-8/4/24 for the Valders Lions Club for the Valders Community Picnic held at the Valders Memorial Park. Motion carried.

APPROVED ANNUAL  
PICNIC LICENSE

The board discussed the vacant position of part time Administrative Assistant position since November of 2023 at length, including title and duties to assist the Village Clerk/Treasurer with various administrative duties workload. Motion by Schneider, second by Bartelme to repost and publish the position changing the rate of pay from \$15 per hour to up to \$18 per hour dependent on qualifications and previous experience. Motion carried.

MOTION TO REPOST  
FOR ADMINISTRATIVE  
ASSISTANT WITH A  
HIGHER RATE OF PAY

Schwoerer brought up the need to cut ditch areas and around the Welcome Sign in the TID district and a few other overgrown areas in the Village. DPW Shillcox will work on cutting what they can soon, however the ditches are in the highway right of way and the County is responsible for this area.

DPW STAFF TO CUT  
SOME LONG GRASS  
AREAS WITH FLAIL  
MOWER

A reminder was stated that the August regular meeting was moved to 8/7/24 at 6PM due to the August Primary Election the day after the regular date to allow for setup.

REMINDER OF AUGUST  
MEETING DATE  
CHANGE

Motion by Schneider, second by Baroun to adjourn meeting at 8:05PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

7/08/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
AUGUST 7, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 6:00PM at the Valders Village Office, 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schneider, second by Schwoerer to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Baroun, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Baroun to approve meeting minutes from 7/08/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Schwoerer, second by Bartelme to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schneider, second by Sabel to approve July Village, Fire, EMS payroll direct deposit vouchers #1311 - #1344; checks #21908 - #21954 and electronic payments totaling \$186,370.24 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Baroun, second by Sabel to approve July Utility vouchers; check #8972 - #8985 and electronic transfer to investment fund totaling \$63,668.26 and check #1080 for \$5,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board reviewed the Manitowoc County patrol logs and invoice for July.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for July were presented by Baroun, in the absence of Fire Chief & EMS Director Dallas. There were 58 Fire & EMS calls; 1 invalid or cancelled enroute. David Luckey resigned from the Valders Fire Department due to job change and time available to be an active member. The Fire Department received a grant from Wisconsin Public Service for \$1,825 for purchase of rope rescue equipment. Ladder testing completed and all passed. Dallas, Finance Committee Member and Public Safety Chair are working on the 2025 Fire & EMS budgets.

MONTHLY FIRE AND  
EMS REPORT/UPDATES

The board reviewed draft prepared by Bruckner for Ordinance 3-2024 proposed amendments to Municipal Code Chapter 14 and Chapter 15 for Building Inspections, Fees, Permits and to update Building Code Regulations which adopt the current State Regulations for Construction, Electrical and Plumbing. This amended code will include increases to the associated permit and inspection fees which have not been increased since 2008 other than the addition of plan review fees in 2016. However, these fees will now be included in a newly created Village of Valders Fee Schedule rather than in the building code itself, which shall be adopted and updated by board resolution. The fee schedule presented lists all existing fees and also includes the new fees for building permits. Motion by Baroun, second by Bartelme, to adopt Resolution 2024-7 Notice to be Posted for Revisions to the Municipal Code of the Village of Valders for public inspection prior to adoption. Motion carried.

REVIEWED DRAFT  
PROPOSED ORDINANCE  
AMENDMENTS TO CODE  
CHAPTER 14 & 15  
BUILDING, ELECTRICAL  
AND PLUMBING CODE,  
INSPECTION, FEES AND  
PENALTIES

ADOPTED RES 2024-7  
NOTICE TO BE POSTED  
FOR REVISIONS PRIOR  
TO CODE ADOPTION

Shillcox reviewed the July report with the board. Staff has painted curbs for no parking and other street markings and completed various preparations for the Valders Community Picnic. Staff will be exercising all water valves throughout the Village. The Parkson sand filter equipment trial for phosphorus reduction went well. Utilizing this equipment resulted in consistently lower levels which will be required for future WPDES permit compliance. Further research and financial information will be forthcoming to make the best decisions for the future upgrades which will need to be made at our wastewater facility to be in compliance of mandated requirements.

DPW PUBLIC WORKS  
MONTHLY REPORT

Bruckner presented the preliminary Simplified Rate Case Application for a water rate increase to the Public Service Commission of Wisconsin (PSC). The increase automatically calculated by PSC application system is 4.1% and would take effect 12/30/24. The notice of the increase must be published prior to actual submittal to the PSC and then await a notice of decision if approved. The increase is to maintain operations at a positive rate, due to additional mandated testing requirements resulting in increased expense and the impact of inflation on operations since our last increase of 3% on 12/30/2020. The Utility Committee after its 2024 budget preparation recommended in late 2024 to apply for a water rate increase. Also, at the same time to impose a sewer rate increase of the same percentage, which has not increased since 12/30/2018 by full board action. The board reviewed financial projections prepared by Bruckner based on 2023 customer base and usages. It is estimated without addition of new services in 2024/2025 to be a revenue increase of \$8,000 for water and \$12,000 for sewer to offset increased operational expenses.

PRESENTATION OF  
PROPOSED WATER &  
SEWER RATE  
INCREASE OF 4.1%  
EFFECTIVE 12/30/2024.

Motion by Schneider, second by Baroun to adjourn meeting at 6:40PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

8/07/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 9, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office, 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.	<u>MEETING CONVENED &amp; ROLL CALL</u>
Motion by Baroun, second by Bartelme to adopt the agenda. Motion carried.	<u>AGENDA APPROVED</u>
No one was present for public input. Motion by Baroun, second by Sabel to close. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Bartelme, second by Baroun to approve meeting minutes from 8/7/24 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Sabel, second by Schwoerer to approve the August Treasurer's reports as presented by Bruckner for all department funds. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Baroun, second by Sabel to approve August Village, Fire, EMS payroll direct deposit vouchers #1345 - #1392; checks #21955 - #22005 and electronic payments totaling \$178,073.51 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Bartelme, second by Schwoerer to approve August Utility vouchers; check #8986 - #8993 and electronic transfer to investment fund totaling \$41,489.65 and check #1081 for \$2,000.00 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Notification of Manitowoc County Village Association meeting on 10/16/24 at Good Times, 16607 Cty Rd B, Mishicot, 6:30 PM dinner and presentation to follow by Dr. Wallace, Neurointerventionalist, Aurora Baycare Medical Center.	<u>MCVA MEETING-10/16/24</u>
Motion by Sabel, second by Schwoerer to schedule 2024 Halloween Trick-or-Treat date and times to Sunday October 27,2024 3:00 to 5:00 pm. Motion carried.	<u>SET 2024 TRICK-OR- TREAT DATE AND TIMES</u>
The board reviewed the Manitowoc County patrol logs and invoice for August.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSD</u>
Fire/EMS Reports for August were presented by Baroun, in the absence of Fire Chief & EMS Director Dallas. There were 42 Fire & EMS calls. Pump testing completed and passed on both engines. Annual SCBA/Face Piece/Compressor testing completed and passed. DOT Inspections completed on ambulances and passed. Dallas, Finance Committee Member and Public Safety Chair continue to work on 2025 Fire & EMS budgets.	<u>MONTHLY FIRE AND EMS REPORT/UPDATES</u>
Motion by Baroun, second by Bartelme to adopt Ordinance 3-2024 for amendments to Municipal Code Chapter 14 and Chapter 15 for Building Inspections, Fees, Permits and to update Building Code Regulations which adopt the current State Regulations for Construction, Electrical and Plumbing, which was available for public inspection prior to adoption as required by State Statutes. Motion carried.	<u>ADOPTED ORD 3-2024 CHAPTER 14 &amp; 15 CODE AMENDMENTS</u>
Motion by Baroun, second by Sabel, to adopt Resolution 2024-8 Establish the Use of a Fee Schedule for the Village of Valders. Motion carried.	<u>ADOPTED RES 2024-8 ESTABLISH THE USE OF A FEE SCHEDULE</u>
Shillcox reviewed the August report with the board. The New Thorstein Veblen Historical Marker has been installed at the Valders Memorial Park. Fire hydrant flow pressure NFPA testing will be completed soon, which is required every 5 years. Robert E Lee submit to the DNR this week our Wastewater Facility Plan, as well as Chemical Addition & Effluent Meter Design Plans for their review and approval. We continue work on methods to achieve a reduction in our Phosphorus levels.	<u>DPW PUBLIC WORKS MONTHLY REPORT</u>
Notification of 2023 League of Wisconsin Municipalities Mutual Insurance Dividend of \$2,644 received for all departments and will be applied to 2024 premium categories.	<u>LWMMI 2023 PREMIUM DIVIDEND RECEIVED</u>
Motion by Baroun, second by Schwoerer to approve renewal of Anthem Blue Cross Blue Shield Health Insurance effective 12/01/2024 for employees, the only plan change is the elimination of a copay for child primary care physician visits. The renewal premium with mandatory small group age rate up applied is an average of an 8.36% increase. Motion carried.	<u>APPROVED RENEWAL OF HEALTH INSURANCE</u>
Motion by Schneider, second by Bartelme to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c) consideration of public employment and compensation Administrative Assistant and public employee evaluations and compensation for Village/ Utility/EMS personnel for 2025 budgets at 7:31PM. Motion carried.	<u>MOTION TO CONVENE IN CLOSED SESSION</u>
Motion by Schneider, second by Schwoerer to convene in open session in accordance with Wisconsin State Statutes 19.85(2) at 8:47PM. Motion carried. Schneider stated there are two motions resulting from the closed session.	<u>RECONVENED IN OPEN SESSION</u>

9/9/2024 MINUTES

The board interviewed and offered the position of Village/Utility Assistant to applicant. Motion by Schneider, second by Bartelme to hire Debra Sieracki with a starting rate of \$18 per hour. Motion carried. Debra accepted the position and will start immediately.

HIRED ADMINISTRATIVE ASSISTANT

Schneider stated with budget status, funds the boards number one goal is retain our good employees and to take care of them as much as we can. Motion by Schneider, second by Baroun effective for 2025 budget year to approve all existing Village full and regular part-time employees will receive a \$1.00 per hour increase from their current rate of pay for 2024. Paid On-Call EMS personnel will receive a \$0.50 cent per hour increase. Motion carried.

APPROVED 2025 WAGE INCREASES

Motion by Schneider, second by Bartelme to adjourn meeting at 8:53PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

9/9/2024 MINUTES

### **VALDERS VILLAGE BOARD SPECIAL MEETING MINUTES SEPTEMBER 26, 2024**

A special joint meeting of the Valders Village Board and other municipalities which may be present from the Valders EMS Service District & Valders Fire Service District was called to order by President Schneider at 6:01PM at the Valders Fire Station, 103 Eisenhower Street. Trustees present: Paul Baroun, Dan Sabel, Devan Schneider & Lyle Schwoerer. Marcus Bartelme absent and excused. Representatives from the Town of Cato, Eaton, Franklin, Meeme, Rockland and Village of Reedsville were present. Districts not in attendance, Town of Liberty and Maple Grove and Village of Whitelaw.

MEETING CONVENED & ROLL CALL

Motion by Schneider, second by Schwoerer to close public input. Motion carried. Members/representatives of the Service Districts present will participate in the discussions pertaining to EMS per capita rates, operating budgets as well as Fire District dues and operating budgets being presented to the group as a whole.

PUBLIC INPUT

EMS Director Christoper Dallas gave a report on 2024 year, and the reset of budget numbers to draft presented in September of 2023. Dallas then presented a draft three-year operating budget for 2025/2026/2027 with a \$2 per year per capita increase each year based on 2024 estimated populations received from the Wisconsin Department of Administration Demographic Service Center. It is proposed to do a three-year contract, with changes to contract termination verbiage to protect the group as a whole and the per capita rate. A two-year contract would be a \$3.00 increase each year for the two-year period of 2025/2026 or a one-year contract would be a \$4.00 increase for 2025. Eaton requested a copy of the three-year contract be sent to them to present to their full board at their October meeting. Several other municipalities then nodded their heads to be sent a copy of the three-year contract as well to present to their full board. No communities represented stated they were looking to seek another EMS Service for their community. Based on this discussion motion by Schneider, second by Sabel to EMS multi-year contracts: a \$2.00 per capita per year increase for a three-year contract, a \$3.00 per capita per year for a two-year contract and \$4.00 per capita increase for a one-year contract. Motion carried.

DISCUSSION DRAFT  
EMS OPERATING  
BUDGETS AND PER  
CAPITA RATES WITH  
ONE, TWO OR THREE-  
YEAR CONTRACTS

Fire Chief Christopher Dallas presented a draft three-year operating budget for 2025/2026/2027 for the Valders Fire Service District serving Valders, Town of Cato (16 Sections) and Town of Liberty (18 Sections) to change to a three-year service contract as well. Previously, it has always been an annual contract with the District Due amounts adjusted annually by their respective equalized values. This new contract proposal would be a set increase equally for the Towns and a lesser increase for the Village, due to a smaller area of coverage. This option would keep our municipal budgets more consistent from year to year, but still with an increase to comply with Act 12 Maintenance of Effort compliance for public safety expenditures. Motion by Baroun, second by Schwoerer to present three-year fire service contracts to each district served as follows: Town of Cato, 2024/\$56,612 contract was and will increase \$1,790 for 2025, \$1,500 for 2026 and \$1,500 for 2027; Town of Liberty 2024/\$55,180 contract was and will increase \$1,790 for 2025, \$1,500 for 2026 and \$1,500 for 2027; and Village of Valders 2024/\$41,218 contract was and will increase \$1,000 for 2025, \$1,000 for 2026 and \$1,000 for 2027. Motion carried

MOTION TO APPROVE  
TO PREPARE MULTI-  
YEAR CONTRACTS FOR  
EMS DISTRICTS

PROPOSED THREE-  
YEAR OPERATING  
BUDGETS AND  
CONTRACT RATES FOR  
FIRE SERVICES  
PRESENTED

Motion by Baroun, second by Schwoerer to adjourn meeting at 7:33PM. Motion carried.

MOTION TO APPROVE  
TO PREPARE THREE-  
YEAR CONTRACTS FOR  
FIRE DISTRICTS WITH  
INCREASES AS  
PRESENTED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

MEETING ADJOURNED

9/26/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
OCTOBER 14, 2024**

Followed by the Pledge of Allegiance in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Sabel, second by Baroun to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Roll call trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel & Lyle Schwoerer. Schneider absent & excused.

MEETING COVENED &  
ROLL CALL

APPOINTED PRESIDENT  
PRO TEM FOR MEETING

Motion by Bartelme, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Bartelme, second by Baroun to close public input. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve minutes from 9/9/24 & 9/26/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Sabel to approve the September Treasurer Reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS  
APPROVED

Motion by Bartelme, second by Sabel to approve September Village, Fire & EMS vouchers; payroll direct deposits #1392 - #1429; checks #22006 - #22048 and electronic payments totaling \$157,315.25 as presented by Bruckner. Motion carried.

VILLAGE/FIRE/EMS  
VOUCHERS APPROVED

Motion by Baroun, second by Bartelme to approve September Utility vouchers; checks #8994 - #9007 and electronic payments totaling \$28,592.70 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Sabel, second by Baroun to schedule the 2025 Village Budget Hearing on Tuesday, December 3rd at 6:30PM and hold the regular December meeting immediately thereafter to save the cost of a special meeting for budget adoption to allow tax bills to be processed and mailed on a timely basis. Motion carried.

APPROVED BUDGET  
PUBLIC HEARING &  
DECEMBER MEETING  
DATE/TIME

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for September.

PUBLIC SAFETY-  
PATROL MCSD

In the absence of EMS Director & Fire Chief Christopher Dallas to attend other EMS/Fire Service District meetings, Baroun reviewed the September report and updates on department operations. Fire had 6 calls. EMS had 44 calls. Town of Liberty has signed the 2025 -2027, 3-year service contracts for Fire & EMS Services. Jemma Herrmann extended her leave of absence until spring of 2025 for Fire. The Fire Department received a \$2,150 donation from a local fundraiser in memory of member Brandon Schroeder.

FIRE/EMS REPORTS

September report/updates from Director of Public Works Austin Shillcox on municipal/utility operations. Updated the exterior lights on south side of the Village Office. Submitted an DNR Urban Forestry Grant for financial assistance in removing the large Ash trees in the Valders Memorial Park in 2025. Winterization of facilities will be done in October. Completed fire flow pressure testing on various hydrants and all passed, with improved pressures where water mains were replaced in 2023. Staff completed hydrant flushing operations. Preparations by staff for the upcoming Water Utility 3-year Sanitary Survey by the DNR for related inspections of water facilities and required documentation in late October. Engineers Robert E Lee resubmitted the facility plan, chemical addition plan, and effluent flow meter design plan on 9/9/24. The DNR has 90 days to review and respond. Sanitary Sewer flushing was completed for 2024. Submitted the Sludge Management Plan and Phosphorus Optimization Report #2 to the DNR in accordance with WPDES Permit.

PUBLIC WORKS  
REPORT

Reviewed Public Service Commission (PSC) Notice of Decision to approve the Simplified Rate Case Application for water service and public fire protection uniformly by the rate increase of 4.1% effective 12/30/24. The last water increase was 12/30/2020. At the August meeting the board whom sets and regulates sewer rates discussed to impose a sewer rate increase of 4.1%, effective 12/30/24 which has not increased since 12/30/18. The board reviewed financial projections prepared by Bruckner based on a usage of 15,000 gallons in a quarter, with an estimated total increase of \$8.56 per quarter, \$34.24 annually from the current water and sewer rates. Based on 2023 customer base and usage rates, it is estimated additional revenue of \$8,000 for water and \$12,000 for sewer to offset increased operational expenses. Motion by Baroun, second by Sabel to implement the increase as approved by the PSC of 4.1% effective for water and as regulated by the board a 4.1% for sewer services effective 12/30/2024 for Valders Public Utility, with required public notification of the increases. Motion carried.

WATER & SEWER  
SERVICE 4.1% RATE  
INCREASE EFFECTIVE  
12/30/2024 APPROVED  
BY REGULATORY  
AUTHORITIES

Motion by Baroun, second by Bartelme to adjourn meeting at 7:31PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

10/14/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
NOVEMBER 11, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office, 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Baroun, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Baroun, second by Sabel to approve minutes from 10/14/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve the October Treasurer Reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS  
APPROVED

Motion by Baroun, second by Sabel to approve October Village, Fire & EMS vouchers; payroll direct deposits #1430 - #1466; checks #22049 - #22085 & electronic payments totaling \$117,378.06 as presented by Bruckner. Motion carried.

VILLAGE/FIRE/EMS  
VOUCHERS APPROVED

Motion by Bartelme, second by Sabel to approve October Utility vouchers; checks #9008 - #9019 & electronic transfer to money market fund totaling \$87,925.70 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for October.

PUBLIC SAFETY-  
PATROL MCSD

Fire Chief/EMS Director, Christopher Dallas reviewed the October Report with the board. Fire and EMS had a total of 37 calls. All ten District Ambulance three-year contracts have been approved. Fire Station renovation project of kitchen, meeting & sleeping rooms is complete.

FIRE/EMS REPORTS

Motion by Baroun, second by Bartelme to approve renewal of Joint Powers Agreement Between Manitowoc County Joint Dispatch Center & the Village of Valders effective March 1, 2025. Motion carried.

APPROVED ANNUAL  
AGREEMENT BETWEEN  
MCJDC & THE VILLAGE

Dallas presented the board with three bids for replacement of one of our two power cots in 2025, to be ordered prior to the end the year, to avoid any price increases. The department demoed a Ferno Power X1 unit, currently we have 18-year-old Stryker units. Based on crew feedback, price & ability to have our staff trained to do PM's & field replaceable repairs, the department recommends to purchase this unit over the other power load units quoted by Ferno & Stryker. Motion by Bartelme, second by Schwoerer to proceed with the purchase of the Ferno Power X1 unit with trade in, 2-year warranty & a PM each year for first two years for \$16,854, This capital equipment purchase was included in the 2025 EMS Budget. Motion carried.

APPROVED PURCHASE  
OF AN EMS POWER COT  
IN 2025 FROM FERNO

October report/updates from Director of Public Works, Austin Shillcox on municipal/utility operations. Winterization of facilities & preparation of snow removal/ice equipment is completed. Another watermain break on Lincoln Street was repaired. The 6" cast iron pipe is in very poor condition. A complete Lincoln Street infrastructure & road replacement needs to be top priority for the next large scale capital improvement project. The DNR Water Utility 3-year Sanitary Survey inspection of our water facilities & documentation was completed on 10/30/24. No deficiencies were noted, some non-conforming features were identified & will be addressed. An official report from the DNR when received will be provided to the board for review. L& application of wastewater sludge will be completed In November weather dependent. Phosphorus limit levels continue to be monitored, which action will need to be taken as future decreases in standard requirements by DNR/EPA are imposed.

PUBLIC WORKS  
REPORT

The board reviewed the 2025 proposed Village Budget as prepared by Bruckner & Shillcox; it carries an increase of total revenue & expenses of \$16,800/2.3% from the 2024 budget. The proposed property tax levy amount on tax bills would decrease \$(4,187)/-1.1% from previous year. The proposed expenditures by category will change as follows from 2024: \$6,100/3.6% for general expenses; \$7,426/3.9% for public safety; \$6,704/6.5% for debt service; \$9,150/5.4% for transportation & sanitation; \$6,720/15.3% for Recreation; & (\$19,300)/-37.1% in capital outlay & replacement. State Act 12 Aid received is only allowed to be utilized for increases in public safety, transportation expenses or capital equipment/projects. The Village only Mill Rate is anticipated to increase an estimated \$.08 per thousand & to \$4.71 which calculates to an increase of \$8.00 on \$100,000 of assessed property valuation. It increased only due to elimination of personal property valuation by the State for 2024, but offset by new State aid. It does not include the County, School District, VTAE tax levies on the tax bills, or the school tax, lottery or first dollar credits applied, not yet available. The proposed 2025 Public Budget Hearing is scheduled for 12/3/24 at 6:30PM. All taxing entity levies/mill rates will be presented next month.

REVIEWED OF 2025  
PROPOSED VILLAGE  
BUDGET. PUBLIC  
HEARING FOR THE 2025  
BUDGET IS 12/3/24 AT  
6:30PM WITH THE  
REGULAR MONTHLY  
MEETING TO FOLLOW

Motion by Schneider, second by Bartelme to adjourn at 7:54PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
Lori Bruckner, Village of Valders Clerk/Treasurer

11/11/2024 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
DECEMBER 3, 2024**

Followed by the Pledge of Allegiance the Public Hearing for the Valders Village 2024 Budget was opened by President Schneider at 6:30PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Schneider, second by Bartelme to close the hearing at 6:34PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:35PM. Trustees present: Paul Baroun, Marcus Bartelme, Daniel Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

2025 BUDGET HEARING

Motion by Schneider, second by Bartelme to adopt the proposed 2025 Village Budget as presented and to set the 2024 levy at \$362,687 a decrease of 1.1%; \$4,187 from the 2023 levy. This levy creates a rounded mill rate of \$4.71 per thousand dollars of assessed property valuation, an increase of \$0.08 over last year for the 2023 tax roll, which includes TID Increment. Motion carried. The overall mill rate for all taxing entities: the County, Village, School District & Vocational College increased \$0.63 to \$15.72 per thousand dollars of assessed property valuation from \$15.09 last year. Bruckner explained if a property parcel is eligible for 2024 the State calculated First Dollar Credit decreased \$2.54 and Lottery Credit decreased \$41.03 from the 2023 credit amounts which are applied to tax bills.

2025 BUDGET ADOPTED  
2024 LEVY \$362,687 &  
SET VILLAGE MILL RATE  
\$4.71 PER THOUSAND

Motion by Baroun, second by Bartelme to adopt the agenda for the regular meeting. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Sabel, second by Bartelme to close. Motion carried.

PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve minutes from 11/11/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Sabel noticed a typographical error on the EMS Non-Restricted Fund, actual number confirmed by Bruckner and will be corrected for the official record. Motion by Sabel, second by Baroun to approve the corrected November Treasurer Reports and as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS  
APPROVED

Motion by Sabel, second by Bartelme to approve November Village, Fire & EMS vouchers; payroll direct deposits #1467 - #1505; checks #22086 - #22132 & electronic payments totaling \$103,536.56 as presented by Bruckner. Motion carried.

VILLAGE/FIRE/EMS  
VOUCHERS APPROVED

Motion by Schneider, second by Schwoerer to approve November Utility vouchers; checks #9020 - #9029 & electronic transfer to money market fund totaling \$23,154.59, and check #1082 - \$6,000 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for November.

PUBLIC SAFETY-  
PATROL MCSD

Baroun reviewed monthly Fire/Ambulance Report as presented Fire Chief/EMS Director, Christopher Dallas with the board. Fire and EMS had a total of 50 calls. The Ferno Cot approved for purchase in the 2025 EMS Budget is received and will be put into service after training is completed and will be paid in 2025. Ambulance #8 is having an electrical lighting issue. Service technicians are working on resolution. Updated Medical Treatment Guidelines have been submitted to State for approval.

FIRE/EMS REPORTS

November report/updates from Director of Public Works, Austin Shillcox on municipal/utility operations. Christmas Decorations are hung. Only one snow event to date. The official report from the DNR for the Sanitary Survey was received and provided to the board for review. Sludge was land applied by Right Way Applications with no issues to fields owned by Valders Stone & Marble and rented by Meyer Brother Grain Farms. Shillcox thanked them for the great working relationship and the use of the DNR approved fields. Phosphorus limit levels continue to be monitored, which action will need to be taken as future decreases in standard requirements by DNR/EPA are imposed. Shillcox provided additional information provided by the State Department of Administration on this matter for board review.

PUBLIC WORKS  
REPORT

The Valders Public Utility Operational budgets were presented as prepared by Shillcox & Bruckner as reviewed and recommended by the Utility Committee. There is an overall net increase of \$6,820 for Water, and an increase of \$28,400 for Sewer from 2024 due to anticipated revenues for the new rate increases effective 12/30/2024, increased interest earned and other sewer services. More of these funds will be placed into Water Main and Sewer Main Replacement Funds than in 2023. Motion by Baroun, second by Bartelme to approve the 2024 utility budgets as presented and recommended by the Public Works Committee. Motion carried.

APPROVED 2025  
PROPOSED UTILITY  
BUDGETS

The board reviewed a committee recommendation to pre-approve to move Collins State Bank money market funds into a Six-Month Certificate of Deposits should the money market fund rates fall 0.50% below the Certificate of Deposit rate for the following funds and amounts: Tower/Meter Fund \$60,000, Water Repair Fund \$100,000, O & M Fund \$25,000, Sewer Repair Fund \$40,000. This is to continue to increase our investment funds to aid in keeping our utility rates as low as possible for customers. Motion by Schneider, second by Baroun to approve Bruckner to proceed with the investments account changes, rate dependent as discussed. Motion carried.

PRE-APPROVED TO  
INVEST UTILITY MONEY  
MARKET FUNDS INTO  
CD'S - DEPENDENT ON  
FUTURE RATES

12/03/2024 MINUTES

Board reviewed notification from the Wisconsin DNR Urban Forestry Grant Program of an award for Village of Valders Memorial Park Ash Tree Removals in 2025. The grant is a 50/50 matching grant, estimated cost \$6,002, with an award amount of \$3,001. Subcontractors, Village staff time and equipment utilized, and donated time, equipment or trees to plant all count toward the project cost. Motion by Bartelme, second by Schneider to accept the grant award for this project. Bruckner noted the project expense and grant award was included in the 2025 budget if the grant as applied for was approved.

ACCEPTED WI DNR  
URBAN FORESTRY  
GRANT 2025 PROJECT  
AWARD

Bruckner explained to the board due to staffing shortages the renewal of auto, liability, public official's errors & omissions, workers compensation, crime, no-fault sewer back up, and property insurance coverages with the League of Wisconsin Municipalities Mutual Insurance for all Village departments, has not yet been received. When Bruckner met with our agent in late September, the estimated premium increase would be 2% to maximum of 7%, for the various lines of coverage. Bruckner requested the board to approve renewal as the board will not meet again in 2024 as policies are effective 1/1/25. Bruckner will provide actual premium numbers at the 1/13/25 meeting. A cushion was built into all of the budgets for the anticipated increases. Motion by Schworer, second by Bartelme to renew all coverages with LWMMI and MPIC effective 1/1/2025. Motion carried.

APPROVED RENEWAL  
VILLAGE INSURANCE  
COVERAGES FOR 2025  
WITH LWMMI & MPIC  
FOR ALL  
DEPARTMENTS

Schneider explained to the board he, Corey Kupsh, VASA President, and Kyle Christianson, VASA Member met with Amanda Sitkiewitz of Bank First to discuss the refinancing of the current note Village note for the upper ball diamond project, the 2 Year note balance of \$96,395 is due 1/17/25. Bank First has proposed to refinance up to \$92,000, after a payment of \$10,000 payment is made in January. The new note would be for 10 years, 6.42% Fixed rate for 5 years, Variable 6.00% -.50% Prime for the remaining 5 years. There will also be a \$150 renewal fee and document fees. The annual payment would be \$12,805 starting in 2026. Schneider stated it is the goal as funds are raised to be able to pay the note off early. The group has been working on changing their entity tax type, so they will be able to do raffles to continue to raise funds for improvements and the project loan. Motion by Bartelme, second Sabel, to refinance the note at Bank First as discussed. Motion carried. Schneider abstained due to his involvement with this project from the onset. Bruckner stated that the annual payment amount is listed as a donation in revenues which offsets the debt service expense. It is not funded through the tax levy.

APPROVED REFINANCE  
OF UPPER DIAMOND  
PARK PROJECT LOAN  
AT BANK FIRST

Schneider updated the first four rows of aluminum seat engraved, red backed bleacher seats were installed this week, which will all be paid by specific donations for each one.

The board reviewed the proposed 2025 TID Budget & Balance Sheet Projections as prepared by Bruckner. Motion by Schneider, second by Bartelme to approve as presented. Motion carried.

APPROVED 2025 TID  
BUDGET & BALANCE  
SHEET PROJECTIONS

Motion by Bartelme, second by Schneider to adjourn at 7:17PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,

Lori Bruckner  
Village of Valders Clerk/Treasurer

12/03/2024 MINUTES