

**VALDERS VILLAGE BOARD MEETING MINUTES  
JANUARY 11, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:06PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Bartelme, second by Regan to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 12/1/2020 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the December Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schwoerer, second by Bartelme to approve December Village vouchers; check #18416 - #18539 and electronic payments totaling \$108,706.16 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Schwoerer, second by Bartelme to approve December Utility vouchers; check #8431 - #8446 totaling \$66,632.48 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS Reports for December were presented by Christopher Dallas, Fire Chief & EMS Director. Fire Department Officers for 2021 were elected by its members as follows: Dennis Laque, President; Brandon Fierst, Vice President; and Jeff Vogt, Secretary. Due to modifications by Manitowoc County Emergency Services, the paging/tones policies relating to dual dispatching were changed without informing the multiple affected fire department Chiefs. New contracts for procedure policies will need to be worked on together between the individual departments & Manitowoc County Emergency Services to provide an agreeable solution for the departments and public safety response. Fire had 6 calls for service in December and EMS had 44 with 17 no transports. Seven staff members have now been vaccinated for COVID & there has been a significant decrease in the number of COVID patient transports. The EMS had a \$43,000 deficit in budget funds for expenses paid through 12/31/2020 primarily due to a decrease in calls and additional COVID related expenses. The Village has temporarily covered this deficit need to pay their expenses until the department receives funds in 2021. There will be a joint EMS District meeting on 2/23/21 to review the 2020 budget, the 2021 budget, and 2022 per capita rates.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for November & December.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Motion by Bartelme, second by Schuh to approve renewal of the Joint Powers Agreement Between Manitowoc County, Joint Dispatch Center (JDC), and the Village of Valders effective March 1, 2021. Motion carried.

APPROVED TO RENEW  
MANITOWOC COUNTY  
JDC AGREEMENT

Ambulance #7 was damaged after it struck a pole on a call. The insurance deductible is \$1,000; repairs are estimated at \$1,800-\$1,900. The board discussed if repairs should be submitted as an insurance claim. Motion by Bartelme, second by Schwoerer to pay for the repair and not submit as an insurance claim as it could result in a future rate increase. Motion Carried. In another matter relating to Ambulance #7, the turbo went out on the rig. While it is out of service for repair a rig has been leased. It is anticipated to be back in service at the end of this week.

AMBULANCE #7  
REPAIRS REVIEWED &  
APPROVED

Stephanie reviewed the December report with the board. In early December, staff finished with the final cleaning of gutters and catch basins. Replacement blades for all the snowplows and wings were purchased. There has only been a few minor incidents & repairs on snow equipment. The water system is in full winter operations. All the accumulated fat & debris in the main WWTP wet well were removed (3 truckloads). The yearlong pilot of chemical addition to remove phosphorous has started. After starting a more aggressive inspection schedule, the sanitary sewer system is flowing smoothly.

DPW PUBLIC WORKS  
MONTHLY REPORT

After a brief discussion due to expense and liability, motion by Schneider, second by Bartelme to discontinue the collection of waste oils at the Valders Recycle Center. Motion carried.

APPROVED TO  
DISCONTINUE WASTE  
OIL COLLECTION AT  
THE RECYCLE CENTER

Motion by Schwoerer, second by Bartelme to obtain valuation of Village owned vacant land parcel 008-016-011-003.00 located in Town of Liberty; a party has expressed interest in purchase of the parcel. Motion Carried.

APPROVED TO OBTAIN  
VALUATION OF VILLAGE  
LAND PARCEL

Motion by Schneider, second by Bartelme to adjourn meeting at 8:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

01/11/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
FEBRUARY 11, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Regan to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schwoerer to approve minutes from 1/11/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the January Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Regan to approve January Village vouchers; check #18540 - #18639 and electronic payments totaling \$550,029.04 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Schwoerer, second by Schuh to approve January Utility vouchers; check #8447 - #8469 and electronic transfers totaling \$90,591.02 and #1050 for \$5,200 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS Reports for 2020 Year in Review and January were presented by Christopher Dallas, Fire Chief & EMS Director for board review. The dual Dispatch agreement with St. Nazianz Fire has evolved into a new process for activation in dispatch for smoke, flames, or a fire call, which was the original request. Fire had 1 fire and EMS had 41 calls for service with 12 no transports. Department goals for 2021 are to enhance paramedic care provided, increase training hours, member recruitment, and educate the public about department missions.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for January. Valders Area School District Truancy services to be reviewed with district in future.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

The board discussed with Dallas the 2020 deficit for the EMS operating budget, primarily due to reduced call levels during the late March, April and May creating a revenue shortage and wages paid to staff for COVID quarantines and the additional staff wages paid during their absences, as well as a retiring employee accumulated leave payout. The \$42,900 shortage for the EMS service was covered by the Village during the 4<sup>th</sup> quarter of 2020 and paid back to the Village in January 2021. The EMS District per capita rate increased \$2.00 to \$23.00 per person for 2021 budget. The board discussed what to raise the rate to for 2022 to balance expenses with the revenue stream resulting from services billed and collected to be able to continue to provide 24/7 fast high-level paramedic care to our service area. Motion by Bartelme, second by Schuh to increase the per capita rate for 2022 \$2 to \$25 per capita. Motion carried. The rate will be presented to the Districts at the Joint EMS Service District meeting on 2/23/21 at 6:30PM at the Fire Station.

APPROVED TO RAISE  
EMS 2022 PER CAPITA  
RATE \$2

Stephanie reviewed the January report with the board. In January four large trees were removed in the park and stumps will be removed in February. The crew continues to plow/salt and remove snow as necessitated and maintain the equipment. A repair was made to the loader plow lift arm. The garbage truck packer stationary portion of the compactor needed to be cut out and replaced to be able to continue to collect refuse. The WWTP passed its yearly required proficiency tests.

DPW PUBLIC WORKS  
MONTHLY REPORT

Board reviewed with Stephanie the quote from PJ Kortens for Phase 2 of the Water and Lift Station Telemetry Control systems (PLC). This replaces the 2001 existing technology system which communicates/operates between the Water Tower, Well #1, Well #2, Wastewater Treatment Plant, and the two Lift Stations with an Allen Bradley (PLC) system. The estimate is \$49,800. Stephanie requested up to \$55,000 in case there are any unforeseen additional expenses incurred during the installation of the system. The funds would come out of WWTP and Water replacement funds. Motion by Regan, second by Schuh to proceed with the project as presented up to a cost of \$55,000. Motion carried.

APPROVED PJKORTENS  
TO REPLACE THE  
WATER/WWTP  
CONTROL SYSTEMS

Motion by Schneider, second by Regan to advertise for sale a vacant Village owned land parcel 008-016-011-003.00 located in Town of Liberty by sealed bid with a deadline of 3/17/21 by 3PM and bid opening to be held at the 3/18/21 meeting beginning at 7PM. Bids to be in exact total dollar amount for entire parcel and the Village has the right to accept or reject any or all bids. Motion Carried.

APPROVED TO PUBLISH  
BID NOTICE-SALE OF  
VILLAGE LAND PARCEL

Motion by Schneider, second by Bartelme to adjourn meeting at 7:46PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

02/08/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MARCH 18, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:02PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Bartelme, second by Schwoerer to adopt the agenda. Motion carried.

AGENDA APPROVED

Village residents Terry and Marilee Slater asked the board to consider an ordinance to allow up to six hens only, no roosters in rear yards to be kept in an enclosed coop and fenced area 25' from an adjacent neighbor and other specified regulations. The City of Manitowoc and Two Rivers do allow by ordinance and licensure. Slater presented copies of their ordinances. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Regan to approve minutes from 2/8/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Schuh to approve February Village vouchers; check #18640 - #18721 and electronic payments totaling \$367,752.29 as presented by Bruckner. Regan opposed due to full payment to the Manitowoc County Sherriff's Department for an entire patrol shift spent on truancy issues at the school district. Schneider explained if it becomes reoccurring on Village patrol shift time, something will have to be worked with the school district. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Schuh, second by Bartelme to approve February Utility vouchers; check #8470 - #8480 and electronic transfers totaling \$17,631.51 and #1051 for \$1,500 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Two sealed bids received for the sale of Village owned vacant land parcel 008-016-011-003.00 were opened and read: Dustin & Samantha Hammel \$3,551 and Michael Boldt \$2,601. Trustees briefly discussed what estimated valuation they had in mind. This parcel has been unutilized by the Village for over 90 years and if we do not sell the parcel it needs to be posted no trespassing from a liability standpoint. Motion by Regan, second by Bartelme to sell the parcel to the highest bidder Hammel for \$3,551 with the purchaser responsible for all closing costs. Motion carried.

SEALED BIDS FOR LAND  
PARCEL SALE OPENED  
AND AWARDED TO  
HIGHEST BIDDER.

Schneider announced Item G on the agenda would be addressed now rather than later in the meeting so the Slater's could leave the meeting should they wish. The board discussed the request to amend the village ordinance 12.04(16)(c), allowing chickens in the Village. A primary concern of allowance would be the monitoring/policing of non-responsible owners and potential ordinance violations. Bruckner stated in the past a few other residents have inquired if allowed. Bruckner stated if would be allowed by ordinance there would need to be an annual license. The board stated it would review other like municipal area ordinances and have Bruckner and Public Welfare Chair create a working draft ordinance for review and discussion at a future meeting.

DISCUSSED RESIDENT  
REQUEST TO ALLOW  
CHICKENS IN VILLAGE-  
DRAFT ORDINANCE TO  
BE CREATED FOR  
REVIEW

Fire/EMS Reports for February were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 6 fire and EMS had 33 calls for service with 15 no transports, 3 were Fire Standbys. Manifolds on Ambulance 7 were fractured and replaced. The issue of CO in the cab has still not been resolved; it will be going back in to be diagnosed again. Fire received a \$1,500 donation from Rural Mutual Insurance. Funds were used to update some of the water rescue equipment. Dallas also provided to all the EMS Districts a study created by the Rural Policy Research Institute for the funding and workforce challenges Rural EMS Systems currently and in the future for review.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for February.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Stephanie reviewed the February Public Works report with the board. Staff finished cutting the fourth ash tree and stumps were ground, cleaned up and grass will be planted in these areas in spring. Routine end-line flushing continued to keep water from stagnating in the pipes and even out temperature. We are still waiting on a final notice of decision from the PSC regarding the investigation into the non-routine meter replacement in 2017. The new SCADA system was installed toward the end of the month. PJ Kortens took one full day to do major equipment removal and install the last items to finish repairing the back up system and make it fully operational. With the relatively mild temps there have been no operational issues at the WWTP. The sewer main lining projects are scheduled for early March. All other repairs have been completed, except for manhole rehabilitation which is temperature dependent. The control system upgrade for the lift stations/wells & tower is set to begin in late March or early April. Stephanie stated the last snow event over 40 vehicles parked on the street, no tickets were issued however they will be in future, the winter ban is in effect until March 31st.

DPW PUBLIC WORKS  
MONTHLY REPORT

03/18/2021 MINUTES

Board discussed and reviewed the contract after all attorney legal reviews between Clarks Mills Sanitary District (CMSD) and the Village of Valders for Wastewater Treatment Services by Valders Public Utilities. The contract has been approved by Clarks Mills. Motion by Regan, second by Schwoerer to approve the contract. Motion carried. Services will not start until main construction completed by CMSD likely in early 2022. The contract is required by the DNR and for grant applications.

MOTION TO APPROVE  
CONTRACT WITH  
CLARKS MILLS  
SANITARY DISTRICT

The board discussed request from Stephanie to purchase a GIS Mapping System for Water/Sewer Infrastructure mapping utilizing CMOM & Water replacement funds the cost is \$5,600. This will allow real time records to be created by our staff as infrastructure is updated or extended rather than paying an engineering service to create maps on an ongoing basis. Motion by Bartelme, second by Schuh to approve purchase of GIS mapping system. Motion Carried. The system can also be utilized to map all storm sewers/street signs locations/types and their condition/park tree types and locations after the priority utility mapping project completed. There is an annual cost for the software and data plan to be split between Utility and Village budgets.

APPROVED PURCHASE  
OF GIS MAPPING  
SYSTEM FOR  
WATER/SEWER

The board reviewed the 2020 Water & Sewer Budget Comparison Reports which resulted in remaining budget balance of \$18,120 in Water and \$25,943 in Sewer. This allows to keep the minimum balances in the various money market bank accounts and to continue to save for future new equipment and infrastructure replacements.

REVIEW 2020 WATER &  
SEWER BUDGET  
COMPARISON REPORTS

The board reviewed the renewal of Agreement for Maintenance Assessment Services for the period of 2022 thru 2025 for \$5,000, with a \$100 increase annually, with Associated Appraisal Consultants Inc who has been our assessor since 2005. There is no price change for personal property and mobile home accounts at \$10 each. Bruckner then explained there will be a need for future Interim Market Update, which results from changes in Fair Market values/sale prices of homes, the cost would be \$10,000. Our last one was conducted in 2015. This action is mandated by the State if out of compliance for a period of four years, we must conduct a revaluation by the fifth year. It would be conducted in either 2023 or 2025, which also allows the Village to set funds aside for the cost over the next few years. Motion by Schwoerer, second by Schuh to approve renewal of the contract as presented and to conduct future Interim Market Update service in either 2023 or 2025. Motion Carried.

APPROVED CONTRACT  
FOR ASSESSMENT  
SERVICES & FUTURE  
INTERIM MARKET  
UPDATE

The board reviewed the 2020 Village Budget Comparison Report, which resulted in a remaining budget balance of \$42,200 and made a motion to approve Budget Resolution 2021-1, which allocates a carryforward of \$7,000 to the 2021 budget for the purchase of a Sweeper/Gutter Brush/Water Kit attachment for our Bobcat for street cleaning, places \$13,000 into the Village Replacement fund as follows \$2,000 equipment, \$1,000 Holiday Decorations, Street Improvements \$5,000 and to set aside \$5,000 for the future Interim Market Update Revaluation. The remaining \$22,200 will remain in the Village Non-Restricted account to continue to rebuild its balance. Motion by Schwoerer, second by Regan to approve Budget Resolution 2021-1 as set forth. Motion Carried.

REVIEW OF 2020  
VILLAGE BUDGET  
COMPARISON &  
MOTION TO APPROVE  
BUDGET RESOLUTION  
2021-1

Schneider recently met with Chad Vetting of Vetting Transport, who will begin construction in April on CSM Lot #1 (686 Melody Lane) Johnson Drive of their new truck maintenance facility in our TID District. Vetting has proposed to Schneider to present to the board his interest in purchasing Lot #5 (a corner lot) in 2021 to build a proposed Automatic Car Wash and a Laundromat, with a Developers completion date of 12/31/2023. This will allow ample time to complete current project and begin the business operations. Vetting stated to Schneider this new proposed project may be completed prior to that date, but the normal deadline of 12/31/22 may not be enough time dependent on the timeline of the current facility construction project. The trustees stated the Vetting proposal would fulfill a definite need for services in our community and would be a great use for the proposed site. Motion by Bartelme, second by Regan to approve to sell Lot #5 in 2021 for future business with a Developers Agreement completion date of 12/31/2023. Motion Carried.

APPROVED TO SELL TID  
LOT#5 FOR FUTURE  
BUSINESS

Motion by Schneider, second by Bartelme to adjourn meeting at 8:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner  
Village Clerk/Treasurer

03/18/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
APRIL 12, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer. Trustee Bartelme absent and excused.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Schuh to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schneider, second by Schuh to close public input. Motion carried.

PUBLIC INPUT

Schneider stated he will accept the open position of Village President for the new term as he received the most write-in votes cast at the April election. Trustee Schuh announced he will not be accepting the open position of Village Trustee even though he received the most write-in votes cast at the April election. Bruckner explained at the May meeting a motion will need to be made as to how to proceed to fill the vacant trustee position as allowed by State Statutes. It was also noted that we are still accepting volunteers to fill a vacant seat on the Valders Zoning Board or the Valders Plan Commission. Please contact the Village Clerk if interested in serving for either open position.

UPDATES ON VILLAGE  
OPEN ELECTED OR  
APPOINTED POSITIONS

Motion by Regan, second by Schwoerer to approve minutes from 3/18/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the March Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schwoerer, second by Regan to approve March Village vouchers; check #18722 - #18808 and electronic payments totaling \$227,096.99 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Schneider, second by Schuh to approve March Utility vouchers; check #8481 - #8496 and electronic transfers totaling \$49,964.93 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS Reports for March were presented by Christopher Dallas, Fire Chief & EMS Director. EMS had 30 calls for service, 2 Fire calls, and 2 calls dispatched & cancelled en route. EMS will now be using Vetting Customs as their new vendor for ambulance repairs.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for March.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Stephanie reviewed the March Public Works report with the board. The Village parks have been thatched and prepped for baseball season. The community center and upper shelter bathrooms will be opened by mid-April. All snow removal equipment has had any minor repairs completed and placed in storage for the season. Potholes will continue to be addressed as they occur. With the dry weather staff will begin cleaning curb and gutters throughout the village. The new sweeper attachment is anticipated to be delivered around the last week of April. The final decision by the PSC on their investigation into the utilities non-routine meter replacement has been accepted and the utilities can now continue with meter base replacements. Those which need to be changed will be receiving notification cards in the mail. There have not been any issues with the new SCADA system that was recently installed. The dry weather continues to be good news for the WWTP and collection system allowing staff to begin draining the retention ponds earlier than expected. The lining and grouting on the Wells/Spancrete sewer main have been completed. Due to a delay in receiving computer components the control system upgrades for the wells, tower and lift stations are pushed out to late April or May.

DPW PUBLIC WORKS  
MONTHLY REPORT

The village received notification that the Wisconsin Department of Transportation will be doing a road construction project on US 151 from Roosevelt Street in Valders to US HWY 67. Construction will begin April 19<sup>th</sup> and is expected to be completed in 2 months. They will also be conducting the traffic studies/counts in many locations thru September.

DOT NOTIFICATION OF  
US HWY 151 PROJECT &  
TRAFFIC COUNT  
STUDIES

The board reviewed the proposed draft ordinance 12.04(16) to allow chickens within the village and other proposed amendments resulting from the proposed new code and for amendments to Dangerous & Wild Animals subsections in Code Chapter 12. Motion by Schwoerer, second by Regan to draft the required resolution for the Notice & Posting for Creation of and Revisions to Municipal Code Chapter 12. Motion Carried. The resolution will be reviewed and adopted at the May meeting.

MOTION TO DRAFT  
RESOLUTION FOR  
MUNICIPAL CODE  
CHAPTER 12 ADDITIONS  
AND AMENDMENTS

The board made a motion to approve Ordinance 1-2021/Annual Appointment of Alternate Members for Board of Review. Motion by Schwoerer, second by Schuh to approve Ordinance 1-2021. Motion Carried.

MOTION TO APPROVE  
ORDINANCE 1-2021

04/12/2021 MINUTES

The board discussed the replacement of the main office Printer/Scanner/Fax by Complete Office of Wisconsin, utilizing replacement funds. The estimated cost is \$4,200. Motion by Schneider, second by Schwoerer to approve future replacement of the equipment. Motion Carried.

DISCUSSION AND  
MOTION FOR PRINTER  
REPLACEMENT

Schneider discussed with the board the need to seek legal counsel for review of our current employee handbook to create an updated version, which has only had minor updates since its creation in 1996. In the world of ever-changing employment and labor laws, we need to ensure our verbiage and policies comply with the current regulations. The village is more complicated because of the different types of employees there are for the village, utilities, fire and ems duties. Motion by Schuh, second by Regan to hire legal counsel for review and recommendations to complete the necessary updates. Motion carried.

APPROVED TO HAVE  
EMPLOYEE HANDBOOK  
LEGAL REVIEW AND  
RECOMMENDATIONS  
FOR UPDATES

Motion by Schneider, second by Schuh at 7:46PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for consideration of EMS employee compensation. Motion carried.

CONVENED IN CLOSED  
SESSION

Motion by Schneider, second by Schwoerer to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 8:25PM. Motion carried. Schneider stated at this time there are no motions resulting from closed session.

RECONVENED IN OPEN  
SESSION

Motion by Schuh, second by Regan to adjourn meeting at 8:26PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner  
Village Clerk/Treasurer

04/12/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MAY 10, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: John Regan, Devan Schneider, Marcus Bartelme & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

Terry and Marilee Slater were present for public input and asked for update on the timetable to pass ordinances which would allow chickens in the future. Schneider and Bruckner explained the process again and barring no negative public input and its publication; it would be allowed after application and premise inspection likely by the end of June. Motion by Schwoerer, second by Bartelme to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Schwoerer to approve minutes from 4/12/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Schwoerer to approve April Village vouchers; check #18809 - #18914 and electronic payments totaling \$186,812.07 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve April Utility vouchers; check #8497-#8509 and electronic transfers totaling \$73,389.09 and check #1052 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board reviewed a draft public notice to accept applications for the vacant trustee position as allowed by §17.24. Applicants would be interviewed in person at the next regular meeting and selection made to fill the vacant position. Other options would be to leave the position vacant for the remainder of the term or hold a costly special election. Motion by Schneider, second by Bartelme to proceed with the application process as allowed and to post and publish the official notice as prepared by Bruckner. Motion Carried.

MOTION TO PROCEED  
WITH APPLICATION  
PROCESS FOR VACANT  
BOARD POSITION

Fire/EMS Reports for April were presented by Bartelme in the absence of Fire Chief & EMS Director Dallas. EMS had 42 calls for service with 14 no transports; Fire had 3 calls. The board reviewed processes/billing for no transport calls with Schneider, due to the high number of no transports. Patients are still sent a minimal bill, but as all ambulance service bills there is no guarantee of collection. Schneider also reported Ambulance #7 was in for service again. Brandon Sy of the Fire Department is teaching a Pumper Operating Class through LTC at our station.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for April.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Regan reviewed the April Public Works report with the board in the absence of Director of Public Works Stephanie. The staff broadleaf spraying will be completed in the coming weeks as time allows. The outside bathrooms at the community center are now open. The street sweeping attachment has not yet been delivered, delaying spring gutter cleanup. New meter bases are being installed at an exceptionally good rate; the goal is to be finished before the end of the quarter. The reminder postcards have been highly effective in getting residents to call and schedule their appointment. There was a repair this month by an outside vendor due to issues resulting from flushable wipes again. A pump had rags removed from the impeller and all electrical components rechecked; there were also rags removed which clogged the drain lines in the treatment plants. Spring line flushing will begin as soon as meter replacements slow down. Extra time will be spent on flushing due to issues last fall with flushable wipes. The final components for the SCADA upgrade have been received by the contractor and should be installed in late May. Bruckner noted the Water System 2020 Consumer Confidence Report was completed, submitted, and published.

DPW PUBLIC WORKS  
MONTHLY REPORT

The annual CMAR report for 2020 was prepared for review and approval, and submittal to the DNR. The Utility received a G.P.A. of 3.91 out of 4.00. Points were lost in the influent flow category due to a couple months with higher-than-normal flows. Overall, we received an A grade. The DNR will not require any immediate action from the Village. Motion by Regan, second by Bartelme to adopt CMAR Resolution 2021-3, which notes our continuing efforts to maintain effluent requirements for our WPDES Permit. Motion Carried.

REVIEW 2020 CMAR  
REPORT & ADOPTED  
RESOLUTION 2021-3

The board reviewed Resolution 2021-2, Notice to be Posted to create a Chicken Code and other amendments to Municipal Code Chapter 12 relating to licensing of and vicious or wild animal regulations. Motion by Schneider, second by Bartelme to adopt the resolution for the Notice & Posting for Creation of and Revisions to Municipal Code Chapter 12 which puts the final draft of the code open to the public for inspection/comment prior to code adoption at the June meeting. Motion Carried.

ADOPTED RESOLUTION  
2021-2 NOTICE TO BE  
POSTED PRIOR TO  
ADOPTION-CHAPTER 12  
CODE AMENDMENTS

05/10/2021 MINUTES

The board reviewed a resolution pertaining to the Support for Restoring Funding to Recycling Responsible Units, the program costs continue to rise but the state mandated program grant aid was decreased. Motion by Regan, second by Schwoerer to adopt Resolution 2021-4, and submit it to the Governor and our District Representatives of the State Legislature. Motion Carried.

ADOPTED  
RESOLUTION 2021-4  
REQUEST TO  
RESTORE RECYCLE  
FUNDING

The board made a motion to approve a six-month Class B Beer License for the Valders Area Sports Association; Brian Ulness agent, for the two ball diamond shelters at the Valders Memorial Park for the upcoming season. Motion by Schwoerer, second by Bartelme to approve licenses. Motion carried.

APPROVED CLASS B  
BEER LICENSE FOR  
VASA

Motion by Regan, second by Schwoerer to place the funds from the land sale in April into the Village Building Fund for future mechanical equipment replacement. Motion Carried.

APPROVED TO PLACE  
FUNDS FROM LOT  
SALE INTO BUILDING  
FUND

Motion by Schneider, second by Bartelme to adjourn meeting at 7:32PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

05/10/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
JUNE 14, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: John Regan, Devan Schneider, Marcus Bartelme & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schneider, second by Bartelme to amend the agenda for two unanticipated major expense items requested by Chief Chris Dallas: 1) Discussion & motion to replace central air at Fire Station; 2) Discussion & motion to repair air conditioning system on Ambulance #8. Motion carried. Motion by Regan, second by Bartelme to adopt the agenda as presented with the addition of the two items. Motion carried.

AGENDA AMENDED FOR  
TWO ITEMS /APPROVED

Public Input-Christine & James Weber introduced themselves to the board. They will be the future lessees and operators of the tavern located 111 E. Washington Street, (formerly Jay Birds Sports Bar) if approved by the board tonight. The business will be called Double Headers. The board welcomed them to the Village and wishes them success in their new business. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Schwoerer to approve minutes from 5/10/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schwoerer to approve the May Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve May Village vouchers; check #18915 - #18984 and electronic payments totaling \$88,336.30 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve May Utility vouchers; check #8510-#8522 and electronic transfers totaling \$21,045.21 and check #1053 for \$1,200 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board reviewed the only application letter for the vacant trustee position from resident Paul Baroun of 441 Johnson Street. Baroun gave a statement to the board of why he applied for the position and some of his knowledge from current and previous employment positions and work on community organizations. Paul is currently the President of Valders Lions Club. Motion by Schneider, second by Regan to appoint Paul Baroun for the remainder of the vacant position term thru April of 2023. Motion Carried. Baroun stayed to observe the rest of the meeting. Bruckner will swear in Baroun as Village Trustee after the meeting to begin his official duties.

MOTION TO APPOINT  
PAUL BAROUN AS  
VILLAGE TRUSTEE

Fire/EMS Reports for May were presented by Fire Chief & EMS Director Dallas. EMS had 39 calls for service with 10 no transports; Fire had 3 calls and responded to 4 accidents/extrication calls. Member Nicholas Edinger resigned from service due to full time employment with another Department. The Fire Department is looking to replace the Water Tender/Tanker truck with a newer used one in the future. The EMS rigs had DOT inspections in May, and both passed. However, Ambulance #7 had to have items repaired: exhaust hole, rear brakes, license plate display, and the portable suction unit. A crank case filter and gas filter are on order and will be installed. Ambulance #8 had no items to repair resulting from the inspection. Ambulance #8 did have 6 new tires and an alignment completed in May. New CO monitors are also in service on both the rigs.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board discussed with Dallas the two items added to the agenda relating to cooling. The 35-year-old Fire Station Central Air System is not functioning properly, and it is recommended by Lakeshore Heating & Sheet Metal to replace the coil for \$1,600 or it may be more cost effective and energy efficient to replace the entire aged unit for \$4,600. After lengthy discussion motion by Bartelme, second by Schwoerer to replace the unit rather than repair, utilizing Fire Replacement funds. Motion carried. The second item is the AC is completely out on Ambulance #8, so we are down to one rig, hopefully nothing will go out on Ambulance #7. Nelson Truck has provided a preliminary repair estimate of \$4,000. The entire box must be removed to repair the cooling system. Dallas stated the service has spent \$26,000 in repairs overs past six years and would rather replace the ambulance for \$330,000 than put more money into it. Schneider stated we cannot order a new ambulance until the current loan is paid off on Ambulance #7 and it takes a year or longer to build and deliver. After much discussion this must be repaired and as quickly as possible to have both rigs back in service. Motion by Bartelme, second by Schwoerer to proceed with this necessary repair on Ambulance #8 to the cooling system. Motion carried.

APPROVED TO  
REPLACE FIRE STATION  
AIR CONDITIONING  
SYSTEM.

APPROVED TO REPAIR  
AIR COOLING SYSTEM  
ON AMBULANCE #8

The board reviewed the Manitowoc County patrol logs and invoices for May.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Director of Public Works, Marc Stephanie reviewed the May Public Works report with the board. With the help of the VFD, the area east of the upper shelter has been cleared of trees, brush, and rocks to make the hillside nicer looking and eliminate safety concerns in this area. The annual sidewalk & tree trim Inspections are nearly

DPW PUBLIC WORKS  
MONTHLY REPORT

06/14/2021 MINUTES

completed and notification letters will be mailed to property owners prior to the end of June. The street sweeping attachment has been delivered, but due to other more pertinent projects it has delayed gutter cleanup. The 240 new meter bases are nearly all installed and will be completed within a two-month period. The final components for the SCADA upgrade have been installed and in service with a few remaining punch list items to be completed. In 2020 we were not able to land apply sludge. We are now piloting bacteria compounds which are designed to eat the left-over solids at the WWTP. If successful, could nearly eliminate the process of land application in the future. Sanitary Sewer flushing will begin prior to the end of June.

The board reviewed Ordinance 2-2021, Creation and amendments to Municipal Code Chapter 12 relating to chicken licensing and vicious or wild animal regulations. Bruckner stated no one came in to review the proposed ordinances since the May meeting. Motion by Regan, second by Schwoerer to adopt the ordinances as presented. Motion Carried. Bruckner noted the ordinances will be in effect after their publication.

ADOPTED ORDINANCE  
2-2021 – CHAPTER 12  
ANIMAL REGULATIONS  
AMENDED/CREATE  
CODE FOR CHICKEN  
LICENSE

Schneider proposed to the board to allow the deteriorated existing upper diamond outfield fence to be removed and to replace it with WIAA regulation fencing in the future. Schneider would like to formulate a joint committee of various organizations along with the school district to fund raise for its replacement cost prior to the 2022 season. Schneider provided a preliminary estimate of \$15,000 based on the lower diamond fencing installed several years ago and which was completed by various fund raisers efforts and donations. Motion by Bartelme, second by Schwoerer to approve to remove the fencing and formulate a fund raiser committee to proceed with plans for future fence replacement. Motion carried.

APPROVED REMOVAL  
OF UPPER BALL  
DIAMOND FENCE &  
FORMULATE JOINT  
COMMITTEE TO FUND  
RAISE FOR FUTURE  
REPLACEMENT

Bruckner presented list of 6 applicants for Class “A & B” Beer & Liquor License renewals. Motion by Schwoerer, second by Regan to approve renewal of Alcohol Beverage License applications for the period of 7/1/21 to 6/30/22. Motion carried for the following premises and their respective agents/proprietors.

APPROVED RENEWAL  
OF VARIOUS 2021  
LICENSES

Class A Beer & Liquor:

- 1)Weber Family Station LLP; dba Weber’s BP Gas Station, Dennis K. Weber
- 2)Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz

Class B Beer & Liquor

- 1) Wiegand’s Lanes LLC; dba Bruce’s Bar & Bowl, Penny L. Wiegand
- 2) The Schuh Factory LLC; dba The Schuh Factory, Jolene M. Schuh
- 3) The Willows of Manitowoc LLC; dba Willows Supper Club, Lee R. Waites
- 4) D&M Establishments LLC; dba Dizzy’s Pub, Dale R. Folz.

Motion by Schwoerer, second by Regan to approve renewal of Cigarette License applications for period of 7/1/21 to 6/30/22. Motion carried for the following premises: 1) Weber Family Station LLP; dba Weber’s BP Gas Station  
2) Country Visions Cooperative Gas Station & C Store; dba Cenex

2021 Inspections were completed for the Nordic Lands Mobile Home Park by Fire Chief Dallas and approved. Inspection by the Building Inspector reported minor items which need to be repaired on stairs on three of the mobile homes for safer entry/exits. The Manitowoc County Health Department also inspects and licenses the mobile home park. Motion by Schwoerer, second by Bartelme to approve the license renewal for the Nordic Lands LLC Mobile Home Park for the period of 7/1/21-6/30/22. Motion carried.

Motion by Schwoerer, second by Bartelme to approve an Original Class B Beer & Liquor License application for Double Headers LLC, Kristen M. Weber agent, for 111 E. Washington Street not to be issued prior to 7/2/2021 after the 15-day legal publication period and their Wisconsin State Seller Permit has been received and provided to Bruckner. Motion carried. The previous license holder for this establishment will no longer be active & renewed due to retirement effective 6/30/21.

APPROVED ORIGINAL  
CLASS B BEER &  
LIQUOR LICENSE FOR  
DOUBLE HEADERS LLC  
AT 111 WASHINGTON  
STREET

Motion by Schwoerer, second by Regan to approve the 2020 audited financial statements as prepared and presented by Ihlenfeld, Skatrud & Anderson for all departments: Village, TID#2, Fire, EMS, and the Public Utilities. Motion carried.

APPROVED AUDITED  
FINANCIALS FOR 2020

The board reviewed the League of Wisconsin Municipalities Mutual Insurance Dividend report for 2020 received in 2021 for all departments for a total of \$5,545.

REVIEW OF 2020  
LWMMI DIVIDEND

The board reviewed the 2021 Board of Review minutes, Assessed Valuations which increased and the Ratio which decreased again, creating need for a Market Value Reassessment to be completed in 2022 or 2023, unless the market sees a significant downward turn prior to then.

REVIEW OF 2021 BOR  
MINUTES

Motion by Schwoerer, second by Regan to approve to open a Money Market Investment fund account at Bank First for American Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) to bear interest. Motion carried. Bruckner noted she has filed our State Form SL-330 to receive our first deposit of over an estimated \$45,000 on 6/25/2021. A second deposit will be received in the summer of 2022, the funds must be utilized by 12/31/2024. Bruckner noted the ARPA funds have many specific

APPROVED TO OPEN  
ARPA INVESTMENT  
FUND ACCOUNT AT  
BANK FIRST

06/14/2021 MINUTES

and unclear areas of criteria for usage. It cannot be utilized for replacing streets/roads. Many communities other than Valders are waiting on further usage clarifications from the State and Federal government. They are also pooling the two awards for a future allowable single project. A usage plan will need to be researched and formulated and approved by the board after confirmation the specific proposed usages are allowable and in compliance with the guidelines.

Schneider announced the Annual Joint Review Board meeting is scheduled for 6/24/21 at 9AM for TID #2. This annual meeting will review progress in 2020 and future projections for finances and development.

TID #2 JRB MEETING IS  
6/24/21

Motion by Schneider, second by Bartelme to adjourn meeting at 8:25PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

06/14/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
JULY 12, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Schneider announced an amendment to the agenda for one unanticipated major expense item requested by Marc Stephanie Director of Public Works: Discussion & motion to replace 2008 Sterling Truck rather than repair. Motion by Bartelme, second by Baroun to adopt the agenda as presented with the addition of the one item. Motion carried.

AGENDA AMENDED FOR  
ONE ITEM & APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 6/14/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Baroun to approve the June Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Regan to approve June Village vouchers; check #18985 - #19065 and electronic payments totaling \$104,070.86 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Regan, second by Baroun to approve June Utility vouchers; check #8523-#8534 and electronic transfers totaling \$35,822.27 and check #1054 for \$800 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board reviewed President Schneiders proposed committee appointments. Motion by Regan, second by Bartelme to approve the new committees as presented. Motion Carried. The new committees are as follows:

PROPOSED COMMITTEE  
APPOINTMENTS

FINANCE (includes licensing & personnel)

Lyle Schwoerer, Chair & Devan Schneider

PUBLIC SAFETY (includes police, fire, ems, bldg. regs.)

Paul Baroun, Chair & Marcus Bartelme

PUBLIC WORKS (includes streets, sidewalks, utilities)

John Regan, Chair & Paul Baroun

PUBLIC WELFARE (health, parks & recreation. nuisances)

Marcus Bartelme, Chair & John Regan

Robert Argall after serving for many years, has stepped down from the plan commission. This leaves a second vacant position on this commission as well as one vacant position on the Zoning Board of Appeals. If any resident is interested in serving on these committees which meet infrequently, please contact the Village Office.

Fire/EMS Reports for June were presented by Fire Chief & EMS Director Dallas. EMS had 52 calls for service with 24 no transports; Fire had 10 calls and responded to accidents/extrication calls as needed. Fire submitted a 50/50 grant to the DNR in the amount of \$3,500 for forestry hose, wildland backpacks, & portable radios. EMS also submitted a grant to WPS in the amount of \$2,000 for a full body airway trainer. There will be notification in August as to whether the grant will be received; if not the current manikin will still have to be replaced as it is currently out of service. Ambulance 7 & 8 are still dealing with ongoing issues that need to be repaired. EMS had one new hire, Analiese Olig EMT Basic.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for June.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Director of Public Works, Marc Stephanie reviewed the June Public Works report with the board. With the help of VFD, several large pine trees were removed from the North-East corner of the lower park. As discussed at the last meeting, the upper park outfield fence has been removed and the area was cleaned up with grass replanted. There was graffiti spray painted on the east village park playground equipment, staff were able to remove most of it; additional cleaning will still need to be done. The DOT informed the village that drainage flumes are now required on each side of the intersection of Johnson St. & US Hwy 151 due to erosion concerns. Manitowoc County Highway will complete this when they are in the area working on other road maintenance. Spring sanitary sewer line flushing has been completed. Recently due to a large amount of flushable wipes found Right Way Applications came and jetted out blockages. Reminder to residents, please do not flush wipes of any kind as it can cause blockages. On Melody Lane, an emergent repair will be completed by Gulseth Construction in a collapsed section of sewer main pipe this week.

DPW PUBLIC WORKS  
MONTHLY REPORT

Review of and motion to approve Resolution 2021-5, Required Rebuilding/Repairing of Sidewalks 2021. There are 28 Sidewalks in need of repairs. Residents have been notified by letter. Motion by Schneider, second by Bartelme to approve the annual Sidewalk Resolution. Motion Carried.

ADOPTED 2021-5  
SIDEWALK RESOLUTION

07/12/2021 MINUTES

Stephanie discussed with the board that he will be further researching in house Safe Drinking Water Testing rather than outsourcing to a private lab service. In the past, the timing of the sample deliveries has created the need for sample testing to be redone several times. The required DNR certifications to do so will be needed. Total equipment and supply costs will be obtained. Stephanie will also observe this process at other utilities which currently do this testing in house. Potentially we may do this testing for neighboring municipalities as well to eliminate the need to redo testing. When further information has been obtained, Stephanie will present it to the board.

POTENTIAL IN HOUSE  
SAFE DRINKING  
WATER TESTING TO  
BE RESEARCHED

The 2008 Sterling Dump/Salt Truck's oil pan started leaking due to corrosion on both sides of it. Repairs will involve removing the entire engine block to repair the oil pan, estimated to cost \$8,000-\$10,000. Additionally, the vehicle will need front tires replaced and in house dump box rust repairs prior to the upcoming snow season. This is the next vehicle on our replacement schedule for 2023 which makes it more cost effective to replace rather than repairing. Stephanie provided a quote from L&S Truck Center of Appleton for an in stock 2021 F-600 Chassis with a Monroe dump box and a Western Box Salter installed for \$78,650. With municipal discounts of \$5,165 and trade in value of \$17,000 applied the net price with licensing and fees is \$56,933.50. Bruckner provided information for obtaining a loan through Board of Commissioner of Public Lands for a 5 year note at 2.5%; this loan process takes 2-3 months. Bank First has offered a rate of 2.99% for 5 years, and if approved funds would be available within 2 weeks. The annual new debt service payment would be levied on the tax roll for 5 years. After further discussion motion by Regan, second by Bartelme to proceed with the purchase of the new truck rather than making the repairs borrowing \$50,000 through Bank First and the balance of \$6,933.50 from the village equipment replacement fund. Motion Carried.

MOTION TO REPLACE  
2008 STERLING TRUCK  
RATHER THAN REPAIR  
& BORROW \$50,000  
FROM BANK FIRST &  
UTILIZE  
REPLACEMENT FUNDS  
FOR THE BALANCE

The board discussed the need to increase the rental fees for the community center, which has not increased since 2013. The increase will help cover the increased costs of the supplies provided to the users of the center. Motion by Baroun, second by Bartelme to approve a \$10 rental increase for both residents and nonresidents. Motion Carried.

MOTION TO INCREASE  
COMMUNITY CENTER  
RENTAL FEE

Bruckner presented the application for the Valders Lions Club for a Temporary Class B Beer License Robert C. Wigen, Agent. Motion by Schwoerer, second by Bartelme to approve the license for the Valders Community Picnic at the Memorial Park for the period of 7/30/21 thru 8/1/21. Motion carried. Baroun and Schneider abstained as they are members of the organizations that host this annual event.

APPROVED  
TEMPORARY CLASS B  
BEER LICENSE FOR  
VALDERS PICNIC

Motion by Schneider, second by Bartelme to adjourn meeting at 7:50PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

07/12/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
AUGUST 9, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Bartelme, second by Schwoerer to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 7/12/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Baroun, second by Regan to approve July Village vouchers; check #19066 - #19152 and electronic payments totaling \$170,457.94 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve July Utility vouchers; check #8535-#8546 and electronic transfers totaling \$131,871.60 and check #1055 for \$4,600 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS Reports for July were presented by Baroun, in the absence of Fire Chief & EMS Director Dallas. EMS had 39 calls for service with 14 no transports; Fire had 9 calls and responded to accidents/extrication calls as needed. The Annual Community Picnic was a huge success and well attended. Ambulance 7 & 8 are still dealing with ongoing issues that need to be repaired. EMS had one resignation from a Paid On Call Member Paramedic moving out of state.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for July.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

Director of Public Works, Marc Stephanie reviewed the July Public Works report with the board. Playground equipment was repaired, and two cracked swings were replaced. New wood chips were added to the play areas. Both the new V-box salter and F-600 dump truck have been delivered. Well #1 required a new spool piece to be installed due to erosion of the threads around the chemical injectors causing leakage. The Community Center was flooded and sustained damages in the storm July 14<sup>th</sup> and 15<sup>th</sup>; flooring was removed and will be replaced. Damaged drywall areas have been replaced and painted. Our staff was assisted by the fire department to control flooding. There was a power outage during the storm, but the generators kept the plant going. Lower levels of the plant flooded and caused damage to the influent flow meter and the commenter/micro-strainer; both must be replaced. Due to the efforts of staff and preventive maintenance all the pumps and treatment equipment never failed. The storm damage from both the WWTP equipment and Community Center has been submitted by Bruckner to our property insurance carrier and should be covered less the \$1,000 deductible. The heavy rain event showed there is still influent and infiltration issues, but delayed nature of the surge suggests most of the issues are due to older clay laterals and foundation drains which are on private property and not utility owned.

DPW PUBLIC WORKS  
MONTHLY REPORT

Bruckner presented a quote for the main office copier/printer/scanner/fax from Gordon Flesch Company Inc. of the Fox Valley. They have been in business 65 years and are in six Midwest states. Their nearest service technicians are based out of Kiel and Manitowoc areas. The quote is for a Canon machine with the same speed, added color features, and the same maintenance plan cost and is \$610 less than the Ricoh machine quoted by Complete Office of Germantown. This company has the same machine in Reedsville Municipal Office, and at Valders Stone & Marble and other area businesses. Bruckner went to Reedsville to demo the machine and obtained good recommendations from others who utilize this company. Bruckner recommended to switch companies which save funds for other equipment needs in the future. Motion by Regan, second by Schwoerer to purchase the new Canon machine for \$3,589 from Gordon Flesch Company, rather than a Ricoh machine for \$4,199 from Complete Office, utilizing equipment replacement funds. Motion carried. Bruckner noted the new machine would be installed this fall, after proper termination notification of our Complete Office Maintenance Contract.

APPROVED TO  
PURCHASE CANON  
PRINTER/COPIER/SCAN  
NER/FAX MACHINE  
FROM GORDON FLESCH  
COMPANY

Motion by Schneider, second by Bartelme to adjourn meeting at 7:33PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

8/09/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 13, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Schwoerer to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

Public Input- Resident Dean Wiensch noticed the flags at the Village Office, Fire Station, and Post Office were not lowered in observance of 9/11. He did call Stephanie and the flag was lowered. He called the Fire Station and at 4:00PM it was still not lowered. He expressed his feelings of disrespect and stated in the future those responsible need to ensure this required action is taken at all Village locations with US flags. He also noted some of flags are in tattered or torn conditions and should be replaced. Schneider stated his input on his concerns are so noted. Motion by Bartelme, second by Baroun to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 8/9/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Schwoerer, second by Bartelme to approve the August Treasurer's reports as presented by Bruckner for all department funds. Schneider noted the 2018 TID #2 Torrison Land Promissory Note final payment was made in August. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Baroun, second by Bartelme to approve August Village vouchers; check #19153 - #19242 and electronic payments totaling \$166,716.30 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Schwoerer to approve August Utility vouchers; check #8547- #8558 and electronic transfers totaling \$47,397.75 and check #1056 for \$21,727.10 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Schneider, second by Bartelme to set 2021 Halloween Trick-Or-Treat hours for Sunday, October 31<sup>st</sup> from 3:00PM-5:00PM. Motion carried.

MOTION TO SET 2021  
HALLOWEEN TRICK-OR-  
TREAT HOURS

Fire/EMS Reports for August were presented by Baroun, in the absence of Fire Chief & EMS Director Dallas. EMS had 46 calls for service with 14 no transports against medical advice+; Fire had 5 calls and responded to accidents/extrication calls as needed. The fire department is looking at options to replace the Water Tender; the current truck is a 1998. The options include looking for a used one or refurbishing the existing tender. Communication headsets were installed in Engine 33; this was a budgeted capital purchase for 2021. Pump testing and maintenance was performed by Red Power Diesel. The DOT noted failures and required repairs are scheduled for Tender 34 and Engine 33. Hose & Ladder testing was completed, and all have passed. Ambulance #7 is still producing white exhaust smoke. It was suggested to change the crank case filter which unfortunately did not fix the issue; the issue is still not known. No insurance claim was filed on Ambulance #7 from the flooding incident; all parts and labor were under \$500. Red Power Diesel evaluated the AC system on Ambulance #8 and determined a bypass valve in the back is stuck and it will need to be brought into the shop to be repaired; this repair will be completed in Spring of 2022. Run revenue continues to decrease. The projected revenue for this year was \$305,280 and is now predicted to be \$251,614. If COVID causes another lockdown like in 2020 the service will likely see additional reductions in revenue.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board reviewed the Manitowoc County patrol logs and invoices for August. Bruckner was asked to check on possible patrol time discrepancy invoiced on 8/23.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Director of Public Works, Marc Stephanie reviewed the August Public Works report with the board. The Valders VFW placed a flag drop box at the Village Office so the community can properly dispose of damaged flags. Storm damage repairs at the community center are completed. The bathroom doors at both park shelters have been cleaned and repainted. The limestone screenings and rocks have been removed from the south seating area at the pull track to make the cross-country path usable and mow the lawn. Stephanie is looking into removing the aggregate and plant grass in the area needed to run. Street painting throughout the village has been completed. Due to a supply issue traffic paint was borrowed from a neighboring municipality, when the paint order is finally received, we will replace what was borrowed. Six smaller areas of deteriorating asphalt will be replaced along with a utility repair pavement area and at the recycling center exit area will be prepped and paved in late September. The County was contacted regarding road right of way mowing which was questioned by a trustee. They informed us they are only paid to mow ditches once before July 15<sup>th</sup>, and they mow for safety not aesthetics. Fire Hydrant flushing has been completed. Bi-Annual water valve exercising is underway throughout the Village. The flood damaged equipment at the WWTP is on back order and are anticipated to be received & installed in mid-October. Stephanie will be submitting application to renew the WPDES permit for the WWTP due in October.

DPW PUBLIC WORKS  
MONTHLY REPORT

9/13/2021 MINUTES

The SCADA upgrade is complete with a few remaining software related issues to be resolved by the manufacturer at no cost. The staff built two expanded metal scoops which can be used with our sampling handle to remove rags and fat that is floating on the surface of the lift-stations. Recently, they were able to remove a thick layer of fat and debris which eliminated the expense of a call for a Vac Truck Service.

DPW REPORT  
CONTINUED

The board discussed the possible future elimination of parking on the South side of East Roosevelt Street from Christel Drive to Liberty Street due to narrowness and safety concerns when vehicles are parked on both sides of the street. This would be like the existing one side only parking regulation on Lincoln and Jefferson Streets. Motion by Bartelme, second by Regan to send a notification letter to the affected residents on East Roosevelt Street of the parking elimination proposal to be voted on at the October meeting. Motion carried.

POSSIBLE  
ELIMINATION OF  
PARKING ON SOUTH  
SIDE OF EAST  
ROOSEVELT STREET

Regan discussed with the board his concerns regarding ATV/UTV usage/ordinances. He stated several reports have been made to him and he has witnessed violations of excessive speed, racing, and doing wheelies in the Village. Bartelme input that he has witnessed violations and received complaints as well. ATV/UTV users need to drive responsibly and follow regulations. If usage violations continue those who do so may ruin these privileges for everyone as the ordinances which allow their usage could possibly be rescinded in the future. Regan encouraged residents to take plate numbers and call in any violations they may witness to the Manitowoc County Sheriff's Department.

ATV/UTV CONCERNS  
REGARDING REPORTS  
OF VIOLATIONS

Bruckner introduced Dennis Tienor, Business Banking Manager of Bank First who has been working with the Village on refinancing four existing notes which total \$1,440,555 at a lower interest rate. The board reviewed spreadsheets created by Bruckner summarizing the existing principal and interest of each note and the estimated potential interest cost savings for the proposed term of each note. The board asked various questions as they reviewed the documents. Bruckner explained the Board of Commissioner of Public Lands (BCPL) notes only allow prepayments from January 1<sup>st</sup> to August 31<sup>st</sup>. Due to this regulation, the three existing notes at BCPL would be prepaid and refinanced on 01/20/22. Schneider thanked Tienor for offering these refinance options which over time will save our community a significant amount of money. Tienor thanked Bruckner for all her efforts and time involved with these proposals. The board made the following motions regarding the refinancing of the four existing notes:

DISCUSSION AND  
MOTIONS - REFINANCE  
FOUR EXISTING  
NOTES WITH BANK  
FIRST

Motion by Baroun, second by Bartelme to refinance existing Bank First Fire Truck Note for \$282,652 from 3.75% to 2.95% for a term of 10 years. The department has decided to budget to make an additional \$5,000 principal payment annually from the current note amount, which combined with the interest rate reduction reduces the payoff date by 3 years with an estimated interest savings of \$36,670. Motion carried.

Motion by Bartelme, second by Schneider to prepay BCPL 2012 Street Project Note and refinance it with Bank First for \$291,516 from 3.75% to 2.95% for a term of 10 years with an estimated interest savings of \$15,700. Motion carried.

Motion by Regan, second by Bartelme to prepay BCPL Note TID Note #1 at 4.00% & TID Note #2 at 4.75% and to refinance into one note with Bank First for a total amount of \$866,387 for a term of 15 years with escalating payments the first 4 years to allow for additional lot sales, continued development and increases of the tax increment in the TID #2 District. Bruckner explained the projected estimate of overall interest savings of \$80,800 is dependent upon unknown calculation variables for the upcoming years tax increment and warranty development amounts. Motion carried.

Schneider informed the board TID Lot #5 was purchased on 8/24/21 by Vetting Transport LLC for the future development of a Laundromat and Car Wash to be completed prior to the end of 2023 and hopefully in 2022. The new Vetting Customs Rigs & Rides construction is nearly finished. These projects are a welcome addition to TID #2 and our Village.

LOT#5 PURCHASED BY  
VETTING TRANSPORT  
LLC ON 8/24/21

The trustees expressed thanks to the American Legion for providing a flag disposal box for the community to use to properly dispose of damaged flags. It is located at the east end of the entrance sidewalk at the Valders Village Office.

FLAG DISPOSAL BOX  
PROVIDED BY THE  
AMERICAN LEGION

Schneider made an announcement the Village is still looking to fill three vacancies on our Zoning Board of Appeals and the Plan Commission due to retirements or residents which have moved. Any resident interested in serving please contact the Village Office.

VACCANCIES ON  
ZONING BOARD AND  
PLAN COMMISSION

Motion by Schneider, second by Bartelme to adjourn meeting at 8:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

9/13/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
OCTOBER 11, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input. Michael Kuester, Jacob Ording & John Brusky, 3 residents of the 12 residences notified of the proposal to eliminate parking on the South side of East Roosevelt Street; all spoke in opposition to the idea. These residents expressed their concerns about traffic speed and safety of the children which live and play on this street. They pointed out due to the narrowness when vehicles are parked on both sides of the street it helps to slows down traffic. This street seems like a raceway between US 151 & Liberty Street and felt to eliminate the parking will only increase the speed of traffic. Schneider thanked them for attending the meeting and providing their input on the matter. Schneider stated the Village will relay the concerns of speed to the Manitowoc County Sheriff's Department. Motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 9/13/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the September Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schwoerer, second by Bartelme to approve September Village vouchers; check #19243-#19322 and electronic payments totaling \$102,425.59 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Regan, second by Bartelme to approve September Utility vouchers; check #8559-#8567 and electronic transfers totaling \$15,402.01 and check #1057 for \$2,300 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Schneider announced the Manitowoc County Village Association meeting to be held 10/20/21 at Reedsville Sportsmen's Club at 6:30PM, with a presentation by Valders Fire Chief Chris Dallas.

MCVA MEETING ON  
10/20/21 IN REEDSVILLE

The board reviewed the Tentative 25 Supervisory District Map Plan for Manitowoc County, which changes Valders from District 18 to District 15 for future elections of County Board Supervisory representatives. Bruckner explained this map is amended every 10 years after the Census and is based on population changes. Motion by Baroun, second by Bartelme to adopt Resolution 2021-6, which Adopts the Ward Plan, it establishes No Separate Wards within the Village limits and the Designation of Valders poll location is at the Valders Village Office. Motion carried.

ADOPTION OF WARD  
PLAN RESOLUTION  
2021-6

The board discussed proposal to eliminate parking on the South side of East Roosevelt Street from Christel Drive to Liberty Street due to narrowness & safety concerns. Motion by Schneider, second by Bartelme based on resident input not to eliminate parking as previously proposed at this time. Motion carried.

APPROVED NOT TO  
ELIMINATE PARKING ON  
THE SOUTH SIDE OF  
EAST ROOSEVELT  
STREET

Director of Public Works, Marc Stephanie reviewed the September Public Works report with the board. The upper shelter has been closed for the season. Two large asphalt repairs were completed at the recycling center. Six asphalt patches are now completed throughout the village. Staff made a repair to the garbage truck compactor the floor area over the wheel wells rotted through. A piece of Stainless Steel was cut for each side and welded on as a temporary fix. In the future the board will need to discuss the possible future privatization of sanitation and recycling vs. truck replacement. The bi-annual water valve exercising has been completed. Fall hydrant flushing will begin in October. The WWTP permit application and MDV application for phosphorous have been completed and submitted. A mechanical contractor will be rebuilding the scum skimmers in both treatment plants. This work will be done when the contractor is on site to perform maintenance checks on the pumps and mixers and lift stations. Sludge samples will be taken late September for sludge hauling in October. Fall sanitary sewer flushing will take place in October.

DPW PUBLIC WORKS  
MONTHLY REPORT

The board discussed future infrastructure and street projects in 2022 or 2023 on Washington Street or North Adams Street or Lincoln Street utilizing ARPA Funds, LGIP grant funds, street savings, and a possible future loan. Schneider & Bruckner explained that due to declining street repair activity the State Road Aid received continues to decrease annually as well as the conditions of our streets. Stephanie would like to have our engineers Kapur & Associates provide engineering financial estimates on these proposed future projects for review and to create a plan. Motion by Baroun, second by Regan to obtain project engineer estimates. Motion carried.

APPROVED TO PURSUE  
ENGINEER ESTIMATES  
FOR FUTURE STREET,  
STORM SEWER &  
WATER SEWER  
PROJECTS

The board discussed wild animal, safety concerns, property condition, and applicable ordinance violations for properties located at 322 N. Calumet & 132 Jefferson Street. Schneider stated certified letters were sent to the property owner to two addresses

10/11/2021 MINUTES

last year and returned undeliverable. In the past two years the board has required other property owners to resolve code violation issues and the board can no longer ignore this situation and will have to take further action. Schneider would like to start by working in coordination with appropriate Manitowoc County Agencies for guidance on the matter and possible legal advice/action. Motion by Baroun, second by Bartelme to pursue steps for future corrective enforcement actions. Motion carried.

APPROVED TO PURSUE ENFORCEMENT FOR CODE VIOLATIONS AT 132 JEFFERSON STREET & 322 NORTH CALUMET DRIVE

The board discussed to allow the contents of Lions Club/Fire Picnic Equipment to be stored in Village Park shelters and be included on Village Property Insurance. Bruckner explained the premium share would be minimal. Baroun representing the Lions stated they would reimburse the cost to the Village. Motion by Schwoerer, second by Bartelme. Motion carried. Schneider and Baroun abstained from the vote due to their involvement with the annual picnic.

APPROVED TO ALLOW PICNIC EQUIPMENT STORAGE IN PARK SHELTERS

The board reviewed the proposed Health Insurance renewal plan and premium costs with Anthem Blue Cross Shield effective 12/1/2021. The cost to the employee for out-of-pocket maximum increased from the current plan, but deductible and copay employee costs remain the same. There is minimal impact to Village and Utility budgets, the EMS has more of an increase due to the addition of an employee off his parents' insurance and now on our health plan. Motion by Schneider, second by Bartelme to approve the plan renewal for the upcoming year period. Motion carried.

APPROVED TO RENEW HEALTH INSURANCE WITH ANTHEM BCBS

The board reviewed the Manitowoc County patrol logs and invoices for September.

PATROL LOGS/ INVOICE REVIEWED FOR MCSD

Fire/EMS Reports for September were presented by Fire Chief & EMS Director, Chris Dallas. EMS had 34 calls for service with 8 no transports against medical advice; Fire had calls and responded to accidents/extrication calls as needed. The fire department received a 50/50 grant from the WIDNR for \$3,649 to replace wildland water packs, forestry hose, and a radio. Red Power provided an estimate of \$114,200 to refurbish the water tender instead of selling it; it was decided to keep it for the time being and only fix issues at hand as it only goes out on minimal runs each year. The County Executive has approved to allocate County ARPA funds received for County approved radios, if utilized would be cost savings to both Fire & EMS. After a discussion with fire department members, it was decided it is necessary to investigate options to alleviate our 3 daytime volunteers who can leave work to respond to calls. Response from volunteer members and availability during the day is not guaranteed and is an issue for many area departments. The City of Kiel is offering to provide EMS Paramedic services to Eaton & Meeme at a significantly lower cost. The option will be taken into consideration and discussed at their future town meetings. Contracts have been sent out to our current Districts for 2022 EMS services.

FIRE/EMS MONTHLY REPORT AND UPDATES

The board reviewed the Valders 2022 Contract for EMS service, with a per capita rate of \$25.00 for a total of \$24,175. Motion by Bartelme, second by Schwoerer to approve. Motion carried.

APPROVED 2022 EMS SERVICE CONTRACT

Dallas presented proposal of putting the 2016 Ford F250 Fire pickup truck out for sale with a reserved bid. The truck is currently worth more than initially paid for five years ago. Dallas stated if sold the funds would be put into the replacement for future equipment purchases. After board discussion, motion by Baroun, second by Bartelme to put the truck out for auction bid with a minimum reserve bid of \$37,000 with possible action on a bid at the December meeting. Delivery would be prior to the end of the year to eliminate any 2022 insurance premium cost to be paid. Motion carried.

APPROVED TO PUT 2016 FORD F250 TRUCK OUT FOR RESERVE BID AUCTION

Dallas presented the proposed 2022 Fire Operating Budget and Fire Protection agreements for Valders, Cato, & Liberty for board review which carries a total increase of \$6,196 over 2021. Motion by Schwoerer, second by Bartelme to approve the budget as presented and the Village contract for fire protection service share of \$38,659 and to submit the contracts to Cato for \$48,445 and Liberty \$50,885; based on equalized valuations for their respective Town Boards approval. Motion carried.

APPROVED 2022 FIRE BUDGET AND SERVICE CONTRACTS

Motion by Schneider, second by Regan at 9:08PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for consideration of performance and compensation of public utilities. Motion carried.

CONVENED IN CLOSED SESSION

Motion by Schneider, second by Bartelme to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 9:56PM. Motion carried.

RECONVENED IN OPEN SESSION

Motion by Schneider, second by Bartelme effective with first payroll of 2022, the following employees will receive a 3% wage increase: Marc Stephanie, Chris Dallas, & Lori Bruckner. Gerald Klingeisen and Tom Shillcox will receive a 2.5% increase. Paul Leonard, Bailey Riesterer, and poll workers will receive a \$0.50 per hour wage increase. Delaine Reis will receive a \$0.25. per hour increase. Motion carried. Note Shillcox increase is effective earlier on 11/1/21 for his one-year anniversary date.

MOTION RESULTING FROM CLOSED SESSION APPROVED WAGE INCREASES

Motion by Schneider, second by Bartelme to adjourn at 9:59PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner, Village Clerk/Treasurer

10/11/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
NOVEMBER 8, 2021**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Paul Baroun, John Regan, Devan Schneider, & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for Public Input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

PUBLIC INPUT

Motion by Regan, second by Baroun to approve minutes from 10/11/2021 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Baroun to approve the October Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Baroun to approve October Village vouchers; check #19323-#19422 and electronic payments totaling \$110,048.74 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Regan, second by Schwoerer to approve October Utility vouchers; check #8568-#8579 and electronic transfers totaling \$55,957.14 and check #1058 for \$4,200 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

The board reviewed the Manitowoc County patrol logs and invoices for October.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for October were presented by Fire Chief & EMS Director, Chris Dallas. EMS had 52 calls for service with 13 no transports against medical advice; Fire had 5 calls and responded to accidents/extrication calls as needed. Utility #30 is up for sale and will close on 11/15/21. The closing bid received will be presented at the December meeting. With an approved sale, a new vehicle will be purchased out of donations for call response and fire inspections with an estimated range of \$6,000-\$9,000. If Utility #30 is sold, the process to replace Engine #35 will be researched and presented to the board in the future. As stated last month, it was decided it is necessary to investigate options to alleviate our 3 daytime volunteers who can leave work to respond to calls. In October there was an instance for a Mutual Aid fire call by Kiel to assist where no one from our department was able to respond. Response from volunteer members and availability during the day is not guaranteed and is an issue for many area departments. EMS has received all signed contracts except from the Town of Meeme, it will be on their next agenda.

FIRE/EMS MONTHLY  
REPORT AND UPDATES

The board discussed the sale of Ambulance #7 with a reserve bid to prepay debt service for the current ambulance note and if sold would purchase a used rig as its replacement out of the sale proceeds. This proposal would aid the financial shortage for the EMS operating budgets for 2022 and 2023. The board also reviewed the proposed EMS operating budget for 2022 which is short \$31,000 unless the sale of Ambulance #7 as discussed takes place. Bartelme stated currently Valders taxpayers bear the burden of financial shortfalls for the EMS, which is unfair and should be by the entire district served. After much further discussion regarding the proposal, a motion was made by Baroun with a second by Bartelme to list the vehicle on AmbulanceTrader.com through November 30<sup>th</sup> with a reserve sale price of \$75,000. Motion carried. The matter will be on the December meeting agenda. Baroun then followed with another motion, with a second by Bartelme to approve the 2022 EMS Operating Budget as discussed and presented. Motion carried.

APPROVED TO LIST  
AMBULANCE #7 FOR  
SALE

APPROVED 2022 EMS  
BUDGET PRESENTED

Director of Public Works, Marc Stephanie reviewed the October Public Works report with the board. The women's bathroom in the lower park had a toilet broken by someone using the landscaping rocks to damage it, a replacement is now on order. All Park bathrooms have been winterized and closed for the season. Equipment has been prepped for leaf pickup in the park. Stephanie & Bruckner attended the bi-annual County LRIP meeting to be eligible for any funds for the upcoming grant cycle. The board needs to determine what road project is to be completed first out of our many streets which need reconstruction to be able to apply for the grant money. The tri annual water system sanitary survey was just conducted by the WDNR. Since the last audit, the area DNR engineer was very pleased with our record retention and implementation of new required compliance information for utility accounts completed by Lori & Bailey. She was also very pleased with our utility staff for all the maintenance and testing completed and the organization and retention of records. The only deficiency was the annual water tower inspection has not yet been conducted, which is by an outside contractor. It has been confirmed to be completed prior to the end of the year. The flood damaged equipment at the WWTP has been repaired or replaced. The Pump/Mixer O&M along with other plant repairs is started, but only partially finished due to scheduling conflicts. The WWTP passed its second compliance (Whole Effluent Toxicity) test of the current permit cycle keeping the utility in compliance and it avoids additional testing and expense. Sludge was hauled on newly approved fields this year, using a new approach for hauling. The contractor pumped directly to the fields to avoid mess and subsequent cleanup on streets,

DPW PUBLIC WORKS  
MONTHLY REPORT

11/8/2021 MINUTES

which worked extremely well and will be utilized in the future. The tri annual WDNR WWTP laboratory audit will be taking place in November. The fall sewer flushing has been completed. The final sewer repair on Melody was finished after much delay, due to supply chain issues. The sanitary sewer project to connect Clarks Mills Sanitary District to Valders WWTP has started with the contractor making good progress laying both gravity flow and force main lines simultaneously with two crews.

The board reviewed engineering estimates for future street/storm sewer water/sewer projects in 2022 or 2023 on either W. Washington, N. Adams, or Lincoln Street. A portion of these projects for storm water/water main or sanitary sewer are eligible for use of Village ARPA funds and in conjunction with potential matching County ARPA funds. Street costs are not an eligible expense for ARPA funds but is eligible for a small grant of \$10,000 through the Local Road Improvement Program (LRIP). Motion by Schneider, second by Regan to apply for 2022/2023 LRIP grant for North Adams Street. Motion carried.

REVIEW OF ENGINEER COST ESTIMATES FOR FUTURE PROJECTS & APPROVAL TO APPLY FOR LRIP GRANT

The board discussed the sale of an unutilized generator, stick welder, and trailer. The proceeds would be used to purchase equipment in 2022. Motion by Bartelme, second by Schwoerer to advertise for and accept sealed bids for this equipment to be opened at the December meeting. Motion carried.

APPROVED TO PLACE EQUIPMENT FOR SALE BY SEALED BID

An announcement was made that a fund has been started after a donation of \$100 was received for the replacement of chairs at the Community Center by resident Bob Wigen. To replace all the chairs which are 20 to 30 years old and show significant wear, is estimated to cost about \$4,000. Anyone wishing to make a donation for the new chairs, please mail it to the Village or bring to the Village office.

COMMUNITY CENTER CHAIR REPLACEMENT DONATION FUND ESTABLISHED

The board reviewed renewal quotes for 2022 for all auto, liability, workers compensation, crime, and property coverage with the League of Wisconsin Municipalities Insurance Fund and Municipal Property Insurance Fund. The overall premium for all lines of coverage increased \$988 (2%) to \$48,822 from the 2021 cost of \$47,834. This policy is effective 1/1/22. Motion by Schwoerer, second by Baroun to approve to renew the coverages as presented for 2022. Motion carried.

APPROVED INSURANCE POLICY RENEWALS FOR 2022

The board reviewed the 2022 proposed Village Budget as prepared by Bruckner and Stephanie, which carries an increase of total revenue and expenses of \$5,310: 0.8%, from the 2021 budget. The tax levy amount for the 2021 tax bills increased \$4,753: 1.3% from the previous year. The Village mill rate is anticipated to increase an estimated \$0.04 per thousand which calculates to an increase of \$4 on \$100,000 of assessed property valuation. Motion by Schwoerer, second by Baroun to accept the proposed budget as presented and to schedule the 2022 Public Budget Hearing for Thursday, 12/2/21 at 6:30PM. Motion carried. The regular monthly meeting shall immediately follow the close of the hearing to save the cost of a special meeting and to allow tax bills to be prepared and mailed on a timely basis.

APPROVED VILLAGE PROPOSED BUDGET PRESENTED & MOTION TO SET DATE AND TIME FOR BUDGET HEARING

Motion by Schneider, second by Bartelme to adjourn at 9:04PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner,  
Village Clerk/Treasurer

11/8/2021 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
DECEMBER 2, 2021**

Followed by the Pledge of Allegiance and roll call; the Public Hearing for the Valders Village 2021 Budget was opened by President Schneider at 6:32PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Schneider, second by Schwoerer to close the hearing at 6:43PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:43PM. Trustees present: Paul Baroun, Marcus Bartelme, Devan Schneider & Lyle Schwoerer. John Regan absent & excused.

2022 BUDGET HEARING

CONVENE REGULAR MEETING

Motion by Baroun, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schneider, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Schneider, second by Bartelme to adopt the proposed 2022 Village Budget as presented and to set the 2021 levy at \$359,012, an increase of 1.3% (\$4,753 from the 2020 levy, the maximum allowable levy increase). This levy creates a rounded mill rate of \$6.71 per thousand dollars of assessed property valuation, an increase of \$0.04 over last year for the 2021 tax roll, which includes TID Increment. Motion carried. The overall mill rate for all taxing entities decreased \$0.10 to \$21.05 per thousand dollars of assessed property valuation from \$21.15 last year. Bruckner explained in addition, if a property parcel is eligible for the First Dollar Credit or the Lottery Credit applied to tax bills, there is a total increase of \$62.30 from last year's amounts credited. All tax bills should decrease unless assessable improvements were made in 2020 and now added to the total assessment valuation in 2021.

2022 BUDGET ADOPTED  
2021 LEVY \$359,012 &  
SET MILL RATE \$6.71

Motion by Baroun, second by Bartelme to approve minutes from 11/08/21 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Baroun to approve the November Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT APPROVED

Motion by Schwoerer, second by Baroun to approve November Village vouchers; check #19423 - #19504 and electronic payments totaling \$109,455.14 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS APPROVED

Motion Bartelme, second by Baroun to approve November Utility vouchers; check #8580 - #8593 totaling \$27,826.31 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS APPROVED

No sealed bids were received for sale of generator/stick welder & trailer after notice published. Stephanie is now requesting to list on Facebook Marketplace. Motion by Baroun, second by Bartelme to list as there is no additional cost. Motion carried.

USED EQUIPMENT FOR SALE NO BIDS RECEIVED APPROVED TO LIST ON FACEBOOK MARKETPLACE

Fire/EMS Reports for November were prepared by Christopher Dallas, Fire Chief & EMS Director. Baroun reported there were 47 calls, 3 cancelled enroute. 1 Fire call and 43 EMS calls, 5 accidents which Fire also responded, and 14 no transports. Dallas explained pending the Utility #30 sale approval, the department will be looking at options to replace Engine 35 with a class one pumper, 750 GPM & 300 gallons of water to retain our ISO rating for future review with the board. The process from start to finish could take up to 2 years. The department has reapplied for the AFG grant through FEMA for the 2022 cycle to replace the SCBA's.

MONTHLY FIRE AND EMS REPORTS AND UPDATES

The board reviewed the bid received for Utility #30; a 2016 Ford F-250 Crew Cab Pickup Truck placed on Wisconsin Surplus Online Auction with a reserve bid of \$37,000. The closing bid on the truck was \$42,500. Schwoerer questioned what the plan is for replacement of this truck and the equipment which was on this truck. Dallas explained the pump equipment has been removed and in storage. This truck didn't have a large enough capacity for that equipment and crew purchased prior to this equipment obtained through a grant. The department will be searching for a used SUV type vehicle to use for fire inspections, training, & errands. A larger capacity truck will also be looked for to house the pump equipment utilized by the department. When vehicles are found it will be brought forth to the board for approval to purchase. There was no more discussion. Motion by Baroun, second by Bartelme to accept the bid of \$42,500 for Utility #30. Motion carried.

APPROVED TO SELL FIRE UTILITY #30

Due to the early meeting the Manitowoc County Sheriff's Patrol reports are not available and will be included in the January packets.

Stephanie reviewed the November report with the board. Poly rings were installed on 4 manholes & 4 water valve boxes, for smooth transition when plowing snow. The holiday decorations were put up. Pump O & M has been finished and it was determined Pump #3 at the WWTP will need to be replaced as it has lost most of its efficiency. This equipment replacement will come out the WWTP Replacement Fund. A new suspended drying oven was purchased and is now in use; the previous one was 26 years old and came out of the WWTP Replacement Fund. The CSMD project is making good progress and is primarily moved off the Village Streets. Ditch & other remediation necessary will be completed in spring.

DPW PUBLIC WORKS MONTHLY REPORT

12/02/2021 MINUTES

The board reviewed a proposal by our insurance carrier for a new coverage. The Utility committee has reviewed and recommends adding to our policy effective 1/1/2022, No Fault Water/Sewer Back Up coverage at an additional cost of \$1,750. The homeowner or business insurance is still primary, but if it is an eligible claim would aid in the cost of damage/restoration repairs for our utility customers. The maximum amount is \$100,000 per event occurrence, not per claim. The cost would be split between the water & sewer budgets and has been included in the proposed budget to be presented. This coverage also may prevent liability claims against the Village when an Act of Nature or no negligence on our part is determined. Motion by Baroun, second by Bartelme to add this new coverage as proposed. Motion carried.

APPROVED TO ADD NO  
FAULT WATER/SEWER  
COVERAGE TO OUR  
LWMMI POLICY 1/1/22

The Valders Public Utility Operational budgets were presented with minimal changes. There is an overall net increase of \$825 for Water and an increase of \$9,650 for Sewer from 2021, due to the result of estimated revenue for services to the Clarks Mills Sanitary Sewer District in the second half of 2022. These additional funds will be put into WWTP and Sewer Main Replacement Funds for future asset expenditures. Motion by Baroun, second by Schneider to approve the 2022 budgets as presented and recommended by the Public Works Committee. Motion carried.

APPROVED 2022  
PROPOSED UTILITY  
BUDGETS

The Utility committee has reviewed and recommends purchasing a Bobcat UTV from Miller Implement for \$19,641. It would be utilized for daily operations and specific job tasks such as sewer flushing, turning valves, and checking manholes. This equipment purchase would have a positive impact on the fuel costs, wear and tear, and would extend the life of the two dump trucks. There is no additional cost for insurance, as this equipment is under \$25,000 and covered at no additional premium. The funds to purchase this equipment would come from the utilities O&M Fund where any annual excess budgeted funds are held (which in 2020 was \$34,000) and the future sale proceeds of the welder/generator. After discussion a motion was made by Baroun, seconded by Bartelme to approve to proceed with the purchase. Motion carried.

APPROVED THE PUBLIC  
UTILITY TO PURCHASE  
A UTV FOR DAILY  
OPERATIONS.

The board reviewed the contract for stray animal housing with Eastshore Humane Society for 2022. Motion by Bartelme, second by Schwoerer to renew the contract as presented. Motion carried.

APPROVED CONTRACT  
EASTSHORE HUMANE  
SOCIETY FOR 2021

Motion by Schwoerer, second by Bartelme to approve Resolution 2021-7, Appointment of 2022 & 2023 election officials for the Village of Valders. Motion carried. The election officials have or will be attending required training prior to working any election for the new two-year term.

APPROVED RES 2021-7  
BI-ANNUAL  
APPOINTMENT OF  
ELECTION OFFICIALS

Motion by Schneider, second by Bartelme to adjourn meeting at 7:21PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

12/02/2021 MINUTES