

**VALDERS VILLAGE BOARD MEETING MINUTES
SEPTEMBER 11, 2023**

Followed by the Pledge of Allegiance and roll call; in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Schwoerer, second by Baroun to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel & Lyle Schwoerer. Schneider absent & excused.	<u>MEETING CONVENED BY CLERK & ROLL CALL</u>
Motion by Schwoerer, second by Baroun to adopt the agenda. Motion carried.	<u>APPOINTED PRESIDENT PRO TEM FOR MEETING</u>
Public Input-None. Motion by Baroun, second by Bartelme to close public input. Motion carried.	<u>AGENDA APPROVED</u>
Motion by Bartelme, second by Baroun to approve minutes from 8/14/23 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Sabel, second by Bartelme to approve the August Treasurer Reports as presented by Bruckner for all department funds. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Baroun, second by Sabel to approve August Village, Fire & EMS vouchers; check #21298 - #21377 and electronic payments totaling \$539,490.09 as presented by Bruckner. Motion carried.	<u>TREASURER REPORTS APPROVED</u>
Motion by Bartelme, second by Baroun to approve August Utility vouchers; check #8851 - #8859 and transfers to investment funds totaling \$31,574.90 and # 1073-\$9,000.00 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Baroun, second by Bartelme to schedule 2023 Halloween Trick-or-Treat date and times to October 29,2023 3:00pm – 5:00pm. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Announcement of Manitowoc County Villages Association meeting 10/18/23 at K-City Banquet Hall in Kellnersville at 6:30 PM, presenter Bob Ziegelbauer, County Executive on Shared Revenue Law and County Budget Update.	<u>APPROVED 2023 HALLOWEEN TRICK-OR- TREAT HOURS</u>
Motion by Sabel, second by Bartelme to approve Combination Class B License to sell Fermented Malt Beverages & Intoxicating Liquor at Trackside Saloon, 111 Washington St., Nichole M Waniger, Agent. Motion carried.	<u>MCVA MEETING 10/18/23</u>
The Board reviewed the Manitowoc County Sheriff's Patrol Reports for August.	<u>APPROVED CLASS B COMBINATION LICENSE</u>
Review of August report and updates from EMS Director & Fire Chief Christopher Dallas on department operations. Fire had 6 calls. EMS had 49 calls and is down 2% in call volume as compared to 2022. Two new EMS Part Time Paid On-Call Personnel have been hired for the service.	<u>PUBLIC SAFETY- PATROL MCSD</u>
The board discussed increasing the Valders Community Center rental rate by \$15 effective 1/1/2025 to \$75 for Residents and \$125 Non-Residents due to the rising costs of operations and maintenance of the facility. Rates have not been raised since 2021. Motion by Baroun, second by Sabel to approve the increase. Motion carried.	<u>MONTHLY FIRE/EMS REPORTS</u>
July report/updates from Director of Public Works Austin Shillcox on municipal/utility operations. The garbage truck is back in use after the installation of a new head gasket at Vetting's Custom Rigs & Rides. The North Adams Street and West Washington reconstruction project is substantially complete, except for some restoration work to be completed. Staff are finished with sidewalk grinding repairs with one exception. A crack-filling machine and router was rented from Sherwin Industries and used for our staff to crack fill Roosevelt Street between S Liberty and Hwy 151, E Wilson St, Jefferson St, and W Washington St from Adams St to the west village limits. Staff have repaired several catch basins that were caving in and/or had surrounding curb and gutter that were sinking in which affects proper water drainage. Robert E Lee is working on our Effluent Flow Meter and Permanent Chemical Feed System installation plans for submittal to the DNR by the end of September.	<u>APPROVED RATE INCREASE FOR THE COMMUNITY CENTER EFFECTIVE 2025</u>
Motion by Schwoerer, second by Bartelme to adjourn meeting at 7.:27 PM. Motion carried.	<u>PUBLIC WORKS REPORT</u>

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

09/11/2023 MINUTES

**VALDERS VILLAGE SPECIAL BOARD MEETING MINUTES
SEPTEMBER 14, 2023**

Followed by the Pledge of Allegiance and roll call, President Devan Schneider called the special meeting of the Valders Village Board to order at 6:05PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Lyle Schwoerer, & Devan Schneider. Sabel arrived at 6:10 PM, due to a prior commitment.

MEETING CONVENED &
ROLL CALL

Motion by Schneider, second by Baron to amend the agenda as presented to add an item received today pertaining to Collins State Bank Certificate of Deposits maturity or renewal. Motion carried.

MOTION TO AMEND &
APPROVE AGENDA

Public Input – None. Motion by Bartelme, second by Schwoerer to close Public Input. Motion carried.

PUBLIC INPUT

Motion by Schneider, second by Baroun to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c) consideration of public employee evaluation and compensation for Village/ Utility/EMS personnel at 6:07pm. Motion carried.

MOTION TO CONVENE
IN CLOSED SESSION

Motion by Schneider, second by Bartelme to convene in open session in accordance with Wisconsin State Statutes 19.85(2) at 7:31PM. Motion carried.

RECONVENED IN OPEN
SESSION

Motion resulting from closed session: Schneider stated the board is overall happy with all the departments working great together as a team and it has been a busy year with special projects or tasks in 2023. Motion by Schneider, second by Baroun effective with the first pay period of 2024 to approve all existing Village full and part-time employees will receive a \$1.00 per hour increase including poll workers and Paid On-Call EMS personnel, with an exception for the recently hired part time Administrative Assistant who will receive a 50 cent per hour increase. Motion carried.

MOTIONS FROM
CLOSED SESSION-
APPROVED 2024 WAGE
INCREASES

Schneider requested Bruckner to contact our insurance agent to obtain quotes for dental insurance coverage never offered to Village employees in the past for future financial review.

The board reviewed and discussed at length the proposed 2024 EMS Draft Operating Budget as presented by EMS Director Christopher Dallas, with a \$64,390 operating increase from 2023. The budget includes the addition of a seventh full-time medic to significantly reduce overtime by the existing full-time medics, wage, benefits, and other area increases as well as \$19,000 into equipment replacement. The proposed budget carries a \$2.00 per capita increase from \$32 in 2023 to \$34.00 in 2024 for the eleven municipalities served by Valders EMS, totaling \$21,416, which saw a decrease of 62 residents from the Department of Administration 2023 population numbers from the 2022 numbers. Motion by Schneider, second by Baroun to approve the proposed 2024 EMS operating budget as presented and set 2024 EMS District Dues per capita rate to increase \$2.00. Motion carried. The 2024 budget will be presented at the Joint EMS District meeting on 9/28/2023 at 6:30PM at the Valders Fire Station. The meeting will be posted as a Village Special Meeting as a quorum of our Trustees may be in attendance.

APPROVED 2024 EMS
OPERATING BUDGET
WITH A \$2.00 PER
CAPITA INCREASE

JOINT EMS DISTRICT
MEETING ON 9/28/23
6 :30PM-FIRE STATION

Motion by Schneider, second by Bartelme, for Dallas to post the additional medic position on 10/1/23 for 30 days, followed by interviews, with board action at the November or December meeting.

APPROVED TO POST
ADDITIONAL MEDIC-
POSITION

The board reviewed a request from Verizon to amend the existing Tower Lease Agreement terms, which currently has two extension rental 5-year terms through 6/30/2034. After discussion, review and consideration of financial comparisons presented by Bruckner, motion by Schneider, second by Sabel to postpone the matter until the October 9th meeting for further review and contemplation. Motion carried.

POSTPONMENT OF
VERZION TOWER LEASE
AGREEMENT TERMS

After discussion and financial review, motion by Schneider, second by Bartelme to renew Certificates of Deposits maturing on 10/11/23 at Collins State Bank of \$50,000 each plus the interest earned for an additional six months to 4/11/24 for Operations/Maintenance (O&M) and Tower/Meter Funds at a significantly higher rate than existing Money Market Funds earn. Motion carried.

APPROVED TO RENEW
CDS AT COLLINS STATE
BANK

Motion by Schneider, second by Baroun to adjourn meeting at 8:33 PM. Motion carried.

MOTION TO ADJOURN

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

09/14/2023 MINUTES

**VALDERS VILLAGE SPECIAL BOARD MEETING MINUTES
SEPTEMBER 28, 2023**

Followed by the Pledge of Allegiance and roll call, President Devan Schneider called the special joint meeting of the Valders Village Board and other municipalities in the Valders EMS Service District Area to order at 6:30PM at the Valders Fire Station, 103 Eisenhower Street. Trustees present: Lyle Schwoerer, Dan Sabel & Devan Schneider. Other communities present: Cato, Eaton, Franklin, Liberty, Reedsville, St. Nazianz & Whitelaw.

MEETING CONVENED &
ROLL CALL

Devan thanked everyone for coming to the meeting and opened the presentation of the 2024 EMS Budget. EMS Director, Christopher Dallas presented the operating budget in detail and answered various questions from those present throughout the meeting. The total budget for 2024 is \$739,900, compared to \$675,529 for 2023. To support this budget, which includes the addition of a fifth full-time paramedic to significantly reduce the overtime of current staff and \$19,000 for EMS Replacement. To support the service there is a \$2.00 increase per capita from \$32 to \$34, over the ambulance run fees anticipated to be collected in 2024.

PRESENTATION OF 2024
EMS OPERATING
BUDGET WITH A \$2.00
PER CAPITA INCREASE

Dallas & Schneider talked about State Act 12, which requires maintenance of effort with the increase in all Shared Revenue amounts received from the State. Individual municipalities must at a minimum maintain or increase current levels of budgeted Public Safety expenditures. It was also discussed where budgeted municipal public safety monies are being utilized in districts for Fire and EMS. Act 12 also creates Innovation Grant funds for creating a separate joint EMS district. If agreed upon to proceed with the creation process, now would be the time because of the available grants. The new District would be represented by one member from each municipality and jointly managed by all the entities, not just Valders. The process would take about three years, but it is something that should be seriously considered by all Districts currently served by Valders EMS.

OTHER ITEMS
PERTAINING TO EMS
OPERATIONS
DISCUSSED

Dallas reported the State Emergency Medical Services Funding Assistance Program Award (grant) will increase this year. We do not know how much it will increase, but a percentage of the grant will now be allowed to be utilized for operating expenses such as medical supplies. In the past it could only be utilized for training, support, and equipment/improvement, which will aid our budget in 2024.

Chris provided explanations regarding Medicare/Medicaid payments for services and that our communities are aging County wide. The 2023 EMS Contracts will be prepared and submitted for approval by each community's governing body.

Being no further discussion, motion by Scheider, second by Schwoerer to adjourn the meeting at 7:03 PM. Motion carried.

MOTION TO ADJOURN

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

09/28/2023 MINUTES