

**VALDERS VILLAGE BOARD MEETING MINUTES  
AUGUST 14, 2023**

Followed by the Pledge of Allegiance and roll call; in the absence of President Schneider, Village Clerk/Treasurer Bruckner called the regular monthly meeting of the Valders Village Board to order at 7:00PM at the Valders Village Office 207 S. Liberty Street. Bruckner called for a motion to appoint a President Pro Tem for the meeting. Motion by Baroun, second by Bartelme to appoint Trustee Schwoerer as President Pro Tem. Motion carried. Trustees present: Paul Baroun, Marcus Bartelme & Lyle Schwoerer. Schneider absent & excused.

MEETING CONVENED  
BY CLERK & ROLL CALL

APPOINTED PRESIDENT  
PRO TEM FOR MEETING

Motion by Baroun, second by Sabel to adopt the agenda. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Bartelme, second by Baroun to close public input. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Baroun to approve minutes from 7/10/23 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Bartelme, second by Baroun to approve the July Treasurer Reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS  
APPROVED

Motion by Sabel, second by Baroun to approve July Village, Fire & EMS vouchers; check #21215 - #21297 and electronic payments totaling \$243,867.09 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Baroun to approve July Utility vouchers; check #8834 - #8850 and transfers to investment funds totaling \$718,643.12 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

After brief discussion, motion by Bartelme, second by Baroun to approve future paychecks to be issued via Direct Deposit, with all bank fees of \$25 a monthly plus \$0.25 for each item to be split by department percentage of usage. At this time, it will not be a mandatory method of earnings pay. Motion Carried. Bruckner noted It will be effective with the first payroll in October to allow for forms to be completed and setup.

APPROVED EMPLOYEE  
PAY BY DIRECT  
DEPOSIT

Bruckner reported a \$750 grant from the Wisconsin Election Commission will be utilized to purchase new election equipment. The 2006 ES & S Automark Ballot Marking Machine will be decertified for election use within the next two years by the State. It will be replaced with an ES & S Express Vote Ballot Marking Machine. Election Equipment Savings of \$3,230 will be utilized for the balance of the purchase. Also, a \$93 grant was received from the Wisconsin Election Commission toward the purchase cost of redesigned absentee ballot envelopes. Current envelope stock may no longer be used and must be destroyed.

UPDATE ON GRANT  
REPLACEMENT OF  
ELECTION EQUIPMENT

The board reviewed the League of Wisconsin Municipalities Mutual Insurance Dividend for 2022 received in 2023 for a total of \$3,165 and the split out by department based on department percentage of total insurance premiums paid for work comp, liability, and auto coverage. Over the past 8-year period dividends of \$27,593 were refunded and applied to current budget year insurance expense areas.

INSURANCE DIVIDEND  
RECEIVED

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for July. Bruckner noted one July shift was turned in late and will be on the August Invoice.

PUBLIC SAFETY-  
PATROL MCSD

Review of July report and updates from EMS Director & Fire Chief Christopher Dallas on department operations. Fire had 8 calls. Hose testing is completed. Dan Liermann who is moving from our district area has resigned from the Fire Department. A grant of \$1,397 was received from DuPont Corteve Agriscience for the purchase of Fire Rope Rescue Equipment. EMS had 50 calls and is down 9% in call volume as compared to 2022.

MONTHLY FIRE/EMS  
REPORTS

Discussion on a Department of Natural Resources Urban Forestry Grant submittal for Park Tree Removal and Planning in 2024. Deadline is October 2, 2023. Motion by Baroun, second by Bartelme to adopt Resolution 2023-5 Authorizing the Director of Public Works, as its official Village Forester, to submit grants, reports, and documentation for Urban Forestry Grants. Motion carried.

APPROVED SUBMITTAL  
OF 2024 FORESTRY  
GRANT-ADOPTED  
RESOLUTION 2023-5

July report/updates from Director of Public Works Austin Shillcox on municipal/utility operations. The garbage truck is still out of commission and is awaiting installation of new head gasket at Vetting's Custom Rigs & Rides. The North Adams Street and West Washington reconstruction project is anticipated to be completed by the end of August. Canadian National Railroad has started to replace the railroad crossing on North Liberty Street and anticipates completion 8/17/2023, they are finally being replaced as they were here doing the replacement of the tracks on North Adams Street as well. Jerry Klingeisen passed two exams and is now a WI DNR Certified Wastewater Operator. The mandated DNR retest for the 3rd Quarter sample results for PFAS from both wells came in at very low detect levels and are well below the DHS and DNR health standards. We do have to sample from Well #2 in the 4th quarter to determine future sampling requirements, but it is not required at Well #1.

PUBLIC WORKS  
REPORTS

08/14/2023 MINUTES

The board reviewed scope of proposed services by our engineer Robert E. Lee & Associates Inc. for plans, specifications, and drawings for the future installation of an Effluent Flow Meter and to change the temporary Chemical Add System to permanent at the WWTP. These are required to be submitted and approved by the DNR, prior to the equipment installation. Motion by Sabel, second by Baroun to proceed with the engineering services for an Effluent Flow Meter not to exceed \$19,875 and for the Chemical Add Upgrade not to exceed \$13,995. The cost of the engineering, and the unknown actual equipment to be purchased and installed will all come out of the WWTP Replacement fund. Motion carried. Bruckner noted Year 5 (2022) of the DNR Required Facility Plan estimated cost of \$19,995 is now complete for a total of \$13,723, the balance of \$6,272 will help offset these new engineering expenses for 2023.

APPROVED ROBERT E LEE TO PROCEED WITH REQUIRED ENGINEERING PLANS FOR UPGRADES AT THE WWTP

Motion by Schwoerer, second by Bartelme at 7:36PM to convene in closed session in accordance with Wisconsin State Statutes 19.85 (1)(c) consideration of public employee evaluation. Motion carried.

CONVENED IN CLOSED SESSION

Motion by Sabel, second by Baroun at 7:49PM to convene in open session in accordance with Wisconsin State Statutes 19.85(2). Motion carried.

RECONVENED OPEN SESSION

Schwoerer announced there are no motions resulting from the closed session discussion.

Motion by Schwoerer, second by Bartelme to adjourn meeting at 7.:50 PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

08/14/2023 MINUTES