

**VALDERS VILLAGE BOARD MEETING MINUTES
MARCH 10, 2025**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office, 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

Schneider announced Public Safety will be moved to after the TIF District to allow Fire Chief Dallas to attend another meeting first. Motion by Bartelme, second by Baroun to adopt the agenda. Motion carried.

ADOPTION OF AGENDA
WITH ORDER CHANGE

No one was present for public input. Motion by Bartelme, second by Sabel to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve minutes from 2/10/25 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Sabel, second by Bartelme to approve the February Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Schneider, second by Baroun to approve February Village, Fire & EMS vouchers; payroll direct deposits #1594 - #1628; checks #22232 - #22292 & electronic payments totaling \$541,697.50 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Sabel, second by Bartelme to approve February Utility vouchers; checks #9057 - #9075 and totaling \$46,629.90 & #1084 for \$1,850.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

Notification of Senator Jacque Listening Session at the Valders Community Center, March 24th Noon to 1:30PM. The public is welcome.

SENATOR JACQUE
LISTENING SESSION

Shillcox reviewed February Public Works report with the board. Staff plowed & salted for February snowfall events. DOT performed annual salt shed inspection. Noted minor wood decay that will be addressed by staff. Issues with overnight parking in Valders Memorial Park Lot, which is not allowed and vehicles will be ticketed. LWMMI Safety Grant – Purchased (4) 8' barricades for \$1274.75 less grant of \$600 a net cost \$674.75/\$168.69 each. They can be utilized by Village, Utilities & Fire to close streets. Replaced 3 hydraulic hoses on garbage truck. Innovation Grant application is available in July. Total phosphorus effluent levels averaged 0.6 mg/L which is under the permit limit of 1.0 mg/L, but not quite the desired target rate of 0.2 mg/L. As a result, the variance payment is \$632 for the month. On 3/4/25 the DNR finally responded regarding the plans resubmitted by Robert E. Lee & Associates for the permits required for the effluent flow meter, permanent chemical feed system, and comprehensive facility plan. DNR would like to discuss the plans further virtually on 3/17/25 at 11 AM. Great Lakes Televising returned for follow up work discovered from May 2024 inspections and sealed defective and leaking joints on the public sanitary sewer in various spots along North Liberty Street.

DPW PUBLIC WORKS
MONTHLY REPORT

Reviewed request from Verizon Wireless to modify their existing equipment on our Water Tower. Shillcox has reviewed the plan documents which include removal of existing equipment and the addition of new equipment, which significantly occupy more space, and the loading and increased overturning percentage. In past negotiations with Verizon if additional equipment was added to the tower, there was an applied increase in lease payments to Valders Public Utilities. Shillcox emailed two Verizon contacts to inquire if an offer of increased lease payments has been prepared or if there may be any other beneficial options available such as free phone/data plan services; due to the result of the proposed equipment modifications. Shillcox has not yet had any response from Verizon.

REVIEW OF PROPOSED
VERIZON EQUIPMENT
MODIFICATION ON
WATER TOWER-
AWAITING RESPONSE
REGARDING LEASE
ADJUSTMENT

Shillcox updated the board he contacted three companies for preliminary estimates for privatized curbside refuse collection. They all require the Village to initiate an official request for proposal and undergo the formal bidding process to determine the exact costs associated with privatization. Shillcox also met with a regional representative from R.N.O.W Inc. (company which represents Leach compactors). They are working on a proposal with different used and new units for compactor replacement as well as options for replacing both the truck and compactor unit. All of these options as well as Village staff and operational costs to continue in house refuse collection need to be calculated. Motion by Schneider, second by Bartelme to proceed with preparation and publication of a Request for Proposal to be opened at the June meeting to be able to then determine if it is feasible to apply for the State Innovation Grant in July to potentially privatize refuse collection. Motion carried.

DISCUSSION ON ITEMS
NEEDED TO MAKE
DECISION ON FUTURE
REFUSE COLLECTION

APPROVED TO
PROCEED WITH RFP
FOR PRIVATIZATION
FOR DETERMINATION IF
FINANCIALLY FEASIBLE
& GRANT APPLICATION

Notification of resignation of part time Administrative Assistant Debra Sieracki on 2/28/25 who has now accepted a full-time position, after about five months of service.

RESIGNATION OF PART
TIME ADMINISTRATIVE
ASSISTANT

3/10/2025 MINUTES

Schneider presented the 2024 Budget Comparison Reports prepared by Bruckner. The budget looks askew in revenues for special assessments collected, donations received and street replacement funds utilized to offset the associated expenses for Kennedy Street Mill/Repave Project; Softball Diamond Project and an extra principal and interest payment; and the Veblen Historical Marker which were non-budgeted items. However, after the adjustment for restricted investment interest and special assessments funds collected transferred into the Street Replacement Fund for future improvements, there was an overall net budget balance of \$49,732. The Board then reviewed proposed Resolution 2025-1 for allocation of these remaining budget funds as follows: \$10,000 to remain in our Non-Restricted Fund to continue to build the balance, \$38,300 to be placed in the Village Replacement Fund for future projects or capital equipment replacement and a carryforward of \$1,430 to the 2025 budget for an unanticipated Economic Development expense. Motion by Schneider, second by Bartelme to adopt Resolution 2025-1 as presented. Motion carried.

REVIEWED 2024
VILLAGE BUDGET
COMPARISON REPORT

ADOPTED RESOLUTION
2025-1/ALLOCATION OF
2024 BUDGET BALANCE

Schneider, Baroun and Bruckner met with Jamie Zastrow of Progress Lakeshore to discuss potential benefits/programs to promote future business growth and retention of existing businesses in the Village. The annual cost to the Village to become a municipal partner is \$2 per capita about \$1,900 a year. All agreed that if it assists an existing business or attracts a new business it is a benefit to our community. Schneider added the non-budgeted prorated expense in the Budget Resolution just adopted to add \$1,430 to the 2025 Economic Development budget category by carryforward from the 2024 budget balance. Motion by Baroun, second by Schwoerer to become a Municipal Partner of Progress Lakeshore and to execute required documents upon their receipt. Motion carried.

DISCUSS PROPOSAL &
APPROVED TO BECOME
MUNICIPAL PARTNER
OF PROGRESS
LAKESHORE

Board reviewed the Manitowoc County Sheriff's Patrol February report.

REVIEW MCSO PATROL
REPORTS FEBRUARY

February report was presented by Christopher Dallas, Fire Chief & EMS Director. There were 41 Fire & EMS calls for service. Dallas again reported there is no guarantee of any firefighters available to respond due to the volunteer work schedules. Moved truck checks to drill night due to no attendance on first Monday of the month. Jemma Herrmann resigned from the Fire Department due to full time job, but will continue on EMS part time staff. No one applied for open full time Paramedic position which had required education/licenses. A new part time Paramedic applied, pre-employment physical will be completed, will be an update at next meeting. Tires replaced on Amb #8. Electrical problem with Amb #8, a relay switch keeps failing which controls power to the patient area, which is now resolved. Replaced the EGR up pipe on Amb #7. Dallas then reported the Act 12 revised EMS Funding Assistance Program (FAP) has released aid amounts. The Valdres EMS will receive \$45,300, which now can be utilized for vehicles, more types of equipment and medical supplies, protective gear, and training which provides much needed financial aid to medical services in the entire State. It can't be utilized to replace or decrease existing budgeted monies. It may not be utilized for wages, utilities, Medical Director fees, uniforms, insurance regular vehicle maintenance, firefighting apparatus, equipment or training. In the past we received about \$7,000 to be utilized for training & equipment purchases only. Schneider asked Dallas to inquire if funds may be utilized for debt service on an existing ambulance.

MONTHLY FIRE AND
EMS REPORTS

UPDATE ON INCREASED
STATE EMS FAP AID

Motion by Schneider, second by Baroun to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c) consideration of public employee compensation and benefits at 8:30PM. Motion carried.

MOTION TO CONVENE
IN CLOSED SESSION

Motion by Schneider, second by Schwoerer to convene in open session in accordance with Wisconsin State Statutes 19.85(2) at 9:47PM. Motion carried.

RECONVENED IN OPEN
SESSION

Schneider stated there is one motion resulting from closed session. Motion by Schneider, second by Baroun for Bruckner to proceed to seek for interested candidates for an Administrative Assistant utilizing the Youth Apprenticeship Program at Valdres High School. Motion carried.

APPROVED TO SEEK
FOR ADMINISTRATIVE
ASSISTANT-YOUTH
APPRENTICESHIP
PROGRAM AT VHS

Motion by Sabel, second by Baroun, to adjourn meeting at 9:48PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner
Village Clerk/Treasurer

3/10/2025 MINUTES