

**VALDERS VILLAGE BOARD MEETING MINUTES  
MAY 13, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve meeting minutes from 4/08/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Schwoerer to approve the April Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Baroun to approve April Village, Fire, EMS payroll direct deposit vouchers #1210 - #1243; check #21766 - #21833 and electronic payments totaling \$184,941.59 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Schwoerer to approve April Utility vouchers; check #8940 - #8947 and transfers totaling \$78,090.57 and check #1078 for \$5,500.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Schneider announced there will be no changes to the current committee appointments as prior term trustees were reelected. He also announced there are still open positions for the Zoning Board of Appeals and the Valders Plan Commission. If any resident is interested in serving, please contact the Village Clerk.

NO POST ELECTION  
COMMITTEE  
ASSIGNMENT CHANGES

President Schneider opened and read aloud the two sealed bids received for the Kennedy Street Local Road Improvement Program (LRIP) Project. Bid #1) Northeast Asphalt-\$59,600, Bid #2) Peshtigo Asphalt-\$65,853. The bid project was published as a Class II Notice in 4/25/24 and 5/2/24 issues of the Valders Journal as required. After board discussion regarding the bids received motion by Schneider, second by Sabel to award the project to the lowest bidder, Northeast Asphalt, for \$59,600. Motion carried. The Board reviewed the 2024-2025 LRIP grant documents which awarded \$10,666 to this project. There is \$91,700 in the Street Project Replacement Fund. Motion by Schneider, second by Schwoerer to utilize Replacement Funds for the balance of project and publication. Motion carried. Shillcox will work with Northeast Asphalt to coordinate this summer project.

AWARDED KENNEDY  
STREET MILL & REPAVE  
PROJECT (LRIP) TO  
NORTHEAST ASPHALT &  
UTILIZE STREET  
REPLACEMENT  
SAVINGS FOR BALANCE  
OF PROJECT

The board reviewed the Manitowoc County patrol logs and invoices for April.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for April were presented by Baroun in the absence of Christopher Dallas, Fire Chief & EMS Director. There were 42 Fire & EMS calls. The UTV skid unit has been placed into service; this new equipment was purchased with a DNR 50/50 grant awarded in 2023 and 2024 budgeted outlay expense. Ambulance 8 had the brake rotors and oil filters replaced.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Baroun reviewed ordinance amendment to 5.12 Fire Prevention Code to update verbiage pertaining to NFPA 1 Code, rather than the current adopted fire code from 1970 as presented at the April meeting. Notification was properly posted prior to adoption. Motion by Sabel, second by Bartelme to adopt Ordinance 1-2024 as presented. Motion carried. Schneider noted the NFPA code has been utilized since enacted, but it was an oversight by Chief Dallas to update our municipal code. Bruckner shall update Chapter 5, subsection 5.12 Fire Prevention as now adopted.

ADOPTED ORD 1-2024  
CODE AMENDMENT 5.12  
FIRE PREVENTIN CODE

Shillcox reviewed the April report with the board. Additional playground areas in the park were wood chipped by staff. Lawn cutting for all public areas has begun by the staff for the season. Snow removal equipment has been dismantled until next season. Staff will be working on replacing deteriorated curb/gutter areas on Kennedy Street to restore water flow lines prior to installation of the new asphalt. The 2023 PSC report was submitted with a rate of return of 3.42%. Our water loss is down 7% from 2022 from 24% to 17%. We hope to continue to reduce this number with continuation of meter flushing, meter bulk water used from hydrants and future water main replacement. Effluent phosphorus levels were below our permit limit but above the targeted interim MDV limit, which results in MDV program payments annually. We are coordinating with engineer Robert E. Lee to conduct a sand filter pilot in late summer, to potentially reduce current phosphorus levels. The DNR has responded after their review of our Facility Plan, Permanent Chemical Feed System Plan and Effluent Flow Meter Plan for the wastewater plant. Sabel, Shillcox and our engineer met with the DNR remotely to address specific items needed to resubmit to the DNR for final approval of these improvement projects, prior to their implementation. Great Lakes TV Seal televised various areas of concern for infiltration and inflow (I & I) to the sanitary sewer collection system. It will be determined after the video and report are reviewed how to proceed to make repairs to reduce I & I.

DPW PUBLIC WORKS  
MONTHLY REPORT

5/13/2024 MINUTES

The annual CMAR report for 2023 was prepared for review, approval, and submittal to the DNR. The Utility received a G.P.A. of 4.00. Motion by Bartelme, second by Schneider to adopt CMAR Resolution 2024-4, which notes review of 2023 report and that the utilities will continue our level of maintenance practices, maintain operator maintenance and operation training, continue to televise, and repair I/I trouble areas within our collection system, and to optimize our wastewater treatment facility to include the installation of an effluent flow meter and a permanent chemical feed system for phosphorus reduction. Motion carried.

ADOPTED RESOLUTION  
2024-4 CMAR FOR 2023

Motion by Schwoerer, second by Bartelme to approve a six-month Class B Beer License for the Valders Area Sports Association; Brian Ulness, Agent, for the two ball diamond shelters at the Valders Memorial Park for the 5/15/24-11/15/24 baseball season. Motion carried.

APPROVED CLASS B  
BEER LICENSE FOR  
VASA

Motion by Sabel, second by Bartelme to adjourn meeting at 7:37PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

5/13/2024 MINUTES