

**VALDERS VILLAGE BOARD MEETING MINUTES
DECEMBER 3, 2024**

Followed by the Pledge of Allegiance the Public Hearing for the Valders Village 2024 Budget was opened by President Schneider at 6:30PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Schneider, second by Bartelme to close the hearing at 6:34PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:35PM. Trustees present: Paul Baroun, Marcus Bartelme, Daniel Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &
ROLL CALL

2025 BUDGET HEARING

Motion by Schneider, second by Bartelme to adopt the proposed 2025 Village Budget as presented and to set the 2024 levy at \$362,687 a decrease of 1.1%; \$4,187 from the 2023 levy. This levy creates a rounded mill rate of \$4.71 per thousand dollars of assessed property valuation, an increase of \$0.08 over last year for the 2023 tax roll, which includes TID Increment. Motion carried. The overall mill rate for all taxing entities: the County, Village, School District & Vocational College increased \$0.63 to \$15.72 per thousand dollars of assessed property valuation from \$15.09 last year. Bruckner explained if a property parcel is eligible for 2024 the State calculated First Dollar Credit decreased \$2.54 and Lottery Credit decreased \$41.03 from the 2023 credit amounts which are applied to tax bills.

2025 BUDGET ADOPTED
2024 LEVY \$362,687 &
SET VILLAGE MILL RATE
\$4.71 PER THOUSAND

Motion by Baroun, second by Bartelme to adopt the agenda for the regular meeting. Motion carried.

AGENDA APPROVED

Public Input-None. Motion by Sabel, second by Bartelme to close. Motion carried.

PUBLIC INPUT

Motion by Baroun, second by Bartelme to approve minutes from 11/11/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Sabel noticed a typographical error on the EMS Non-Restricted Fund, actual number confirmed by Bruckner and will be corrected for the official record. Motion by Sabel, second by Baroun to approve the corrected November Treasurer Reports and as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORTS
APPROVED

Motion by Sabel, second by Bartelme to approve November Village, Fire & EMS vouchers; payroll direct deposits #1467 - #1505; checks #22086 - #22132 & electronic payments totaling \$103,536.56 as presented by Bruckner. Motion carried.

VILLAGE/FIRE/EMS
VOUCHERS APPROVED

Motion by Schneider, second by Schwoerer to approve November Utility vouchers; checks #9020 - #9029 & electronic transfer to money market fund totaling \$23,154.59, and check #1082 - \$6,000 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

The Board reviewed the Manitowoc County Sheriff's Patrol Reports for November.

PUBLIC SAFETY-
PATROL MCSD

Baroun reviewed monthly Fire/Ambulance Report as presented Fire Chief/EMS Director, Christopher Dallas with the board. Fire and EMS had a total of 50 calls. The Ferno Cot approved for purchase in the 2025 EMS Budget is received and will be put into service after training is completed and will be paid in 2025. Ambulance #8 is having an electrical lighting issue. Service technicians are working on resolution. Updated Medical Treatment Guidelines have been submitted to State for approval.

FIRE/EMS REPORTS

November report/updates from Director of Public Works, Austin Shillcox on municipal/utility operations. Christmas Decorations are hung. Only one snow event to date. The official report from the DNR for the Sanitary Survey was received and provided to the board for review. Sludge was land applied by Right Way Applications with no issues to fields owned by Valders Stone & Marble and rented by Meyer Brother Grain Farms. Shillcox thanked them for the great working relationship and the use of the DNR approved fields. Phosphorus limit levels continue to be monitored, which action will need to be taken as future decreases in standard requirements by DNR/EPA are imposed. Shillcox provided additional information provided by the State Department of Administration on this matter for board review.

PUBLIC WORKS
REPORT

The Valders Public Utility Operational budgets were presented as prepared by Shillcox & Bruckner as reviewed and recommended by the Utility Committee. There is an overall net increase of \$6,820 for Water, and an increase of \$28,400 for Sewer from 2024 due to anticipated revenues for the new rate increases effective 12/30/2024, increased interest earned and other sewer services. More of these funds will be placed into Water Main and Sewer Main Replacement Funds than in 2023. Motion by Baroun, second by Bartelme to approve the 2024 utility budgets as presented and recommended by the Public Works Committee. Motion carried.

APPROVED 2025
PROPOSED UTILITY
BUDGETS

The board reviewed a committee recommendation to pre-approve to move Collins State Bank money market funds into a Six-Month Certificate of Deposits should the money market fund rates fall 0.50% below the Certificate of Deposit rate for the following funds and amounts: Tower/Meter Fund \$60,000, Water Repair Fund \$100,000, O & M Fund \$25,000, Sewer Repair Fund \$40,000. This is to continue to increase our investment funds to aid in keeping our utility rates as low as possible for customers. Motion by Schneider, second by Baroun to approve Bruckner to proceed with the investments account changes, rate dependent as discussed. Motion carried.

PRE-APPROVED TO
INVEST UTILITY MONEY
MARKET FUNDS INTO
CD'S - DEPENDENT ON
FUTURE RATES

12/03/2024 MINUTES

Board reviewed notification from the Wisconsin DNR Urban Forestry Grant Program of an award for Village of Valders Memorial Park Ash Tree Removals in 2025. The grant is a 50/50 matching grant, estimated cost \$6,002, with an award amount of \$3,001. Subcontractors, Village staff time and equipment utilized, and donated time, equipment or trees to plant all count toward the project cost. Motion by Bartelme, second by Schneider to accept the grant award for this project. Bruckner noted the project expense and grant award was included in the 2025 budget if the grant as applied for was approved.

ACCEPTED WI DNR
URBAN FORESTRY
GRANT 2025 PROJECT
AWARD

Bruckner explained to the board due to staffing shortages the renewal of auto, liability, public official's errors & omissions, workers compensation, crime, no-fault sewer back up, and property insurance coverages with the League of Wisconsin Municipalities Mutual Insurance for all Village departments, has not yet been received. When Bruckner met with our agent in late September, the estimated premium increase would be 2% to maximum of 7%, for the various lines of coverage. Bruckner requested the board to approve renewal as the board will not meet again in 2024 as policies are effective 1/1/25. Bruckner will provide actual premium numbers at the 1/13/25 meeting. A cushion was built into all of the budgets for the anticipated increases. Motion by Schworer, second by Bartelme to renew all coverages with LWMMI and MPIC effective 1/1/2025. Motion carried.

APPROVED RENEWAL
VILLAGE INSURANCE
COVERAGES FOR 2025
WITH LWMMI & MPIC
FOR ALL
DEPARTMENTS

Schneider explained to the board he, Corey Kupsh, VASA President, and Kyle Christianson, VASA Member met with Amanda Sitkiewitz of Bank First to discuss the refinancing of the current note Village note for the upper ball diamond project, the 2 Year note balance of \$96,395 is due 1/17/25. Bank First has proposed to refinance up to \$92,000, after a payment of \$10,000 payment is made in January. The new note would be for 10 years, 6.42% Fixed rate for 5 years, Variable 6.00% -.50% Prime for the remaining 5 years. There will also be a \$150 renewal fee and document fees. The annual payment would be \$12,805 starting in 2026. Schneider stated it is the goal as funds are raised to be able to pay the note off early. The group has been working on changing their entity tax type, so they will be able to do raffles to continue to raise funds for improvements and the project loan. Motion by Bartelme, second Sabel, to refinance the note at Bank First as discussed. Motion carried. Schneider abstained due to his involvement with this project from the onset. Bruckner stated that the annual payment amount is listed as a donation in revenues which offsets the debt service expense. It is not funded through the tax levy.

APPROVED REFINANCE
OF UPPER DIAMOND
PARK PROJECT LOAN
AT BANK FIRST

Schneider updated the first four rows of aluminum seat engraved, red backed bleacher seats were installed this week, which will all be paid by specific donations for each one.

The board reviewed the proposed 2025 TID Budget & Balance Sheet Projections as prepared by Bruckner. Motion by Schneider, second by Bartelme to approve as presented. Motion carried.

APPROVED 2025 TID
BUDGET & BALANCE
SHEET PROJECTIONS

Motion by Bartelme, second by Schneider to adjourn at 7:17PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,

Lori Bruckner
Village of Valders Clerk/Treasurer

12/03/2024 MINUTES