

**VALDERS VILLAGE BOARD MEETING MINUTES  
APRIL 8, 2024**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:02PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Dan Sabel, Devan Schneider & Lyle Schwoerer.

MEETING CONVENED &  
ROLL CALL

Motion by Schwoerer, second by Baroun to adopt the agenda. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Bartelme, second by Sabel to close. Motion carried.

PUBLIC INPUT

Motion by Sabel, second by Bartelme to approve meeting minutes from 3/11/24 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Schwoerer to approve the March Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Sabel, second by Bartelme to approve March Village, Fire, EMS payroll direct deposit vouchers #1166 - #1209; check #21717 - #21765 and electronic payments totaling \$309,377.41 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion Bartelme, second by Schwoerer to approve March Utility vouchers; check #8929 - #8939 and transfers totaling \$81,660.93 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Schwoerer, second by Schneider to adopt Ordinance 2-2024 Annual Appointment of Alternate Members of the Board of Review. Motion carried.

ADOPTED ORD 2-2024  
ANNUAL APPOINTMENT  
ALTERNATE BOR  
MEMBERS

Schneider gave a brief report on the informational meeting attended by a quorum of the board on 3/28/24 at the Branch Fire Station pertaining to the future of Fire & EMS services in Manitowoc County. Schneider spoke to the group regarding various factors why the cost of EMS rates continues to rise. It was also discussed that some departments have a lack of volunteers able to respond to fire and emergency scenes, during the day when most volunteers are working. Also discussed was the cost to replace fire emergency equipment. Bob Ziegelbauer, Manitowoc County Executive was in attendance and stated it is not a county issue. He is not in favor of any County funding or creation of a County Fire Rescue Department.

INFORMATIONAL  
MEETING REPORT

The board reviewed the Manitowoc County patrol logs and invoices for March.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Fire/EMS Reports for March were presented by Baroun in the absence of Christopher Dallas, Fire Chief & EMS Director. There were 45 Fire & EMS calls. Three additional Thermal Imaging Cameras were purchased utilizing fundraiser proceeds. Ambulance 7 the 2005 Horton had the high-pressure oil pump replaced & exhaust leak repaired.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed proposed ordinance amendment to 5.12 Fire Prevention Code to update verbiage pertaining to NFPA 1 Code, which was not amended even though these code regulations are being followed by our department. Motion by Bartelme, second by Baroun to adopt Resolution 2024-2 Notice to be Posted Revision to Municipal Code which is required prior to the adoption of the proposed Ordinance amendment. Motion carried.

ADOPTED RES 2024-2  
NOTICE TO POST CODE  
AMENDMENT 5.12 FIRE  
PREVENTIN CODE

Motion by Schwoerer, second by Bartelme to approve the hiring of Craig Froelich as the Village Building Inspector, who is a UDC HVAC and Construction Inspector. As well as G. Jane Drager and Waren Ducat to perform additional types of building inspections until Froelich obtains additional certifications in the future. Motion carried. Draft amendments for various building code sections and permit fees will be presented after preparation for board review and future adoption.

APPROVED TO HIRE  
BUILDING INSPECTORS

Shillcox reviewed the March report with the board. A swing was replaced in the park and a load of wood chips was added to playground areas. Additional areas will be completed as staff time allows. Staff continue to work on removal of ash trees and stumps in the Valders Memorial Park. Shillcox thanked the Valders Lions Club for donating 6 maple trees, which our staff planted in the park. The Village will be applying for an Urban Forestry Grant to remove two of the largest Ash which we do not have the equipment or staff to take down and to purchase new trees to plant throughout the park in 2025. Effluent phosphorus levels were below our permit limit but above the targeted interim MDV limit, which results in MDV program payments annually. We are coordinating with our engineer Robert E. Lee to conduct a sand filter pilot in late spring/early summer, to potentially reduce current phosphorus levels.

DPW PUBLIC WORKS  
MONTHLY REPORT

The DNR has responded after their review of our Facility Plan, Permanent Chemical Feed System Plan and Effluent Flow Meter Plan for the wastewater plant. Specific items need to be addressed or resubmitted for final approval. Shillcox presented reports to advise the board of future plant infrastructure improvements or replacements, which will be costly and will cause water and sewer rates to continue to increase in the future to fund these projects due the age of the wastewater facility and to comply with DNR and EPA requirements.

4/08/2024 MINUTES

The board discussed renewing two Certificates of Deposits maturing at Collins State bank on 4/11/24 or not due to the current money market investment fund interest rates. Motin by Schneider, second by Sabel not to renew the Certificate's of Deposits for the Utility O & M Fund and the Water Tower/Meter Fund and to transfer the funds back into their respective money market funds due to current rates and fund accessibility. Motion carried.

APPROVED NOT TO  
RENEW TWO  
CERTIFICATES OF  
DEPOSIT FOR VPU

Bruckner and Schneider presented the 2023 Budget Comparison Reports prepared by Bruckner. The budget looks askew due to loan proceeds, grants and donations received and the associated infrastructure expenditures for the North Adams and West Washington Street Reconstruction Project and the Softball Diamond Project. However, after the remaining project fund revenues for project expenses to be paid in 2024 and restricted investment interest were adjusted from the total, there was an overall net budget balance of \$51,750. The Board then reviewed Resolution 2024-3 for allocation of these remaining funds. \$10,250 to remain in our Non-Restricted Fund to continue to build the balance, \$32,500 to be placed in the Village Replacement Fund for future projects or capital equipment replacement and a carryforward of \$3,000 for Village Office Maintenance to paint the exterior of the building which did not get completed in 2023 and \$6,000 for additional street crack filing or patching in 2024 to be completed. Motion by Schwoerer, second by Schneider, to adopt Resolution 2024-3 as presented. Motion carried.

REVIEWED 2023  
VILLAGE BUDGET  
COMPARISON REPORT

ADOPTED RESOLUTION  
2024-3 TO ALLOCATION  
2023 BUDGET BALANCE

Motion by Schneider, second by Bartelme to adjourn meeting at 8:03PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

4/08/2024 MINUTES