

**VALDERS VILLAGE BOARD MEETING MINUTES
JUNE 13, 2022**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Paul Baroun, Marcus Bartelme, Devan Schneider & Lyle Schwoerer. John Regan absent & excused.

MEETING CONVENED &
ROLL CALL

Motion by Schwoerer, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Baroun, second by Schwoerer to close public input. Motion carried.

PUBLIC INPUT

Motion by Bartelme, second by Baroun to approve minutes from 5/9/2022 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Baroun, second by Bartelme to approve the May Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT
APPROVED

Motion by Bartelme, second by Schwoerer to approve May Village vouchers; check #19984 - #20067 and electronic payments totaling \$103,937.34 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS
APPROVED

Motion by Baroun, second by Bartelme to approve May Utility vouchers; check #8658 - #8671 and electronic transfers totaling \$34,075.28 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS
APPROVED

President Schneider opened and read aloud the two sealed bids received for the Brennan Road Project in the order received. The bid project was published as a Class II Notice in 5/26/22 and 6/2/22 issues of the Valders Journal:

Bid #1) Peshtigo Asphalt-\$43,500, Bid #2) Northeast Asphalt-\$62,345. After board discussion with Director of Public Works, Marc Stephanie, regarding the bids received motion by Schneider, second by Bartelme to award the project to the lowest bidder, Peshtigo Asphalt, for \$43,500. Motion carried. Bruckner reported there is \$72,000 in Street Project savings, \$9,873 from the 2020-2021 Local Road Improvement Program (LRIP) and another potential \$10,035 for 2022-2023 (LRIP) if allowed by the State DOT to reallocate it to this project as well. The contractor for Clarks Mills Sanitary District project which installed the sewer main to Valders Public Utility lines for future sewer service by our utility will be responsible for necessary work on the North side road shoulder & the Village Staff will complete the work on the South side road shoulder of Brennan Road. This work was not included in the bid notice and will not be included in any LRIP expenses to be submitted for the Brennan Road Mill & Repave project for reimbursement.

AWARDED BRENNAN
ROAD MILL & REPAVE
PROJECT TO PESHTIGO
ASPHALT

Bruckner presented for approval a special period license application for future new owner of the BP Gas Station located at 227 S. Calumet Drive, Manitowoc Petroleum & Business Development LLC; dba Valders BP, Basudev Adhikari, Agent for a Class A Fermented Malt Beverage & Intoxicating Liquor License and a Cigarette License for the period of 6/14/22-6/30/22. Motion by Schwoerer, second by Schneider to approve the special period licenses. Motion carried.

APPROVED LICENSE
APPLICATIONS FOR
6/14/22-6/30/22 FOR
NEW BP GAS STATION
OWNER

Bruckner then presented list of applicants for Class "A" & "B" Fermented Malt Beverage & Intoxicating Liquor and Cigarette Licenses (one original application and six renewals) for existing establishments in the Village for the following premises and their respective agents/proprietors for the period of 7/1/22 to 6/30/23. Motion by Baroun, second by Bartelme to approve all Alcohol Beverage & Cigarette License applications. Motion carried.

APPROVED LICENSE
APPLICATIONS FOR
7/1/22-6/30/23

Class A Fermented Malt Beverage & Intoxicating Liquor:

- 1)Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz
- 2)Dolgencorp LLC; dba Dollar General, Aaron D. Dalton, Agent (Original)
- 3)Manitowoc Petroleum & Business Development LLC; dba Valders BP, Basudev Adhikari

Class B Fermented Malt Beverage & Intoxicating Liquor:

- 1) Wiegand's Lanes LLC; dba Bruce's Bar & Bowl, Penny L. Wiegand
- 2) The Schuh Factory LLC; dba The Schuh Factory, Jolene M. Schuh
- 3) The Willows of Manitowoc LLC; dba Willows Supper Club, Lee R. Waites
- 4) DJS Tavern LLC, Dalton A. Braun, Agent

Cigarette License

- 1) Country Visions Cooperative Gas Station & C Store; dba Cenex
- 2) Dolgencorp, LLC, dba Dollar General Store (Original)
- 3) Manitowoc Petroleum & Business Development LLC; dba Valders BP Gas Station

2022 Inspections were completed for Nordic Lands Mobile Home Park by Fire Chief Dallas and by the Building Inspector which reported 9 stairs or landings need to be repaired on specified mobile homes for safer entry/exits. The Manitowoc County Health Department also inspects and licenses the mobile home park. Motion by Baroun, second by Schwoerer to approve the license renewal for the Nordic Lands LLC Mobile Home Park for the period of 7/1/22-6/30/23. Motion carried.

APPROVED 2022
MOBILE HOME PARK
LICENSE RENEWAL

06/13/2022 MINUTES

The board reviewed the 2022 Board of Review minutes. Assessed valuations increased \$1,218,100; \$766,300 of which was in TID #2 and the equalized ratio decreased again, creating the need for a Market Value Reassessment of all non-manufacturing properties in the Village. This will be completed in 2023, by Associated Appraisal Consultants. The Village has set aside funds in 2021 and 2022 for the \$10,000 cost.

REVIEW OF 2022 BOR
MINUTES

Motion by Schwoerer, second by Baroun to approve the 2021 audited financial statements as prepared and presented by Ihlenfeld, Skatrud & Anderson for all departments: Village, TID#2, Fire, EMS, and the Public Utilities. Motion carried.

APPROVED AUDITED
FINANCIALS FOR 2021

The board reviewed the League of Wisconsin Municipalities Mutual Insurance Dividend for 2021 received in 2022 for a total of \$3,552 and the split out by department based on department percentage of total insurance premiums paid for work comp, liability, and auto coverage.

REVIEW OF 2021
LWMMI DIVIDEND

Fire/EMS Reports for May were presented by Christopher Dallas, Fire Chief & EMS Director. Fire & EMS had 51 calls for service; 19 were no transports. A replacement vehicle for Utility #30 is now on order anticipated delivery date not yet available. The budgeted Hurst Extrication Cutter has been received and (4) box lights were replaced on Engine #35. The new Ambulance #8 is now in service, with a few loose ends to tie up yet with the vendor. Ambulance #7 will have an injector module replaced. The 2022 FAP Grant was submitted, and a new one-time EMS Flex Grant will be submitted in July by Dallas.

MONTHLY FIRE AND
EMS REPORTS AND
UPDATES

The board reviewed the Manitowoc County Sheriff's patrol logs & invoice for May.

PATROL LOGS/
INVOICE REVIEWED
FOR MCSD

Stephanie reviewed the May report with the board. All park and public areas have been sprayed for broadleaf weeds. The rock swale installed recently in the upper park proved to help redirect storm water in recent downpours. Annual sidewalks needing repairs and trees which require trimming will be inspected in June and notices will be sent to all applicable property owners to complete. The garbage truck had a few maintenance issues in May which have been or will be repaired in June. Hydrant flushing has been completed. A main break on Roosevelt Court was repaired during a rainstorm which created poor work and soil conditions; but our contractors and staff did an excellent job of getting through all the setbacks and were able to restore service to our customers by mid-evening. Plant #2 at the WWTP was drained and inspected with no major issues, however the steel interior is starting to show its age and both plants will need to be refurbished in the coming years. The pump replacement project equipment at the WWTP is in and will be installed soon. Sanitary Sewer Flushing will be completed as time allows.

DPW PUBLIC WORKS
MONTHLY REPORT

The annual CMAR report for 2021 was prepared for review, approval, and submittal to the DNR. The Utility received a G.P.A. of 4.00. Motion by Baroun, second by Bartelme to adopt CMAR Resolution 2022-2, which notes review of 2021 report and the utilities will continue our level of maintenance practices, maintain operator maintenance and operation training and to continue televising and repairing I/I trouble areas within our collection system for our WPDES Permit. Motion carried.

REVIEW OF 2021 CMAR
REPORT & ADOPTED
RESOLUTION 2022-2

The board reviewed with Stephanie the scope of project from Robert E Lee & Associates to proceed with Year 5 DNR WWTP Facility Plan as required by the DNR, not to exceed \$19,995 utilizing WWTP Replacement Funds. Motion by Bartelme, second by Schneider to approve Robert E Lee & Associated to proceed with this required project. Motion carried.

APPROVED ROBERT E
LEE TO PROCEED WITH
DNR REQUIRED YEAR 5
WWTP FACILITY PLAN

Schneider announced the Annual Joint Review Board meeting is scheduled for 6/28/22 at 9AM for TID #2. This annual meeting will review progress in 2021 and future projections for finances and development as prepared by Bruckner.

TID #2 ANNUAL JRB
MEETING IS 6/28/22

Motion by Schneider, second by Baroun to adjourn at 7:58PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,
VILLAGE OF VALDERS

Lori Bruckner,
Village Clerk/Treasurer

06/13/2022 MINUTES