

**VALDERS VILLAGE BOARD MEETING MINUTES  
JANUARY 14, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Devan Schneider, Donald Schuh & Lyle Schwoerer. Marcus Bartelme and John Regan absent and excused.

MEETING CONVENED  
AND ROLL CALL

Motion by Schwoerer, second by Schuh to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

No one was present for public input. Motion by Schuh, second by Schwoerer to close. Motion carried.

PUBLIC INPUT

Motion by Schneider, second by Schuh to approve minutes from 12/03/18 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Schwoerer, second by Schuh to approve the December Treasurer's report as presented by Bruckner. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Schuh, second by Schwoerer to approve December Village vouchers; check #15975 - #16096 and electronic payments totaling \$93,189.40 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Schwoerer, second by Schuh to approve December utility vouchers; check #8112 - #8124 and transfers totaling \$51,139.86 and check #1033 for \$2,000 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Notification of Manitowoc County Village Association meeting to be held on 01/16/19 in Cleveland, Topic Duties of Clerks and Treasurers.

ANNOUNCEMENT OF  
MCVA MEETING 1/19/19

Motion by Schneider, second by Schuh at 7:04PM to convene in closed session in accordance with WI State Statutes 19.85(1)(c), public employee employment, evaluations and compensation. Motion carried.

MOTION TO CONVENE  
IN CLOSED SESSION

Motion by Schneider, second by Schwoerer to reconvene in open session at 8:04 PM in accordance with WI State Statutes 19.85(2). Motion carried.

MOTION TO  
RECONVENE IN OPEN  
SESSION

Motions or statements resulting from closed session. Motion by Schneider, second by Schwoerer to approve EMS Director to hire one full time EMS Paramedic at this time, from the five applicants all which were interviewed. Motion carried. Candidates have been ranked and will be placed on a future open position candidate list for a period of one year. Pay rate to be based on experience. The position will be offered to candidate, if position not accepted will then be offered to the remaining respective applicants in succession.

ONE FULL TIME EMS  
MEDIC TO BE HIRED  
FROM CANDIDATE LIST

Fire Chief and EMS Director Chris Dallas reviewed the December Fire and EMS Reports with the Board. Fire had 5 calls for service and EMS had 45 calls, 13 of which were no transports. The Joint EMS Advisory Committee meeting is scheduled for 5/1/19, 6:30pm at the Fire Station. EMS monthly reports will continue to be provided to the EMS districts. The fire department continues its fundraising efforts for a Zodiac inflatable boat. In 2019 they will also be bringing forth plans for 30 x 50 building to be constructed on fire station property for training and storage. The cost will come from fund raising events in 2018/2019. All fire inspections have been completed for 2018.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Motion by Schuh, second by Schneider to approve the renewal of the Joint Powers Agreement between Manitowoc County Joint Dispatch and the Village of Valders effective 3/1/19. Motion carried.

APPROVED RENEWAL  
OF MCJD AGREEMENT  
FOR 2019

The board reviewed the Manitowoc County patrol log and invoices for November and December of 2018.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

DPW Marc Stephanie reviewed his monthly report and updates of projects/repairs completed during the past month and those upcoming for the parks, streets & storm sewers, water, and sanitary sewers & wastewater and TID #2 project.

PUBLIC WORKS  
UPDATES

Dean LaFleur, Engineer for Robert E Lee & Associates reported on the first phase of the power savings and phosphorous reduction pilot which proved even more successful than anticipated. He then presented a \$60,000 budget estimate for phase two in 2019 at plant 2. These measures being taken now should significantly reduce required plant upgrade costs later for the DNR future mandated required reduced levels of parts per million of phosphorous. Motion by Schneider, second by Schuh to approve to proceed with Phase 2 of the project, utilizing funds from the WWTP replacement fund. Motion carried.

APPROVED PHASE 2 OF  
PHOSPHOROUS  
REDUCTION PILOT

1/14/2019 MINUTES

The board then reviewed report from Northern Pipe for the 2018 sewer televising results and their recommended and necessary repairs to specific sections of sanitary sewer mains located on Calumet Drive and Lincoln Street for \$22,605. Stephanie explained there will be no road opening for the repairs and if completed all at one time there will be a 10% discount of \$2,260. In addition, if we have our annual sewer inspection/televising done at the same time the repairs are made we will save part of the equipment mobilization fee. Motion by Schneider, second by Schwoerer to approve with the sanitary sewer maintenance as presented, utilizing funds from the Sewer Repair Fund. Motion carried.

APPROVED REPAIRS TO  
SANITARY SEWER  
MAINS IN 2019

Marc provided an update of the TID #2 infrastructure project progress to date and the issue with sewer/storm water back up from the unseasonal heavy rains in January; into two basements on Christel Drive resulting from the construction in the TID. The matter is now in the hands of the Village and Kruczek Construction's insurance companies.

TID #2 INFRASTRUCTURE  
PROJECT UPDATES

Bruckner presented an updated Official Zoning Map as prepared by Robert E. Lee & Associates. The current map was last updated in 2002. The new map reflects zoning and parcel lot line changes since then and also added the new plat for TID #2. Motion by Schneider, second by Schuh to approve the updated map as presented. Motion carried.

APPROVED UPDATED  
OFFICIAL ZONING MAP

Motion by Schwoerer, second by Schuh to approve Beverage Operator's applications for Tammy M. Wallander and Lucus M. Mueller. Motion carried.

LICENSES APPROVED

Motion by Schwoerer, second by Schneider to approve purchase of nursery tree stock by the Fire Department to replenish trees for future planting in the parks. Many trees were removed in the park for the installation of the pulling track and the shelter addition in the past two years. Motion carried.

APPROVED PURCHASE  
OF NURSERY TREE  
STOCK FOR FUTUER  
PLANTING IN PARKS

Motion by Schneider, second by Schuh to adjourn the meeting at 8:42PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

01/14/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
FEBRUARY 11, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CONVENED AND ROLL CALL</u>
Motion by Bartelme, second by Regan to adopt the agenda as presented. Motion carried.	<u>AGENDA APPROVED</u>
No one was present for public input. Motion by Bartelme, second by Schwoerer to close. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Schuh, second by Bartelme to approve minutes from 1/14/19 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Schwoerer to approve the January Treasurer's reports as presented by Bruckner. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Regan, second by Bartelme to approve January Village vouchers; check #16097 - #16220 and electronic payments totaling \$700,261.93 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Bartelme, second by Regan to approve January utility vouchers; check #8125 - #8143 and transfers totaling \$65,305.80 and check #1034 for \$4,000 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Fire Chief and EMS Director, Christopher Dallas, reviewed the January Fire and EMS Reports with the Board. Fire had 7 calls and EMS had 45 calls, 13 of which were no transports. The fire department continues its fundraising efforts for a Zodiac inflatable boat and is in the beginning phases of designing a proposed command vehicle to be utilized as an incident command post, for fire inspections and general department business. The EMS monthly reports will continue to be provided to the EMS districts. The Paid On Call Staff has 18 members, with ongoing recruitment efforts.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
Dallas reported the EMS Medic position was offered to and accepted by Eric Lauters with a start date of 2/18/19. The remaining four candidates will remain on a hire list for any future open positions with the department for a one-year period.	<u>FULL TIME EMS MEDIC ACCEPTED POSITION</u>
The board reviewed the Manitowoc County patrol log and invoice for January.	<u>PATROL LOGS/INVOICE REVIEWED FOR MCSD</u>
Valders High School Principal, Julie Laabs and Educator, Connie Schwantes Denk presented information to the Board to open discussions on the need to update the Village's Municipal Code Chapter 9 as it relates to Smoking & Tobacco "E-Cigarettes and Vaping" nicotine products for minors/students at the Valders Area School District and at the Valders Memorial Park which is utilized for school events and parking. Bruckner noted Code Chapter 10 also needs to be updated to include our Municipal Buildings and Vehicles as it relates to these "new" nicotine products. After much discussion the board agreed in order to be able to provide enforcement and to act as a deterrent to proceed to work diligently to draft updated and/or new code as necessary and adopt as soon as possible. Bruckner will contact Manitowoc County Sheriff, Daniel Hartwig to schedule a joint meeting with Laabs and herself to work on creating the proposed ordinances, utilizing verbiage from recently adopted codes obtained from other municipalities as a model.	<u>VILLAGE PROPOSED CODE TO BE DRAFTED AS IT RELATES TO "E- CIGARETTES &amp; VAPING"</u>
DPW Marc Stephanie reviewed his monthly report and updates of projects/repairs completed during the past month and those upcoming for the parks, streets & storm sewers, water, and sanitary sewers & wastewater.	<u>PUBLIC WORKS UPDATES</u>
Stephanie reported the sewer and water main installations are complete in the TID#2 street extension project. The frost is too deep; so, the laterals and storm sewers will be installed as soon as possible in the spring prior to the start of road construction. Schneider stated we are in the process of meeting with a few developers and hope to have signed agreements on some of the duplex and business lots in the near future.	<u>TID #2 INFRASTRUCTURE PROJECT UPDATES</u>
Motion by Schwoerer, second by Bartelme to approve Beverage Operator's applications for Stacy L. Bautista, Vanessa L. Bratz & Ricki J. Pankratz. Motion carried.	<u>LICENSES APPROVED</u>
Bruckner presented an explanation and calculation from the Village Auditor for the annual Utility Tax Equivalent. Motion by Schwoerer, second by Schuh to forgive the 2018 Utility Tax Equivalent in the amount of \$42,958. Motion carried.	<u>ANNUAL UTILITY TAX FORGIVEN</u>
Motion by Schneider, second by Bartelme to adjourn the meeting at 8:05PM. Motion carried.	<u>MEETING ADJOURNED</u>
Respectfully submitted, VILLAGE OF VALDERS Lori Bruckner, Village Clerk/Treasurer	<u>2/11/2019 MINUTES</u>

**VALDERS VILLAGE BOARD MEETING MINUTES  
MARCH 11, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CONVENED AND ROLL CALL</u>
Motion by Schwoerer, second by Schuh to adopt the agenda as presented. Motion carried.	<u>AGENDA APPROVED</u>
No one was present for public input. Motion by Bartelme, second by Regan to close. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Regan, second by Bartelme to approve minutes from 2/11/19 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Schwoerer to approve the February Treasurer's reports as presented by Bruckner. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Schuh, second by Bartelme to approve February Village vouchers; check #16221 - #16310 and electronic payments totaling \$432,516.76 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Regan, second by Bartelme to approve February Utility vouchers; check #8144 - #8153 totaling \$17,773.62 and check #1035 for \$3,900 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Schneider announced the quarterly Village Association meeting will be on 4/17/19 in Francis Creek, with a presentation on human trafficking by the Sherriff's Department.	<u>MCVA MEETING 4/17/19</u>
Fire Chief and EMS Director, Christopher Dallas, reviewed the February Fire and EMS Reports with the Board. Fire had 5 calls and EMS had 40 calls, 11 of which were no transports. The Fire Department received a \$5,000 foundation grant through a local family. The station furnace system recently had its copper piping replaced with Pex Tubing. Engine #33 interior cabin fogging issues may finally have been resolved and is in for the warrantee repair. The department has updated minimum requirements to be a department member; as well as specified training for tier levels of Driver/Operator, Interior or Exterior Firefighter and Officers. Ambulance #8 during the past month has had ongoing engine issues. Several fuel injectors were replaced, and the rig has been out of service many times.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
The board reviewed the Manitowoc County patrol log and invoice for February.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSD</u>
Schneider updated the board a meeting was held with himself, Bruckner, Valders High School Principal Julie Laabs and Manitowoc County Sheriff Daniel Hartwig. They advised us the State has pending statute changes relating to Smoking & Tobacco "E-Cigarettes and Vaping" nicotine products for minors. Once adopted by the State, the County would adopt the State Code as part of the County Code. The County officers would then be able to provide enforcement on the matter when on patrol time for the Village or per the request of the School District through the County at any time. The Village will be amending its Municipal Code Chapter 9.20 Regulation of Smoking and Tobacco Products in Public Places to provide expanded definitions to include these types of products for any future enforcement issues within our municipal facilities.	<u>UPDATE FOR CODE TO AS IT RELATES TO "E- CIGARETTES &amp; VAPING"</u>
DPW Marc Stephanie reviewed his monthly report of projects/repairs completed during the past month and those upcoming for parks, streets & storm sewers, water, and sanitary sewers & wastewater. Weather permitting the Phosphorus Pilot #2 will begin in April and Northern Pipe will have its televising report for review next month.	<u>PUBLIC WORKS UPDATES</u>
Stephanie reported weather permitting the TID#2 infrastructure and street extension project will continue. Schneider stated we are waiting on our Attorney for review of the first Offer to Purchase and Developer Agreement with AJR Construction to build his business office and shop and one duplex in 2019 and another duplex in 2020.	<u>TID #2 UPDATES</u>
Motion by Schwoerer, second by Bartelme to approve Beverage Operator's applications for Ariel Y Day. Motion carried.	<u>LICENSES APPROVED</u>
Motion by Schwoerer, second by Bartelme to approve Temporary Class B Beer License for the Valders Fire Lions Fish Boil on 3/22/19 at the Fire Station. Motion Carried. Motion by Schwoerer, second by Schuh to approve Temporary Beverage Operators Licenses for Robert Ebert & Devan Schneider for the event. Motion Carried. Schneider abstained due to his involvement with the event.	
Motion by Schneider, second by Bartelme to adjourn the meeting at 7:28PM. Motion carried.	<u>MEETING ADJOURNED</u>

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

3/11/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MARCH 21, 2019**

Followed by the Pledge of Allegiance and roll call; a special meeting of the Valders Village Board was called to order by President Schneider at 5:30PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, Devan Schneider, Donald Schuh & Lyle Schwoerer. John Regan absent & excused.

MEETING CONVENED  
AND ROLL CALL

Motion by Bartelme, second by Schuh to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

Schneider opened the Public Hearing for a petition for Conditional Use Permit under Valders Zoning Code 17.15. The petition is for the existing property 315/319 South Adams Street, owned by Robert & Michelle Schwoerer; and proposed buyers AJK Investment currently under Zoning Code 17.07, Single and Two Family Residence District (R2), under the conditional use qualification subsection 17.07(2)(j) Family Daycare, to allow the future operation of a daycare/learning center.

PUBLIC HEARING FOR  
CONDITIONAL USE  
PERMIT PETITION

Jackie & Andrew Kiesow, spoke as the petitioners of AJK Investment Properties. Jackie currently leases and operates a center in Manitowoc and would like to purchase a facility and feels this location is an ideal fit; as it was previously a daycare/learning center in 1999 through 2007. Since 2008 only the living quarters of the building has been rented out and the daycare portion of the building has been vacant. They would like to utilize the entire building using the current living quarters for staff and office areas, storage and additional daycare rooms. They also plan to make the current parking area along side of the building for staff parking larger and create a better area for parent/child drop off and pick up in the front yard of the building for better safety of the children. The facility would be a licensed for up to fifty children. They currently have infants through 4 year old preschool. The hours of operation would be about 4:45AM – 7PM, Monday through Friday.

Michael Siewert, owner of Valders Buses, which is adjacent to the proposed daycare center, posed various questions relating to safety of the children and hours of operation due to the bus traffic at specific hours of the day. Siewert's questions were addressed with the plans to expand staff parking and improve parent drop off/pick up areas.

Being no one else present for the hearing motion by Schuh, second by Bartelme to close the hearing. Motion carried.

The Board discussed and utilized the following to determine to allow or disallow the petition:

1) Unique Property Limitations: Physical characteristics of the existing building design and layout were originally constructed and utilized as an owner occupied living quarters and daycare/learning center which occupies more than 65% of the building. The daycare/learning center has not been utilized since 2008 and only the living quarters have been rented since then. To allow a conditional use permit utilizes the property as originally intended when it was constructed under the R2 zoning code.

2) No Harm to Public Interests: Granting of this conditional use permit does not harm public interest. This building is a buffer zone between business and single family residential homes. A zoning change to business zoning code rather than a conditional use permit granted under the R2 zoning code could provide future permitted uses for another type of business that could potentially be undesirable to neighboring single family residences.

3) Unnecessary Hardship: Unnecessary hardship is present because the physical characteristics of the existing property do not allow for use under the R2 code without major remodeling of the daycare portion of the existing facility.

The board then reviewed if approved; would any special conditions need to be applied. It was found that none of the Board felt anything should be applied. Motion by Schneider, second by Schwoerer to approve a Conditional Use Permit to operate a daycare & learning center to AJK Investment Properties, Andrew and Jackie Kiesow, should they purchase the aforementioned property. Motion carried. The approved permit would remain effective until said center would no longer be in operation under the aforementioned applicant.

CONDITIONAL USED  
PERMIT APPROVED

Motion by Schneider, second by Bartelme to adjourn the meeting at 5:59PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

3/21/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES**  
**APRIL 8, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Schneider presented last minute addition to agenda to adopt Resolutions drafted by the League of Wisconsin Municipalities as prepared by Bruckner, regarding items to support included in the State Budget proposal. Motion by Schneider, second by Bartelme to amend the agenda to take action on the Resolutions. Motion carried. Motion by Bartelme, second by Regan to adopt the agenda as presented, with the addition of the Resolutions. Motion carried.

AMENDED AGENDA  
APPROVED

No one was present for public input. Motion by Schuh, second by Bartelme to close. Motion carried.

PUBLIC INPUT

Motion by Schwoerer, second by Schuh to approve minutes from 3/11/19 & 3/21/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the March Treasurer's reports as presented by Bruckner for all funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve March Village vouchers; check #16311 - #16427 and electronic payments totaling \$236,565.19 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Schuh to approve March Utility vouchers; check #8154 - #8167 totaling \$96,212.88 and check #1036 for \$1,200 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to adopt Ordinance 1-2019, Annual Appointment of Alternate Members for Board of Review to be held April 22, 2019. Motion carried.

ADOPTED ORD 1-2019/  
BOARD OF REVIEW  
ALTERNATE MEMBERS

The board reviewed proposed Draft Ordinance 2-2019, which defines proposed amendments to the Valders Municipal Code, Chapter 9-Public Peace & Good Order, specifically Section 9.20(1)(e) Regulation of Smoking and Tobacco Products in Public Places, Chapter 10-Public Nuisances, specifically Section (11)(a) & (b) Tobacco Regulation of Smoking in Municipal Buildings Chapter 13-Water Utility, specifically Section 13.07 Introduction of Fluoride in Water System and Section 13.08 Well Abandonment and Chapter 15 Plumbing Code, specifically Section 15.09 Water System Cross Connection Control. The proposed changes result from meetings with the School District and the County Sheriff's Department relating to growing issues with the use of "e-cigarettes and vapor products and the definition and enforcement thereof as it relates to use in municipal buildings. The proposed changes in Utility Codes result from suggested changes per the DNR as they relate to specific operations and changes in State Statutes and Administrative Code numbers and chapters. Motion by Schneider, second by Bartelme to adopt Resolution 2019-1 Notice to be Posted for Revisions to the Municipal Code of the Village of Valders and public availability for review prior to adoption at the May meeting. Motion carried.

ADOPTED RES 2019-1/  
NOTICE TO BE POSTED  
REVISION TO CODE  
PRIOR TO ADOPTION

Fire and EMS March Reports with the Board. Fire had 19 calls and EMS had 59 calls, 12 of which were no transports. The Fire Department is replacing a chain saw for \$1,500 from Valu Pro and utilizing money in the Mike Knier Fund. Both Fire & EMS older style Motorola Radios will no longer be serviceable and will need to be replaced as necessitated, when in need of repair. It appears that Ambulance #8 repairs have the rig now running well. Dallas reported during the past month it has had ongoing engine issues. Several fuel injectors were replaced, and the rig has been out of service many times. Dallas noted corrections to past articles in Valders Journal related to the rig as well.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed the Manitowoc County patrol log and invoice for March.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

DPW Marc Stephanie reviewed his monthly report of projects/repairs completed during the past month and those upcoming for parks, streets & storm sewers, water, and sanitary sewers & wastewater. The Year Two Phosphorus Compliance Report has been submitted to the DNR. Northern Pipe was not able to repair a section of sewer main on Lincoln Street due to excessive cracking and has recommended slip lining as an alternative to total replacement. Necessitated repairs/maintenance will be made to both end loaders. Park restrooms will be opened this month, as well as spring cleanup. Most of Ash trees in the parks are infested with Emerald Ash Borer and will need to be removed in the future by Village staff or by a tree removal service. Heavy Rains & Rapid Snow Melt on 3/14 & 3/15 created extensive damage to the lift station housing cavity on Christel Drive. Stephanie thanked the Valders and St. Nazianz Fire Departments for to coming to our aid to pump water to prevent equipment damage and potential sewer backups in homes. The water had to be diverted resulting in required DNR Sanitary Sewage Overflow Notification and publishing of the event as well. All emergent required repairs were made to the lift station on 3/15.

PUBLIC WORKS  
UPDATES

The Board discussed future replacement of 1999 Jeep. Motion by Schneider, second by Schuh to obtain estimates with Fleet Discounts for a crew cab, Ford F150 or Ranger, with work package and bed liner, cost to be split with utilities. Motion carried.

APPROVED TO OBTAIN ESTIMATES FOR PICK UP TRUCK TO REPLACE 1999 JEEP

The Board reviewed quotes obtained from Eis Implement & USA BlueBook for a 4" pump, hoses with wheel kit for storm water/water or wastewater pumping needs. After lengthy discussion, motion by Bartelme, second by Regan to purchase the equipment from Eis Implement estimated at \$3,835, utilizing Utility Operating and Maintenance funds. Motion carried.

APPROVED TO PURCHASE PUMP FROM EIS IMPLEMENT

Stephanie reported weather permitting the TID#2 infrastructure and street extension project will continue soon. Schneider reported Lot #4, #7 & #8 are scheduled to close on April 26<sup>th</sup>. The purchaser is Alex Rathsack of AJR Construction to build the business office and shop and one duplex in 2019 and another duplex in 2020. Village Officials will continue to seek interest from other developers for future construction in the TID.

TID #2 UPDATES

Motion by Schwoerer, second by Schuh to approve Beverage Operator's application for Dana A. Dombrowski. Motion carried.

LICENSES APPROVED

The board reviewed three Resolutions prepared by Bruckner, from the draft samples received this morning from the League of Wisconsin Municipalities, pertaining to items proposed in the Governor's State Budget which could financially aid the Village. Schneider noted all of these issues have been relayed to our State Officials to change for the past several years. Adoption of these Resolutions presented is a way to show our support for our elected State Officials to take action on and adopt the proposed changes. Motion by Schneider, second by Bartelme to Adopt Resolution 2019-2 Support for Increase Levy Limit Flexibility, Resolution 2019-3 Support for Shared Revenue Funding Increase, and Resolution 2019-4, Support for Fixing the State's Transportation Funding Shortfall and Increasing Local Transportation Aids. Motion Carried. Bruckner shall submit the resolutions to our state legislators, the Governor and League.

RESOLUTIONS 2019-2, 2019-3 & 2019-4 ADOPTED. SUPPORT OF PROPOSED CHANGES IN GOVERNOR'S BUDGET

The board reviewed the proposed renewal of our existing five-year contracts for a fifteen-year term with Manitowoc County for Solid Waste Disposal and Recycling Cooperative Agreements effective May 1, 2019 through April 30, 2034. Motion carried.

RENEWED CONTRACTS WITH MANITOWOC COUNTY FOR SOLID WASTE DISPOSAL AND RECYCLING

Stephanie and Schuh discussed with the board the need to create some type of discretionary fee schedule for residents which currently pile excessive amounts of refuse curbside or refuse brought to the recycle center and placed in the dumpsters at the center. The additional staff time to pick up curbside or people unloading entire truck loads of refuse into the dumpsters at the center and the additional cost of disposal tonnage fees charged to the village is being abused by some. These people should be calling the Village office to rent a dumpster from the village or take eligible items to a charity resale store or if taken to the recycle center a small fee should be charged for a large item/or large quantity of items for disposal. The primary purpose of the dumpsters at the center is if you miss putting out your garbage on Tuesday you may bring your bags there, or if items brought to the center are not able to be recycled they can be put in the dumpster for proper disposal. After much discussion the matter is postponed until the next meeting to give Schuh and Stephanie time to come up with a draft fee schedule and suggested guidelines for these refuse disposal issues.

REFUSE DISPOSAL GUIDELINES AND FEE SCHEDULE TO BE DRAFTED FOR FUTHER BOARD REVIEW

Schneider stated there is a vacant position on the Valders Zoning Board of Appeals. Any resident interested in serving on this board; which meets on a very limited as necessitated basis, should contact the Village Office.

VACANCY ON ZONING BOARD

Motion by Schneider, second by Schwoerer to adjourn the meeting at 8:11PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

4/8/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
MAY 13, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

Motion by Bartelme, second by Schuh to adopt the agenda as presented. Motion carried.

No one was present for public input. Motion by Bartelme, second by Schwoerer to close. Motion carried.

Motion by Regan, second by Schuh to approve minutes from 4/8/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

Motion by Regan, second by Bartelme to approve the April Treasurer's reports as presented by Bruckner for all funds. Motion carried.

Motion by Regan, second by Schuh to approve April Village vouchers; check #16428 - #16545 and electronic payments totaling \$154,581.05 as presented by Bruckner. Motion carried.

Motion by Bartelme, second by Schwoerer to approve April Utility vouchers; check #8168 - #8180 and transfer totaling \$60,625.15 as presented by Bruckner. Motion carried.

Motion by Schneider, second by Schuh to adopt Ordinance 2-2019, which amends the Valders Municipal Code, Chapter 9-Public Peace & Good Order, specifically Section 9.20(1)(e) Regulation of Smoking and Tobacco Products in Public Places, Chapter 10-Public Nuisances, specifically Section 10.03(11)(a) & (b) Tobacco Regulation of Smoking in Municipal Buildings Chapter 13-Water Utility, specifically Section 13.07 Introduction of Fluoride in Water System and Section 13.08 Well Abandonment and Chapter 15 Plumbing Code, specifically Section 15.09 Water System Cross Connection Control. Motion carried.

Fire and EMS April Reports were presented to the Board. Fire had 8 calls, 42 year to date and EMS had 31 calls, 175 year to date, 162 billable calls and 25% of which were no transports. The Fire Department has finished its fund-raising efforts for a rescue boat. The boat/trailer and motor were purchased through the Manitowoc Marina for a total of \$7,944. Members will begin training with the new equipment. The Fire Department is in the final phases of working out an arrangement with St. Nazianz Fire Department to be dispatched together for calls, known as dual dispatch, due to shortage of members available for calls on both departments. The ladders and SCBA Units testing were completed with no issues noted.

The board reviewed the Manitowoc County patrol log and invoice for April.

DPW Marc Stephanie reviewed his monthly report of projects/repairs completed during the past month and those upcoming for parks, streets & storm sewers, water, and sanitary sewers & wastewater. Trees have been removed from the parks and stumps were ground today. The curb stop valve at the Upper Ball Diamond had to be replaced. The 2009 Loader has been repaired as well as the 2008 Dump Box Cylinder, and now the power steering pump is leaking and will need to be repaired on the truck as well. Water Valves will be exercised and Sanitary Sewers will be flushed as weather and staff time permits. The Emergency Action Plan for Water has been updated per the DNR and will be included in our Master Emergency Plan for the Village. The Phosphorus Pilot #2 equipment has been installed at the treatment plant. The large backup generator for the treatment plant, had to be lifted by crane and trucked to Green Bay for repairs to the motor and bearings and is now back in service.

Stephanie presented a quote from Municipal Well & Pump to remove and inspect the Well Pump at Well #1, for \$4,310, any necessary repairs found will be made while the equipment is pulled. The cost of services and repairs will be transferred out of the Water Repair fund as it is a non budgeted item. Motion by Regan, second by Schwoerer to approve to proceed with the equipment inspection and repairs at Well #1. Motion carried. Stephanie noted that Well #2, will need to be completed in 2023 or 2024.

The board reviewed with Stephanie quotes received to replace the 1999 Jeep with a 2020 pickup truck. It would be purchased through the state contract. Quotes were received for a Chevy Silverado, a Ford F150, a Chevy Colorado or a Ford Ranger. After lengthy discussion motion by Regan, second by Schneider to purchase a Chevy Silverado, Crew Cab in red to match the other trucks for an estimated cost of \$30,200, with delivery anticipated in late fall or early 2020. The cost of the truck is to be split by the Village and the Utilities as it is utilized by all departments, coming out of Village Equipment and Utility Replacement Funds. Motion carried.

MEETING CONVENED  
AND ROLL CALL

AGENDA APPROVED

PUBLIC INPUT

MINUTES APPROVED

TREASURER REPORT  
APPROVED

VILLAGE VOUCHERS  
APPROVED

UTILITY VOUCHERS  
APPROVED

ADOPTED ORD 2-2019/  
AMEND MUNICIPAL  
CODE SECTIONS 9.20,  
10.03, 13.07, 13.08 &  
15.09

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

PUBLIC WORKS  
UPDATES

APPROVED WELL #1  
PUMP TO BE  
REMOVED/INSPECTED  
AND PROCEED WITH  
NECESSARY REPAIRS

MOTION TO APPROVE  
TO PURCHASE A 2020  
CHEVY SILVERADO TO  
REPLACE 1999 JEEP

5/13/2019 MINUTES



Stephanie, Schuh and Bruckner met to create refuse policy and a discretionary fee schedule for residents. Currently some people pile excessive amounts of refuse curbside or it is brought to the recycle center and placed in the dumpsters at the center. The additional staff time to pick up curbside or people unloading entire truck loads of refuse into the dumpsters at the center and the additional cost of disposal tonnage fees charged to the village is being abused by some. Residents should call the Village office to rent a dumpster from the village or take eligible items to a charity resale store or if taken to the recycle center a small fee should be charged for a large item/or large quantity of items for disposal. The primary purpose of the dumpsters at the center is if you miss putting out your garbage on Tuesday you may bring your bags there, or if items brought to the center are not able to be recycled they can be put in the dumpster for proper disposal. The board reviewed the proposed policy as drafted, which would limit refuse to (2) 40 gallon cans or the equivalent of (6) 33 gallon bags of refuse to be placed curbside, or if a truck load is taken to the recycle center there will be charge of a minimum fee dependant on weight or amount of items. If recyclable items are found to be placed curbside, and if the items are taken to the center by staff a minimum fee of \$20 will also be charged. Should a resident invoice remain unpaid by the property owner/resident, the fee shall be placed on the tax roll as a special charge. Motion by Schuh, second by Regan to adopt the Refuse Policy and Fee Schedule as presented. Motion carried. The policy will be in effect after it is posted. The policy will also be inserted in with tax bills in December, any resident may request a copy by stopping at the office and it may also be viewed on our website.

APPROVED REFUSE  
POLICY & TO  
IMPLEMENT AN  
EXCESSIVE REFUSE  
FEE

Motion by Schwoerer, second by Schuh to approve an application for renewal of a Six-Month Class B Beer License for the Valders Area Sports Association, Brian Ulness, Agent for the period of 5/15/2019 – 11/15/2019 for the ball diamonds in the Valders Memorial Park. Motion carried.

LICENSES APPROVED

Stephanie reported the TID#2 water main has passed inspection, storm sewers are currently being installed and street extension work will begin soon thereafter weather permitting. Schneider reported Lot #4, #7 & #8 closed on May 6<sup>th</sup>. The purchaser, Alex Rathsack of AJR Construction, will begin construction as soon as the site is ready. His plans for his businesses office and shop have been submitted to the state for approval. He will also construct a duplex in 2019 and another duplex in 2020. Schneider stated at the closing Rathsack stated he has already been getting several calls to rent the duplex, not yet constructed. Village Officials will continue to seek interest from other developers for future construction in the TID.

TID #2 UPDATES

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:38PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

5/13/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
JUNE 10, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.	<u>MEETING CONVENED AND ROLL CALL</u>
Motion by Regan, second by Bartelme to adopt the agenda as presented. Motion carried.	<u>AGENDA APPROVED</u>
No one was present for public input. Motion by Bartelme, second by Schwoerer to close. Motion carried.	<u>PUBLIC INPUT</u>
Motion by Regan, second by Bartelme to approve minutes from 5/13/19 as presented by Clerk/Treasurer Bruckner. Motion carried.	<u>MINUTES APPROVED</u>
Motion by Regan, second by Schuh to approve the May Treasurer's reports as presented by Bruckner for all funds. Motion carried.	<u>TREASURER REPORT APPROVED</u>
Motion by Regan, second by Schuh to approve May Village vouchers; check #16546 - #16671 and electronic payments totaling \$222,726.61 as presented by Bruckner. Motion carried.	<u>VILLAGE VOUCHERS APPROVED</u>
Motion by Bartelme, second by Schwoerer to approve May Utility vouchers; check #8181 - #8198 and transfer totaling \$63,074.73 and check #1037 for \$6,500.00 as presented by Bruckner. Motion carried.	<u>UTILITY VOUCHERS APPROVED</u>
Fire and EMS May Reports were presented to the Board. Fire had 6 calls and EMS had 39 calls, 8 of which were no transports. On a recommendation from our billing company the fees for services were raised, but will no longer bill for supplies, which provides better results from insurance companies claim processing. The EMS purchased a Video Laryngoscope, paid for with donations and brat fry proceeds. This will decrease intubation time and provide visualization of airways.	<u>MONTHLY FIRE AND EMS REPORTS AND UPDATES</u>
Chief Dallas presented the board with a proposed agreement with the St. Nazianz Fire Department. The agreement, known as "dual dispatch", allows both fire departments to be dispatched together for calls. It provides for faster response due to the shortage of members available for calls. Motion by Bartelme, second by Regan to approve the Memorandum of Understanding Agreement for Collaboration Between the Valders Fire Department and St. Nazianz Fire Department - Dual Paging for Incidents. Motion carried.	<u>APPROVED FIRE DUAL DISPATCH AGREEMENT VALDERS &amp; ST NAZIANZ</u>
The board reviewed the Manitowoc County patrol logs and invoice for May.	<u>PATROL LOGS/ INVOICE REVIEWED FOR MCSD</u>
DPW Marc Stephanie reviewed his monthly report of projects/repairs completed during the past month and those upcoming for parks, streets & storm sewers, water, and sanitary sewers & wastewater. Trees have been removed from the parks and stumps were ground today. A driveway was installed in the upper park to aid the tractor pull and provide for better run off control from the north parking lot. The 2008 Truck has to have the steering pump replaced. Sanitary Sewer flushing will be done this month. Schneider added the Fire Department will be constructing an announcer stand and install additional lighting for the Pull Track prior to this year's event in the park.	<u>PUBLIC WORKS UPDATES</u>
The board reviewed with Stephanie, the 2018 WI DNR Compliance Maintenance Annual Report; an "A" grade was received in all categories resulting in a G.P.A. of 4.0. Stephanie then reviewed the CMAR Resolution #2019-5, which lists actions to continue to maintain our high level of maintenance practices, maintain operators at the highest level of operation and maintenance training, explore collection system flow monitoring to help identify I/I trouble spots, and continue to optimize the treatment plant to achieve greater phosphorous removal results. Motion by Regan, second by Schuh to adopt the CMAR resolution. Motion carried.	<u>APPROVED CMAR RESOLUTION 2019-5 FOR 2018 REPORT</u>
Bruckner presented the list of 8 applicants for Class "A & B" Beer & Liquor License renewals. Motion by Schwoerer, second by Schuh to approve renewal of Alcohol Beverage License applications for the period of 7/1/19 to 6/30/20. Motion carried for the following premises and their respective agents/proprietors. <u>Class A Beer &amp; Liquor:</u> 1)Christel's Foods Inc.; dba Piggly Wiggly, Scott A. Christel 2)Weber Family Station LLP; dba Weber's BP Gas Station, Dennis K. Weber 3)Country Visions Cooperative Gas Station & C Store; dba Cenex, Steven R Zutz	<u>APPROVED RENEWAL AND ISSUANCE OF NEW LICENSES</u>
<u>Class B Beer &amp; Liquor</u> 1) Jaybirds Sports Bar LLC; dba Jaybirds Sports Bar, Jay A. Christel 2) Wiegand's Lanes LLC; dba Bruce's Bar & Bowl, Penny L. Wiegand 3) The Schuh Factory LLC; dba The Schuh Factory, Jolene M. Schuh (including addendum special events to be held in parking lot) 4) The Willows of Manitowoc LLC; dba Willow Supper Club, Lee R. Waites 5) D&M Establishments LLC; dba Dizzy's Pub, Dale R. Folz.	

Motion by Schwoerer, second by Bartelme to approve renewal of Cigarette License applications for period of 7/1/19 to 6/30/20. Motion carried for the following premises:

- 1) Christel's Foods Inc.; dba Piggly Wiggly
- 2) Weber Family Station LLP; dba Weber's BP Gas Station
- 3) Country Visions Cooperative Gas Station & C Store; dba Cenex

APPROVED RENEWAL AND ISSUANCE OF NEW LICENSES

Motion by Schwoerer, second by Schuh to approve an Amplifying Devices Permit for Schuh Factory LLC, for Special Events to be held in their parking lot on various dates August 2019-June 2020 as defined on the permit. Motion carried.

Motion by Regan, second by Bartelme to approve Beverage Operator License applications for the period of 7/1/19 to 6/30/20. Motion carried.

Licenses approved are as follows:

Brenda L. Hoppmann	Justin J. Zipperer	Stacy A. Kurtz
Amanda L. Lewis	Joanne M. Christel	Ariel Y. Day
Jennifer A. Pankratz	Jill A. Rolf	Jonathon R. Theys
Lori M. Evenson-Christel	Scott P. Backhaus	Ryan J. Isselmann
Monica L. Schwartz	Shelly A. Leonard	Ashley R. Schuh
Marie F. Hickman	Ian J. Gauger	Ricki J. Pankratz
Jeanine R. Pankratz	Helen H. Wang	Monica A. Jones
Kayla L. Christel	Patricia A. Christianson	Julie A. Koenig
Tammy M. Wallander	Laurie A. Lutzke	Brianna M. LaVora
Holly A. Rodgers	Sarah N. Becker	Andrew J. Oswald
Stacy L. Bautista	Vanessa L. Bratz	Dana M. Dombrowski
Tiffany L. Neumann	Michele L. Kaiser	Melissa M. Bruechert
Robert C. Wigen	Charles N. Schuh	Christopher T. Dallas
Dylan D. Hammel		

Motion by Schwoerer, second by Schuh to approve license renewal for the Nordic Lands LLC Mobile Home Park for period of 7/1/19-6/30/20. Motion carried. 2019 Inspection completed and approved by Fire Chief Dallas. Permit issuance pending completion of annual inspection by the Village Building Inspector. Regan noted items which will need attention: Future Shed Replacements, Dirt Pile Removal, Lawn Cutting and Tarp on Roof of a Trailer. Time will be given to complete items noted and/or resulting from inspection. The Manitowoc County Health Department also performs inspections on a bi-annual basis of the mobile home park. Bruckner noted the owner of the park informed the Village two to three new mobile homes will be installed on vacant lots over the next few months.

The Board reviewed the 2018 Village Budget Comparison Detail Report as prepared by Bruckner, which resulted in a net budget balance of \$57,609. However, these funds are not available to be utilized for specific Village purposes; as the funds were utilized for part of the 2018 EMS budget deficit. Motion by Schwoerer, second by Schneider to approve the 2018 audited financial statements as prepared and presented by Ihlenfeld, Skatrud & Anderson. Motion carried.

APPROVED 2018 AUDITED FINANCIAL STATEMENTS

Stephanie reported the TID#2 sanitary sewer mains passed inspection and tests; storm sewer installations are now complete. The continuing rainy weather has delayed the road base proof roll compaction tests to be completed. Upon completion then the gas, electric, cable and data services utilities can be installed followed by curb and gutter installation, prior to asphalt paving of the street extensions. Schneider reported there is a pending offer/sale of Duplex Lot #9. Village Officials will continue to seek interest from other developers for future construction in the TID.

TID #2 UPDATES

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:35PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

**VALDERS VILLAGE BOARD MEETING MINUTES  
JULY 8, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

Ron Middleton of Nordic Lands Mobile Home Park discussed with the board concerns mentioned at the last meeting when approving the renewal of their annual park license. They want to continue to work with Village on any issues and keep everything on good terms. In regards to the drainage issue resulting from ditch flow from US 151 to the park and to the west, there is little which can be done unless other land owners make improvements as well. They will continue to repair/replace storage sheds on lots they own and rent out; noting that privately owned sheds, only the Village can handle within the confines of municipal code and applicable citations if warranted. Middleton reported mobile homes will be installed on three vacant lots in the park by the end of year. The board thanked him for coming to the meeting and continuing to improve the park. Motion by Schneider, second by Bartelme to close public input. Motion carried.

PUBLIC INPUT  
NORDIC LANDS MOBILE  
HOME PARK

Motion by Regan, second by Schwoerer to approve minutes from 6/10/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the June Treasurer's reports as presented by Bruckner for all funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Schuh to approve June Village vouchers; check #16672 - #16770 and electronic payments totaling \$104,121.63 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Schwoerer to approve June Utility vouchers; check #8199 - #8219 totaling \$42,441.63 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire and EMS June Reports were presented to the Board. Fire had 8 calls and EMS had 52 calls, 8 of which were no transports. A member of EMS Paid On Call staff resigned as they took a full time position for City of Sheboygan. The Fire Department is continuing to work on park pull track area improvements prior to the picnic.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed the Manitowoc County patrol logs and invoice for June.

PATROL LOGS/INVOICE  
REVIEWED FOR MCSD

DPW Marc Stephanie reviewed his monthly report of projects/repairs completed during the past month and those upcoming for parks, streets & storm sewers, water, and sanitary sewers & wastewater. Ten Autumn Blaze Maple Trees donated by the Lions Club have been planted in the parks. The Lions Club is seeking donations to pay for a gate to be installed in the outfield of the hardball diamond to allow the cross-country team to move their starting point back to its original location. There will be upcoming repairs/maintenance to Well #1, the Water Tower, a manhole flow line, and sanitary sewer spot repairs.

PUBLIC WORKS  
UPDATES

Stephanie presented Mutual Aid Agreements to be presented to area communities should we need aid/assistance in manpower or equipment to maintain or restore normal operations of our water/sewer or public areas serving the Village of Valders. To enter into these agreements was suggested by the Department of Natural Resources. Motion by Regan, second by Bartelme to approve Stephanie to execute the Agreements on behalf of the Village with area communities; as it is a mutual benefit to all entities to work together when in need. Motion carried.

APPROVED TO ENTER  
INTO UTILITY & DPW  
MUTUAL AID  
AGREEMENTS WITH  
AREA COMMUNITIES

Motion by Regan, second by Schneider to adopt Resolution 2019-6, Annual Required Rebuilding or Repairing of Sidewalks for 2019. Motion carried.

ADOPTED RESOLUTION  
2019-6 ANNUAL  
SIDEWALKS REPAIRS

Motion by Bartelme, second by Schwoerer to approve a Temporary Class "B" Beer License for the Valders Lions Club for the Valders Community Picnic held at the Valders Memorial Park on 8/3/19 & 8/4/19. Motion carried.

APPROVED ISSUANCE  
OF VARIOUS LICENSES

Motion by Schwoerer, second by Schuh to approve Temporary Beverage Operator License applications for the picnic for Roger W. Hallberg, Kelly A. Ratsch, Donald J. Schreiner and Debra F. Schreiner for the period 8/3/19 & 8/4/19. Motion carried.

Motion by Schwoerer, second by Bartelme to approve Beverage Operator License application for Emily M. Faber for the period ending 6/30/20. Motion carried.

Schneider reported the annual TID #2 Joint Review Board was held June for a progress update and to provide financial data as required to the members. Duplex Lot #9 sale is pending, as well as the CSM Lot #1 and they are anticipated close in late August to mid September, both would be building in 2020. Marc provided an update on infrastructure progress which should progress quickly if the rain holds off.

TID #2 UPDATES

7/08/2019 MINUTES

Motion by Schneider, second by Regan at 7:31PM to convene in closed session in accordance with WI State Statutes 19.85(1)(c), public employee compensation and performance evaluations of EMS personnel. Motion carried.

MOTION TO CONVENE  
IN CLOSED SESSION

Motion by Schneider, second by Bartelme at 8:43PM to reconvene in open session in accordance with WI State Statutes 19.85(2). Motion carried.

MOTION TO  
RECONVENE IN OPEN  
SESSION

Motion by Schneider, second by Bartelme to approve the following hourly wage increases effective 8/4/19 as follows. Paramedic Julie Dehne \$0.50 to \$16.26/hour; Paramedic Jonathan Dishinger \$0.75 to \$14.50/hour; and Advanced EMT Dennis Laque \$1.00 to \$13.00/Hour. Motion carried. Schneider and Dallas noted these raises were included in the 2019 EMS Budget but were delayed to ensure the service was in better financial condition prior to the consideration of approval.

APPROVED WAGE  
INCREASES FOR EMS  
PERSONNEL

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:45PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

7/8/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
AUGUST 12, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Bartelme, second by Schuh to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schwoerer to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schuh to approve minutes from 7/08/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Bartelme to approve the July Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Schuh to approve July Village vouchers; check #16771 - #16868 and electronic payments totaling \$122,451.10 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Schwoerer to approve July Utility vouchers; check #8220 - #8229 and transfers totaling \$60,257.16 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Notification from Shannon and Sawyer Schmidtman of Twin Stunts LLC they plan to open a CBD product retail store at 336 North Liberty Street in the near future, the name of the retail store yet to be determined. The Manitowoc County Sheriff's Department was contacted to advise the Village and the proprietors of any necessary criteria to be followed as it may relate to State of Wisconsin laws to the sale of these products, which are being supplied by a distributor from California.

NOTIFICATION RETAIL  
BUSINESS TO OPEN 336  
N LIBERTY FOR CBD  
PRODUCT SALES

Fire/EMS July Reports were presented to the Board, Christopher Dallas, Fire Chief & EMS Director. Fire had 6 calls & EMS had 63 calls, 9 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

A valve was replaced on Engine 34, with a second one to be done in the future. The Zodiac boat will be put into service this month, post initial training by the volunteer firefighters. The high-pressure pump on Utility #30 was upgraded. One firefighter resigned due to a move and available time. One firefighter has completed and passed WI State FF Certification.

Ambulance #7, the 2016 Braun is out of service for warranty repairs and we have a yellow loaner until #7 back in service. The next group EMS meeting is 9/4/19 at 6:30PM at the fire station. Two members of EMS Paid On Call staff currently not actively filling shift hours resigned, due to moves or other employment.

Dallas discussed with the board to be able to look into implementing a requirement for occupational health physicals for firefighters and ambulance volunteers and employees. It is a way to determine if in a physically fit condition to have the ability to perform minimum job tasks of the departments. This plan would help protect the health and safety of department members, the public they are aiding, and the liability of the Village. The board after minimal discussion on the topic, motion by Bartelme, second by Schuh for Dallas to proceed to research the details of implementing the program and costs and bring back to the next meeting. Motion carried. Schneider abstained from the discussion or motions as he is a member of the fire department.

MOTION TO PROCEED  
TO RESEARCH THE  
IMPLEMENTATION OF  
OCCUPATION HEALTH  
PHYSICALS FOR  
FIRE/EMS  
VOLUNTEERS AND  
EMPLOYEES

The board reviewed the Manitowoc County patrol logs and invoice for July.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Notification from Paul Birschbach of Birschbach Inspection Service Inc. he will be entering into semi retirement and will be discontinuing his service for building inspections effective 9/1/19. He is recommending Jonathan Schulz of JK Inspections LLC who has been subcontracting as an inspector and working with Paul during the past year, to become our new inspector for the Village of Valders. He has all his required credentials, including UDC electrical commercial inspector under contract. Jon will be moving his office from New London to the same building in Chilton which Paul utilized. Paul would be subcontracting through Jon if he is on vacation or for commercial building and plumbing inspections which may be required from time to time. Bruckner has met with Jon and has reviewed the contract and his credentials from the State. Motion by Bartelme, second by Schuh to approve a one-year contract effective 9/1/19. Motion carried.

NOTIFICATION  
CURRENT BUILDING  
INSPECTOR TO RETIRE  
9/1/19.

MOTION APPROVED TO  
ENTER INTO ONE YEAR  
CONTRACT WITH JK  
INSPECTIONS LLC

Bruckner informed the board in review of the new contract and our building code fees; since 2011 Plan Review Fees were being charged in the contract with Birschbach but were not formally added in our code book. Bruckner recommends these fees be listed as well to provide clarification for the total fee structure for any new dwellings. Motion by Schuh, second by Regan to add the Plan Review Fees to 14.03(7) Building Permit Fees as follows: Single Family \$100.00, Two Family \$150.00 and Multi Family \$150.00. All other permit fees listed remain the same. Motion carried.

MOTION TO ADD  
EXISTING PLAN REVIEW  
FEES FOR NEW  
DWELLINGS TO  
BUILDING CODE PERMIT  
FEES 14.03(7) FOR  
CLARIFICATION OF  
TOTAL FEE STRUCTURE

Director of Public Works, Marc Stephanie presented his monthly report. The Village and VASD shared parking lot will be crack filled, sealed and stripped 3<sup>rd</sup> week of August. A 24' gate will be installed in the hardball diamond outfield fence for cross county to be reimbursed to the Village through donations. Asphalt street patches from utility repairs have been completed. Street painting is completed, however the 20-year-old paint sprayer had to be replaced. The cost to repair was 2/3 of what new painter cost. Committee chair was contacted prior to this emergency replacement to get work completed prior to the picnic. The water tower repairs will finally be scheduled after meeting held with Verizon and Mercury Net. The tower will be out of service for a week to process repairs and inspections. Our share of the cost will be taken from the Water Repair Fund.

DPW PUBLIC WORKS  
MONTHLY REPORT

Stephanie then reported to the board the status of Well #1 after pump pulled, inspected and televised. It was determined the pump was in no condition to be placed back into service, as well as piping from the pump to the surface. The cost of the entire process is \$29,300. Well #1 is anticipated to be back in service by the end the week. The funds to cover these expenses will be taken from the Water Repair Fund.

WELL #1 REPORT OF  
INSPECTION RESULTS  
AND NECESSARY  
REPAIRS

The board reviewed a thank you letter sent to the Valders Lions Club for ten mature maple trees donated and planted in the park. The success of the picnic was discussed. A suggestion was made to look into shuttling people from various parking lots to the park next year for overflow of attendees. Schneider and Dallas thanked the Village staff for their preparations of the park. Schneider stated he is going to spear head to fund raise for a new outfield fence for the upper diamond.

PARKS & PICNIC  
UPDATE

Stephanie informed the board the installation of the curb/gutter and asphalt are completed on the extensions of Melody Lane and Johnson Street in TID #2. Wisconsin Public Service, Charter Communications/Spectrum and TDS are still installing their utilities in the right-of-way. Upon completion final restorative landscaping along on the streets will be done. The final step is for all of the lots to be staked by our engineers. Schneider stated Duplex Lot #9 closing is scheduled for 9/18/19 and the buyers are Dale & Lisa Patek. The CSM Lot #1 is close to having a Developer Agreement and Offer to Purchase executed and is anticipated to close in fall as well. Bruckner and Schneider stated interest in lot inquiries is picking up now that the infrastructure is completed, and potential developers can actually drive into the newly developed area.

TID #2 UPDATES

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:45PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

8/12/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 9, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Regan, second by Bartelme to adopt the agenda as presented. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schuh, second by Bartelme to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Schwoerer to approve minutes from 8/12/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the August Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve August Village vouchers; check #16869 - #16972 and electronic payments totaling \$193,146.74 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Regan, second by Schuh to approve August Utility vouchers; check #8230 - #8243 totaling \$38,170.10 and check #1039 for \$3,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Schneider, second by Schuh to set the 2019 Halloween Trick-or-Treat hours on Sunday, 10/27/19 from 3-5PM. Motion carried.

2019 TRICK-OR-TREAT  
HOURS SCHEDULED

Announcement of the Manitowoc County Village Association meeting to be held 10/16/19 at Kellnersville Bar & Banquet at 6:30PM. Presentation by Manitowoc County Clerk, Jessica Backus.

MCVA MEETING ON  
10/16/19 IN  
KELLNERSVILLE

Fire/EMS August Reports were presented to the Board, by Christopher Dallas, Fire Chief & EMS Director. Fire had 7 calls & EMS had 42 calls, 5 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The department has a new firefighter on the roster. Pump tests and annual maintenance and repairs were conducted on both of our engines. The shed project is still ongoing. Blueprints are in review, with a goal to pour slab in late October. Ambulance #7, the 2016 Braun is back in service after warranty repairs completed.

POSTPONED THE  
IMPLEMENTATION OF  
OCCUPATION HEALTH  
PHYSICALS-FIRE/EMS  
VOLUNTEERS AND  
EMPLOYEES

Discussion & motion on requirement for occupational health physicals of current & future EMS staff/Volunteer firefighters is postponed until an Aurora Occupational Specialist completes an onsite assessment based on daily operations. These additional costs have been built into the proposed 2020 operating budgets.

PATROL LOGS/  
INVOICE REVIEWED  
FOR MCSD

The board reviewed the Manitowoc County patrol logs and invoice for August.

Dallas presented the preliminary 2020 EMS operating budget which was presented to the to the EMS District Subcommittee at the fire station on 9/4/19. The only additional changes would be for increases/decreases to the estimated insurance categories as those numbers are not all finalized until the end of October. The per capita rate is to remain at \$21.00 for 2020. Motion by Bartelme, second by Regan to approve the budget as presented and discussed and to submit the budgets and 2020 service contracts to the districts served. Motion carried.

2020 FIRE & EMS  
OPERATION BUDGETS  
APPROVED AND TO  
SUBMIT THE BUDGETS  
AND CONTRACTS TO  
DISTRICTS SERVED

Dallas presented the proposed 2020 Fire operating budget which carries an increase of \$4,546 over 2019. There has not been an increase since 2017. Category increases are as follows: Training and seminars by members (including lodging and mileage); Employment health physicals; SCBA Equipment Maintenance service contract fee increase; Fire Department Outlay purchases - Water rescue suits/equipment, Nozzles & Hoses for the trucks. Motion by Bartelme, second by Schwoerer to approve the 2020 Budget as presented as discussed; and to submit budgets and 2020 service contracts to Cato & Liberty. Motion carried.

POSTPONED  
DISCUSSION ON  
VICIOUS ANIMAL CODE  
CHANGES

Discussed need to explore suggested amendments to municipal code as it may relate to public nuisance and safety for vicious animal attacks of other animals. The matter is postponed; to allow Bruckner to check with larger municipalities as others nearby only reference attacks of a person as well, like our current code.

Director of Public Works, Marc Stephanie presented his monthly report. The Village and VASD shared parking lot crack fill/seal/strip project is completed. The installation of the 24' gate in the hardball diamond was installed prior to the start of Cross Country. The water tower repairs are now on the fall schedule for Lane Tank to complete. The tower will be out of service for a week to process repairs and inspections. Our share of the cost will be transferred from the Water Repair Fund.

DPW PUBLIC WORKS  
MONTHLY REPORT

9/9/2019 MINUTES



Well #1 is back in service after being pulled inspected and repaired. During 2019 televising of sanitary sewer mains it was discovered a section of the main will have to be replaced on Melody Lane before it collapses.

Several residents have either called or stopped at the Village Office to request that the intersection of Melody Lane and Torrison Drive be changed to a 4-way stop, due to the street extension to the highway people are utilizing it as a "speedway". The board discussed the matter with Stephanie whether to make a 4 way stop. There is a 4-way on the intersection of Roosevelt and N. Adams from the onset of US 151. Motion by Regan, second by Bartelme to make the intersection a 4-way stop intersection. Motion carried.

APPROVED TO CHANGE THE INTERSECTION OF MELODY LANE AND TORRISON DRIVE A 4-WAY STOP

A request from a Village resident after meeting with Regan; is for the board to consider allowing ATV/UTV's on Village Streets. The resident was unable to attend the meeting. It was suggested by Regan to possibly do an advisory questionnaire or referendum question to see if the residents want to allow or not. Schneider stated he felt the residents elected us to make these types of decisions. The matter will be postponed until the October meeting and to invite any residents for or opposed to the matter to attend and provide their input, before the board will take into consideration to proceed to create new ordinances, the policing of users, and the cost for signage.

POSTPONED ATV/UTV ALLOWANCE ON VILLAGE STREETS UNTIL NEXT MEETING

Stephanie presented a proposal to continue our efforts to reach permit compliance on phosphorous, to schedule several full-scale chemical addition pilots to obtain actual/real data results to determine what future direction to take the wastewater plant for phosphorous reduction. The pilot cost of the chemicals and set up is estimated at \$4,500 from three vendors with 4 different chemical applications. Motion by Schneider, second by Schuh to proceed with the chemical pilots. Motion carried.

APPROVED TO PROCEED WITH PHOSPHUROUS REDUCTION CHEMICAL PILOTS AT WWTP

Motion by Schwoerer, second by Schuh to approve Beverage Operator License applications to be issued to Shane M. Noss & Patricia L. Bratz. Motion carried.

APPROVED LICENSES

Stephanie informed the board the installation of the new streetlights was completed by Wisconsin Public Service on the new street extensions, but they are not yet in service. Rain has delayed engineer new lot staking. Schneider stated Duplex Lot #9 closing is still scheduled for 9/18/19. The CSM Lot #1 is close to having a Developer Agreement and Offer to Purchase executed. Schneider reported he will borrow equipment from a nearby area farm to cut all the weed/tall grass areas as the weather allows now that the construction is complete. Schneider reported the board and staff will be working with Valdars Stone & Marble to create a new "Welcome to Valdars" sign on the retention pond lot in the future. Placement of a new sign was suggested by Regan. Bruckner then reached out to Valdars Stone and Marble about the idea and they have graciously committed to donate the stone and design of a new sign.

TID #2 UPDATES

Schwoerer reported there is a Joint Cable Committee meeting at the high school on 9/11/19 at 4:30pm.

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:18PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

9/9/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
OCTOBER 14, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Schuh, second by Bartelme to adopt the agenda. Motion carried.

AGENDA APPROVED

Public input. Resident Tom Shillcox requested the Village Board to consider the use of ATV/UTV's on Village Streets like many other area communities recently have or are in the process of allowing. Fire Chief and resident Christopher Dallas and resident Brandon Sy voiced their support to allow ATV/UTV's as well. Schneider, Bartelme, Regan, Schneider stated over the past several years several residents and non-residents have asked why the Village does not allow and would like to see it allowed. The board will discuss the matter further later in the meeting. Schneider called for further input on other issues being none; motion by Bartelme, second by Regan to close public input. Motion carried.

PUBLIC INPUT-ATV/UTV

Motion by Bartelme, second by Regan to approve minutes from 9/09/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the September Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve September Village vouchers; check #16973 - #17070 and electronic payments totaling \$384,464.97 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve September Utility vouchers; check #8244 - #8258 totaling \$51,110.90 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS September Reports were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 11 calls & EMS had 45 calls, 8 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The department has a new firefighter on the roster. Nine used radios were purchased which are now obsolete; to address interim department needs. New radios will need to be replaced over time; which are \$2,500 each. The department is getting a quote on a station radio/paging system at the fire station. The shed project is postponed till 2020. Plans have not yet been finalized and is getting to late in the season to pour the slab.

PATROL LOGS/  
INVOICE REVIEWED  
FOR MCSD

The board reviewed the Manitowoc County patrol logs and invoice for September.

Regan reported Bruckner obtained code from only one other municipality which has enacted municipal code relating to public nuisance and safety for vicious animal attacks of other animals. Bruckner with work with Regan to prepare a draft ordinance amendment to present to the full board in the future.

AMENDED CODE TO  
BE DRAFTED FOR  
VISCIOUS ANIMAL  
ATTACKS

Schneider presented the idea to the board to meet with the Valders Area School District to entertain the idea of shared police services and a liaison officer perhaps in cooperation with the Manitowoc County Sheriff's Department. The board discussed the past history; in 2015 when the Village approached the school board they would have no part of a proposed shared position; prior to retirement of Police Chief William Riesterer in January 2016, which ultimately lead to the Village contracting with the county for patrol services, rather than an on-staff officer. After further discussion and reluctance by some trustees, motion Bartelme, second by Schneider to schedule a future joint special meeting, rather than at a regular meeting to discuss the idea of possibly working together for joint police/liaison services. Motion carried.

APPROVED TO MEET  
WITH SCHOOL BOARD  
TO DISCUSS POSSIBLE  
JOINT POLICE  
SERVICES IN THE  
FUTURE

Director of Public Works, Marc Stephanie presented his monthly report. Spancrete has donated (23) 10' x 4' panels to place under the paper and single stream compactor at the recycle center to make it easier for the haulers to empty the bins and provide a safer walking surface for residents and employees as well. An 18' x 30' section of the intersection of Washington and Adams will be removed and replaced which is severely broken from heavy truck, bus and school traffic use. The water tower repairs are still on the fall schedule for Lane Tank, but not yet completed due to continual inclement weather. The Phosphorus removal chemical pilots have started to gather data which method proves to be the most effective. The second sanitary sewer repair on Melody Lane is complete. After further televising of additional sections in this area another section will need to be slip lined in 2020; due to the poor installation practices when it was first put into service.

DPW PUBLIC WORKS  
MONTHLY REPORT

The board discussed the request to allow the use of ATV/UTV's on Village Streets. Questions posed about liability, licensure, ordinance creation and adoption as well as enforcement, and signage. The matter was considered in the past; but State laws then made it impractical to allow due to US Hwy 151. State laws have recently change and now make it more feasible and practical to allow their use within the Village limits. Several trustees felt as it is allowed in the surrounding communities

10/14/2019 MINUTES

we should proceed with procedures to allow in the future. Once an ordinance would be drafted and adopted there is a grant available through the Department of Natural Resources to help pay for the cost of proper signage, which has an application deadline of April 15<sup>th</sup>. Bruckner advised it would take a minimum of three months to draft/review/post and adopt an ordinance. Motion by Regan, second by Schuh to have Bruckner proceed with creation of draft ordinance for presentation at a future meeting. Motion carried.

APPROVED TO PROCEED TO DRAFT PROPOSED ORDINANCE TO ALLOW ATV/UTV'S ON VILLAGE STREETS

Stephanie informed the Board the Village can apply for two State Road Grants. The Local Road Improvement Program (LRIP) for an amount of \$9,873 deadline is November 1st; which would be for a smaller scale project. There is also a new one-time grant; the Multimodal Local Supplement (MLS) which is for larger projects the with a minimum project cost of \$250,000 and is a 90/10 grant with a deadline of December 6<sup>th</sup>. The project picked for this grant would be a portion of North Adams Street to the intersection of West Washington Street and then east to US Hwy 151. Engineer Project estimates, Maps and a Five-Year Road Improvement Plan are required for submittal. Schneider asked if we would like to continue to work with Kapur & Associates for these projects and all agreed based on our recent TID project. There are no guarantees of award but is it worth the efforts of pursuing. Both grants; if awarded have a six-year project completion, which does allow us to continue to set aside additional funds annually toward a future street project. Motion by Regan, second by Schuh to work with our engineer and submit the grant applications prior to the deadlines. Motion carried.

APPROVED TO APPLY FOR LRIP AND MLS ROAD GRANTS NON-COMPLIANCE

Schneider stated he has observed and had complaints regarding some properties which may be in non-compliance with municipal codes 10.07, 10.08 and 10.13 as they may relate to premises which may need to be cleaned up or have inoperable/unregistered vehicles. Motion by Schuh, second by Schneider to inspect properties and send notification non-compliance letters as necessitated by Village officials. Motion carried.

LETTERS TO BE SENT TO PREMISE OWNERS FOR CODE 10.07, 10.08, 10.13

Motion by Schwoerer, second by Schuh to approve to use the adjustment for Prior Year's Unused Levy Limit Carryforward in the amount of \$122 for the 2019 levy/2020 budget. Bruckner then noted that the allowable levy limit for the 2020 budget may only increase \$1,479 from 2019.

APPROVED TO USE ALLOWABLE PRIOR YEARS UNUSED LEVY CARRYFORWARD FOR 2019 LEVY

Bruckner presented health insurance renewal quotes from United Healthcare which carries a 5% increase in premium (\$3,753 village/utilities employees and \$3,128 ems employees). It also has a plan change which increases the out of pocket maximum cost to the employee of \$900 per year per person or \$1,800 per family. Motion by Schneider, second by Regan to approve the renewal plan with United as presented, which is effective 12/1/19. Motion carried.

APPROVED EMPLOYEE HEALTH INSURANCE PLAN RENEWAL

The board reviewed renewal quotes for 2020 auto, liability, workers compensation, crime and property coverage with the League of Wisconsin Municipalities Insurance Fund and Municipal Property Insurance Fund. The overall premium for all coverages decreased \$715 from 2019, rates set by the state for workers compensation decreased from the previous year. Motion by Bartelme, second by Schuh to approve to renew the coverages as presented. Motion carried.

APPROVED INSURANCE POLICY RENEWALS FOR 2020

The board reviewed with Schneider and Stephanie the final pay request from Kruczek excluding the final retainage amount due on project close out of \$13,850. The total project exceeded the original bid amount of \$38,960 due to a change order of \$9,103 and the cost of additional asphalt and base aggregate needed to install the roadway and connection area US Hwy 151 per State additional specifications, and the cost of moving topsoil piles. Schneider reported Lot #9 closed in September and it is anticipated to close on CSM Lot #1 in December. WPS still has not hooked up the streetlights which have been installed for several weeks.

TID #2 PROJECT COST UPDATE AND LOT SALES

Motion by Schneider, second by Bartelme at 8:00PM to convene in closed session in accordance with Wisconsin State Statutes 19.85(1)(c), for public employee evaluations and compensation. Motion carried.

CLOSED SESSION

Motion by Schneider, second by Bartelme to reconvene in open session in accordance with Wisconsin State Statutes 19.85(2) at 8:50PM. Motion carried.

RECONVENED IN OPEN SESSION

Motion by Schneider, second by Bartelme effective with the first pay in January 2020, the following employees will receive a \$0.75 per hour wage increase: Marc Stephanie, Gerald Klingeisen, Abe Hoogstra, Lori Bruckner, Christopher Dallas and Eric Lauters. The following employees will receive a \$0.50 per hour wage increase: Delaine Reis, Paul Leonard and Bailey Riesterer. Motion carried. The other EMS staff to be evaluated in June 2020.

2020 WAGE INCREASE APPROVED

Motion by Schneider, second by Bartelme to adjourn the meeting at 8:53PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

10/14/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
NOVEMBER 11, 2019**

Followed by the Pledge of Allegiance and roll call; the regular monthly meeting of the Valders Village Board was called to order by President Schneider at 7:00PM at the Valders Village Office 207 S. Liberty Street. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

MEETING CONVENED  
AND ROLL CALL

Motion by Schwoerer, second by Regan to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Bartelme, second by Schuh to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 10/14/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Regan, second by Schuh to approve the October Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Bartelme, second by Regan to approve October Village vouchers; check #17071 - #17171 and electronic payments totaling \$94,531.87 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Regan, second by Schuh to approve October Utility vouchers; check #8259 - #8265 and transfers totaling \$65,860.53 and check #1040 for \$3,600.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Fire/EMS October Reports were presented by Christopher Dallas, Fire Chief & EMS Director. Fire had 7 calls & EMS had 37 calls, 10 of which were no transports. A butterfly valve was replaced on Engine 35. All 2020 Fire Contracts for Service have been approved and returned. Ambulance 8 had its alternator & belts replaced. All 2020 Contracts for EMS Service have been approved, except for the Village of Reedsville; which did not make any motion on the contract at their October meeting.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

The board reviewed the Manitowoc County patrol logs and invoice for October.

PATROL LOGS/ INVOICE  
REVIEWED FOR MCSD

Stephanie reviewed the October report with the board. Leaf pickup is postponed or may not be completed due to the unusual early snow falls. The Street Lights are now in service on the Melody Lane street extension. The intersection of Melody Lane and Torrison Drive is now an active 4-way stop with warning flags. A drain valve on the larger of the two ponds at the treatment plant is not functioning property and will need to be replaced. The estimated cost of the project is \$8,300. Stephanie reported he was informed today the 2020 Silverado Truck will be delivered tomorrow. The board will determine what to do with the 1999 Jeep at the December meeting.

DPW PUBLIC WORKS  
MONTHLY REPORT

The board reviewed the proposed 2020 Utility Budgets as prepared by Bruckner and Stephanie and recommended by the Utility Committee. The Water budget increased by \$1,126 and the Sewer budget increased by \$10,400 from 2019 in anticipated revenues and expenses. Stephanie advised the board the DNR has mandated the water utility to initiate a PSC water rate case study in 2020, which will probably result in a rate increase in 2021. Water rates have not increased since the water tower was built in 2001/2002. There will be additional time/expense for Bruckner and our municipal auditor to complete all the financial reports and documents required for this process next year. The Wastewater Treatment plant is in year three of the Preliminary Compliance Alternative Plan for Phosphorus reduction as required by the DNR, which is an increased expense in the Sewer budget for engineering. Motion by Regan, second by Schwoerer to approve the 2020 Utility Budgets as presented. Motion carried.

APPROVED 2020  
PROPOSED UTILITY  
BUDGETS

Stephanie presented contract from our engineers, Robert E. Lee & Associates for the preparation of the Year 3 Compliance Alternative Plan Report as required DNR in 2020 for \$10,995. Motion by Bartelme, second by Regan to approve. Motion carried.

APPROVED CONTRACT  
WITH ROBERT E LEE  
YEAR 3 COMPLIANCE  
PLAN DNR REPORTS

Motion by Schuh, second by Regan to approve renewal of contract for 2020 Stray Animal Services with Eastshore Humane Society with changes. Motion carried.

APPROVED 2020 STRAY  
ANIMAL SERVICE  
CONTRACT

Motion by Schwoerer, second by Schuh to approve beverage operator license application for Paul E. Pankratz. Motion carried.

LICENSE APPROVED

The board reviewed the 2020 proposed Village Budget as prepared by Bruckner and Stephanie, which carries a minimal increase for revenue and expenses of \$1,505; 0.2%, and an increase of \$1,479 in the tax levy; 0.4% from 2019. The mill rate is anticipated to increase \$0.13 per thousand the equivalent of \$13 on \$100,000 of assessed property valuation. Department areas increases or decreases as anticipated within the confines of the State mandated levy limit rules. Motion by Schneider, second by Schwoerer to set the 2020 Public Budget Hearing for 12/2/19 at 6PM, with the regular monthly meeting to immediately follow the close of the hearing, to save the cost of a special meeting and to allow tax bills to be prepared and mailed on a timely basis. Motion carried.

2020 PROPOSED  
VILLAGE BUDGET  
REVIEWED AND  
BUDGET HEARING SET  
FOR 12/2/19 AT 6PM

11/11/2019 MINUTES

Schneider reported the first duplex to be built in the TID broke ground this month by AJR Construction on Lot #8. The Developers Agreement and Offer to Purchase documents were signed this month and closing is scheduled in early December. The purchaser will be Chad Vetting of Vetting Transport LLC; they plan to build a division of the business and office on the site in late spring or early summer in 2020. The final retainage will be paid to Kruczek Construction upon receipt of all the contractor lien waivers involved with the infrastructure projects.

TID #2 UPDATE

Motion by Schneider, second by Bartelme to adjourn the meeting at 7:30PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS

Lori Bruckner  
Village Clerk/Treasurer

11/11/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
DECEMBER 2, 2019**

Followed by the Pledge of Allegiance and roll call; the Public Hearing for the Valders Village 2020 Budget was opened by President Schneider at 6:00PM at the Valders Village Office 207 S. Liberty Street. No one appeared for the hearing. Motion by Schneider, second by Bartelme to close the hearing at 6:15PM. Motion carried. The regular monthly meeting of the Valders Village Board was then convened by President Schneider at 6:15PM. Trustees present: Marcus Bartelme, John Regan, Devan Schneider, Donald Schuh & Lyle Schwoerer.

2020 BUDGET HEARING  
ROLL CALL & CONVENE  
REGULAR MEETING

Motion by Schneider, second by Schuh to adopt the agenda. Motion carried.

AGENDA APPROVED

No one present for public input. Motion by Schuh, second by Bartelme to close public input. Motion carried.

NO PUBLIC INPUT

Motion by Regan, second by Bartelme to approve minutes from 11/11/19 as presented by Clerk/Treasurer Bruckner. Motion carried.

MINUTES APPROVED

Motion by Schwoerer, second by Regan to approve the November Treasurer's reports as presented by Bruckner for all department funds. Motion carried.

TREASURER REPORT  
APPROVED

Motion by Regan, second by Bartelme to approve November Village vouchers; check #17172 - #17284 and electronic payments totaling \$145,437.51 as presented by Bruckner. Motion carried.

VILLAGE VOUCHERS  
APPROVED

Motion by Bartelme, second by Regan to approve November Utility vouchers; check #8266 - #8276 and transfers totaling \$36,057.23 and check #1041 for \$3,000.00 as presented by Bruckner. Motion carried.

UTILITY VOUCHERS  
APPROVED

Motion by Schneider, second by Regan to adopt the proposed 2020 Village Budget as presented and to set the 2019 levy at \$353,462; an increase of 0.4%- \$1,479 from the 2018 levy. This levy creates a rounded mill rate of \$6.61 per thousand dollars of assessed property valuation for the 2019 tax roll, with TID Increment included an increase of \$0.13 per thousand over last year. Motion carried. The overall mill rate for all taxing entities increased from \$0.39 per thousand dollars of assessed property valuation; from \$21.00 last year to \$21.39.

2020 BUDGET ADOPTED  
2019 LEVY \$353,462 &  
SET MILL RATE \$6.61

Motion by Schneider, second by Bartelme to set a joint meeting with the VASD School Board on 12/9 at 6:30PM at the CE Bray Library to discuss possible joint police/resource officer position in the future. Motion carried.

JOINT MEETING WITH  
SCHOOL 12/9/19

Fire/EMS November Reports were prepared by Christopher Dallas, Fire Chief & EMS Director, who could not be present as he had other meetings to attend. Fire had 6 calls & EMS had 43 calls, 16 of which were no transports.

MONTHLY FIRE AND  
EMS REPORTS AND  
UPDATES

Motion by Bartelme, second by Regan to approve Paul Hermes as interim Building Inspector as recommended by our previous Inspector Paul Birschbach, due to the unexpected passing of our Inspector, Jonathan Schulz. Motion carried.

APPROVED PAUL  
HERMES AS BUILDING  
INSPECTOR

Stephanie reviewed the November report with the board. Leaf pickup was done as weather allowed in the park and in problem gutter/storm sewer areas. Stephanie reminds residents we do not do curbside leave pickup. Individuals shall be invoiced for the service if found to be necessary and removed by our staff. Christmas Decorations were put up. A new tree was built by our staff and placed at the Welcome Sign on the east side of the Village. Sludge has been land applied for 2019. Three of the four chemical additive pilots for phosphorus reduction are completed. Final repairs of a section of Melody Lane sanitary sewer is scheduled to be done in January 2020, as well as manhole rehabilitation to reduce I/I into the sanitary system.

DPW PUBLIC WORKS  
MONTHLY REPORT

Motion by Schneider, second by Regan, to place a for sale sign in the 1999 Jeep for \$500 and sell to the first interested party. Motion carried.

APPROVED TO SELL  
1999 JEEP FOR \$500

Motion by Schwoerer, second by Bartelme to approve Resolution 2019-7, Appointment of 2020 & 2021 election officials for the Village of Valders. Motion carried. The election officials have or will be attending required training prior to working any election for the new two-year term.

APPROVED 2020  
PROPOSED UTILITY  
BUDGETS

Schneider announced the CSM Lot #1 in the TID is anticipated to close on 12/9/19. The board then reviewed the projected 2019/2020 TID #2 fund balances, revenues and expense budgets as prepared by Bruckner. Motion by Schneider, second by Bartelme to approve the 2020 budget as presented. Motion carried.

APPROVED RES 2019-7  
BI-ANNUAL  
APPOINTMENT OF  
ELECTION OFFICIALS

A joint Cable meeting will be held 12/11/19 at 4:30PM at the CE Bray Library.

Motion by Bartelme, second by Schneider to adjourn meeting at 6:42PM. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

12/02/2019 MINUTES

**VALDERS VILLAGE BOARD MEETING MINUTES  
DECEMBER 9, 2019**

Followed by the Pledge of Allegiance and roll call a special joint meeting with the Valders Area School District Infrastructure Committee at the C.E. Bray Library, 138 E. Wilson Street, at 6:30PM. Trustees present: Marcus Bartelme, John Regan, Donald Schuh & Lyle Schwoerer, Devan Schneider arrived a few minutes late.

MEETING CONVENED  
AND ROLL CALL

The board held a joint discussion with the Valders Area School Board regarding the Valders Area School Districts need for a School Resource Officer (SRO). The school met with the Manitowoc County Sheriff's Department (MCSD) to possibly contract for an SRO and the cost of the service is \$120,000 annually to provide for enhanced school safety for students and staff. The school is looking for a partnership to reduce their cost.

JOINT DISCUSSION  
WITH VASD REGARDING  
POSSIBLE JOINT  
SAFETY SERVICES

The Valders Village Board approached the School Board twice prior to the retirement of the Valders Police Department, Police Chief Riesterer in January of 2016 about working together/cost sharing to provide police services to the School District. The School Board declined the offers. Schneider explained the board interviewed potential police candidates for the open position and those offered the position did not accept it for various reasons. Due to financial constraints and no acceptors of the position the Valders Police Department was disbanded. Since then Valders has contracted with the (MCSD) for patrol services. Bartelme stated it has been working out very well for the Village.

Lengthy discussions took place by all board members on the possibility of looking into a possible future joint venture for a single person position that would be a minimal part time police officer for the Village of Valders and possibly the Village of St. Nazianz and up to a three-quarter time (SRO) for the School District. Schneider stated the Village budgets are set for 2020 and if after researched additional funds are needed it would need to be put to referendum to increase future budgets; due to State levy limit restrictions. To draft and get all parties to agree on all stipulations of a possible joint venture agreement which would need review by insurance carriers and legal counsel of all entities, it would be a lengthy process and not feasible for 2020. Bruckner input that this ideal and the potential liabilities and insurances would place all the burden to the Village(s). The position would have to be their employee and costs reimbursed to that Village. Additionally, there is a potential financial impact of increased insurance costs for all the other municipal departments covered by the various Village insurance policies and referendums have no guarantee of passage. Debra Hunt, School Board Superintendent stated the school is looking to do something sooner than 2021.

Gene Radder, Village President of St. Nazianz who was invited to the meeting by the School District, stated he would like to see the communities possibly work together and provide better safety for children. However, he can't speak for the rest of the Village Board and will take the matter to their full board at next St. Nazianz meeting.

Schneider expressed he feels the Village should further research the feasibility of the idea, but in the end; it may not work out. Motion by Schneider, second by Schuh to have the Village Board Public Safety Committee schedule a joint meeting in January with the School Board Infrastructure Committee and possibly with St. Nazianz representatives to further discuss and research the feasibility of a joint safety services venture. Motion carried.

Motion by Schneider, second by Regan at 7:36PM to adjourn. Motion carried.

MEETING ADJOURNED

Respectfully submitted,  
VILLAGE OF VALDERS  
Lori Bruckner, Village Clerk/Treasurer

12/09/2019 MINUTES